

At the workshop meeting of the Town Board of the Town of Elmira, Chemung County, New York held Monday, September 23, 2019 at 7:00 PM at 1255 West Water Street, Elmira, NY, there were present:

Supervisor: David Sullivan  
Councilmember: Thomas Milliken  
Councilmember: Scott Bush  
Councilmember: Faith Pipher

**Discussion:**

2020 Budget – Supervisor Sullivan reviewed the proposed budget for the Park District and Traffic District. Using the Fund Balance Policy adopted March 18, 2019 as a guideline, the proposed increase in the Park District is .02 cents per \$1,000 of assessed value. For example, on a home assessed at \$150,000 the Park District increase will be about \$3.00. The proposed increase for the Traffic District is .03 cents per \$1,000 of assessed value equaling about a \$4.50 increase in the Traffic District tax. No fund balance is utilized in either budget. Projected Fund Balance for Traffic District is about \$25,000 for year ending 2019. The projected Fund Balance for Park District is about \$30,000 for year ending 2019.

With the potential retirement of a Park District employee the Board discussed the merits of a contractual hire or a full-time hire to cover the duties. The 2020 budget gives flexibility either way.

The Board inquired about the staffing in the Traffic District. Supervisor Sullivan explained the budget plan calls for four full-time officers and part-time officers to cover shifts and vacations. Chief Barr will determine the time line for the next full-time hire.

On a motion by Mr. Bush and seconded by Mr. Milliken the board went into an executive session at 8:02 P.M. to discuss personnel matters related to highway shared-service agreement with the County.

On a motion by Mr. Milliken and seconded by Mrs. Pipher the board went out of executive session at 8:30 P.M.

The next schedule budget workshop is for Monday, September 30, 2019 at 7:00 P.M.

On a motion by Mr. Milliken and seconded by Mr. Bush the meeting was adjourned at 8:31 P.M.

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JoAnn Sherwood, Town Clerk