

Town of Elmira

1255 W. Water Street

Elmira, New York 14905

Office of Code Enforcement: (607) 734-3608, Fax: (607) 734-4089, e-mail: codeofficer@townofelmira.com

SITE PLAN APPLICATION

Date: _____ Tax Map number _____ Zoned: _____

Business Name proposed for this address _____

Property Owner Name _____

Address _____

Contact Numbers: phone _____ cell _____ fax _____

e-mail _____

Applicant's Name _____

Address _____

Contact Numbers: phone _____ cell _____ fax _____

e-mail _____

General location of property _____

Description of proposed use of property _____

Statement of Ownership: Deed Mortgage Land Contract Purchase Agreement

Fee paid by _____ Amount _____ Received by _____

All applications shall be completely filled out and be submitted to this office ten (10) working days before the first Monday of the month to be on the following Months Agenda.

NO EXCEPTIONS

Planning Board meeting date: _____ 20 _____ 7:00 P.M.

Signature of Applicant _____ **Date** _____