

At the workshop of the Town Board of the Town of Elmira, Chemung County, New York held Monday June 9, 2025 at 7:00pm at 1255 West Water Street, Elmira, NY, there were present:

Supervisor	Ann Gerould
Deputy Supervisor	Ron Allison
Councilmember	Thomas Milliken
Councilmember:	Scott Bush
Councilmember:	Albert Lucarelli

Others present

Town Clerk- Tammy Stein

Attorney- Scott Moore arrived at 8:00pm

Supervisor Gerould called the workshop to order at 7:00pm and lead attendees in the Pledge of Allegiance

Supervisor Gerould introduced Missy Smith. Missy did a presentation regarding social media and answered questions from the Town Board and Town clerk.

### **Discussion**

Supervisor Gerould informed the Town Board that a preliminary survey was completed for the Forrest Lawn Cemetery and Attorney Moore will meet with Matt Mustico and Frank Pierce to discuss further.

Supervisor Gerould and the Town Board discussed having an open meeting with a panel of specialists to discuss the Battery Storage Law.

Town Clerk Stein discussed the printing for Decal licenses and the State has implemented a \$1.00 fee to have municipalities print these licenses.

The Town Board discussed recognitions for people whom have went above and volunteered during Town events.

### **Resolution #96-25**

#### **Amend Section 602, Jury Duty Leave in the Employee Handbook**

**By Mr. Milliken**

**Seconded by Mr. Bush**

Whereas effective June 8, 2025 the daily rate for jury duty in New York State will increase from \$40 to \$72, and

Whereas currently the Town of Elmira has a handbook for employees, and in the handbook, it states that the jury duty amount is \$40, and

Whereas due to the change from New York State the Town of Elmira will need to amend their handbook, and

Resolved the town Board approves to amend Section 602, Jury Duty Leave in the Employee Handbook increasing the rate from \$40 to \$72.

Aye- Bush, Gerould, Milliken, Allison, Lucarelli

No- None

**Resolution #97-25**

**Appoint Recreation Board members**

**By Mr. Lucarelli**

**Seconded by Mr. Allison**

Motion was made to appoint the following as Recreation Board Members effective June 2, 2025.

Chris Colletta filling unexpired term of Sean Coggins, expires 4/30/2028

Laura Mallette filling unexpired term of Matt Keefe, expires 4/30/2028

Chris Mattoon filling unexpired term of Charlie Lechlitter, expires 4/30/2027

Mike Muldoon filling unexpired term of Mark Rose, expires 4/30/2027

Jenna Samuels filling unexpired term of Betsy Mattoon, expires 4/30/2026

Loren Sayers filling unexpired term of Rich Miller, expires 4/30/2026

Aye- Bush, Gerould, Milliken, Allison, Lucarelli

No- None

**Resolution #98-25**

**Reappoint Michael Sullivan as Marriage Officer**

**By Mr. Bush**

**Seconded by Mr. Lucarelli**

Whereas pursuit to Domestic Relations Law Section 11-c, the Town of Elmira is authorized to appoint marriage officer who shall have authority to solemnize the marriage which marriage shall be valid in accordance with other provisions of law, and

Now therefore be it resolved, that Michael Sullivan is hereby appointed as marriage officer for the Town of Elmira with the authority to solemnize a marriage, which marriage shall be valid if performed in accordance with other provisions of law, for a period of four years expiring June 9, 2029

Aye- Bush, Gerould, Milliken, Allison, Lucarelli

No- None

**Resolution #99-25**

**Appoint Ann Gerould as Marriage Officer**

**By Mr. Bush**

**Seconded by Mr. Lucarelli**

Whereas pursuit to Domestic Relations Law Section 11-c, the Town of Elmira is authorized to appoint marriage officer who shall have authority to solemnize the marriage which marriage shall be valid in accordance with other provisions of law, and

Now therefore be it resolved, that Ann Gerould is hereby appointed as marriage officer for the Town of Elmira with the authority to solemnize a marriage, which marriage shall be valid if performed in accordance with other provisions of law, for a period of four years expiring June 9, 2029.

Aye- Bush, Gerould, Milliken, Allison, Lucarelli

No- None

**Resolution #100-25**

**Approve a fee for printing Decal Licenses**

**By Mr. Bush**

**Seconded by Mr. Lucarelli**

Whereas NYS Decals has informed clerks the past several years it has been challenging to get Velron paper to print licenses, and

Whereas in 2024 the clerk across NYS had to use what ever Velron paper they had left from previous years, and

Whereas in 2024 the clerks were told that effective August 1, 2024 that they will need to print licenses on regular copy paper, and

Whereas clerks had concern regarding the cost of printing and the low commission earned for selling license, and

Resolved NYS amended the legislation the municipalities shall charge \$1.00 per license printed, and

Further Resolved the Town Board of the Town of Elmira approves a \$1.00 per license fee for those wishing to have their license printed effective August 1, 2025.

Aye- Bush, Gerould, Milliken, Allison, Lucarelli

No- None

### **Resolution #101-25**

#### **Appoint William Bishop as Board of Assessment Review Member**

**By Mr. Allison**

**Seconded by Mr. Lucarelli**

Motion was made to appoint William Bishop as Board of Assessment Review Member expiring September 30, 2030.

Aye- Bush, Gerould, Milliken, Allison, Lucarelli

No- None

### **Resolution #102-25**

#### **Approve 2024 year end Budget adjustments**

**By Mr. Bush**

**Seconded by Mr. Milliken**

Motion was made to approve the following 2024 year end Budget adjustments,

Category	TO/FROM	Fund	Dept	Acct. No.	Account	TO	FROM
TRANSFER	FROM	A	1355	5410	General Expenses		2,454.51
TRANSFER	FROM	A	1410	5100	Payroll		1,161.30
TRANSFER	FROM	A	1410	5400	Contractual Expenses		252.64
TRANSFER	FROM	A	1420	5100	Payroll		40.55
TRANSFER	FROM	A	1420	5410	General Expenses		296.00
TRANSFER	FROM	A	1620	5100	Payroll		14,487.44
TRANSFER	FROM	A	1620	5410	General Expenses		468.51
TRANSFER	FROM	A	1620	5420	Utilities		1,109.35
TRANSFER	TO	A	1910	5420	Utilities	20,270.30	
TRANSFER	FROM	B	3620	5100	Payroll		501.37
TRANSFER	FROM	B	5010	5100	Payroll		2,983.22
TRANSFER	FROM	B	5010	5120	OT		110.34
TRANSFER	FROM	B	5010	5430	Miscellaneous Expenses		188.17
TRANSFER	FROM	B	5010	5810	Social Security		363.35
TRANSFER	FROM	B	8020	5410	General Expenses		1,675.00
TRANSFER	FROM	B	8745	5410	General Expenses		270.06
TRANSFER	FROM	B	9010	5800	NYS Retirement		5,350.96
TRANSFER	FROM	B	9060	5850	Health, Medical, Dental		3,155.52
TRANSFER	FROM	B	9730	5600	Debt Principal		313.52
TRANSFER	TO	B	7145	5400	Contractual Expenses	11,500.00	
TRANSFER	TO	B	1990	5400	Contractual Expenses	3,411.51	
TRANSFER	FROM	SP	9040	5820	Workers Comp		3,646.24
TRANSFER	TO	SP	7110	5100	Payroll	3,646.24	

Aye- Bush, Gerould, Milliken, Allison, Lucarelli

No- None

Councilmember Lucarelli spoke to the Board regarding a vacant house on Cobbles East.

Councilmembers Bush spoke to Supervisor Gerould about the bathroom light in the park and the toilet paper. The Town Board discussed the vandalism in the park bathrooms.

Attorney Moore asked for a motion to enter an executive session to discuss a litigation.

Motion was made by Councilmember Milliken at 8:28pm and seconded by Councilmember Bush to enter into an executive session to discuss a litigation. All in favor, motion carried

Motion was made by Councilmember Allison at 8:48pm and seconded by Councilmember Bush to exit executive session and reconvene the workshop. All in favor, motion carried

Motion was made by Councilmember Milliken at 8:49pm and seconded by Councilmember Allison to adjourn the workshop. All in favor, Motion Carried

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Tammy Stein, Town Clerk