

At the regular meeting of the Town Board of the Town of Elmira, Chemung County, New York held Monday June 16, 2025 at 7:00pm at 1255 West Water Street, Elmira, NY, there were present:

Supervisor                Ann Gerould  
Deputy Supervisor      Ron Allison  
Councilmember        Thomas Milliken  
Councilmember:        Scott Bush  
Councilmember        Albert Lucarelli

**Others present**

Town Clerk- Tammy Stein  
Police Chief- Bob Richards  
Highway Superintendent- Matt Mustico  
Code Enforcement Officer- Eric Crandall  
Community Center Director- Patty Carozza  
Absent  
Attorney- Scott Moore  
Buildings and Grounds Keeper- Sean Coggins

Supervisor Gerould called the regular meeting to order at 7:00pm and lead attendees in the Pledge of Allegiance

**Resolution #103-25**

**Minutes**

**By Mr. Bush**

**Seconded by Mr. Allison**

Motion was made to approve the minutes of May 19, 2025 regular, June 9, 2025 workshop

Aye- Gerould, Allison, Milliken, Bush, Lucarelli

No- None

**Resolution #104-25**

**Audit of Bills**

**By Mr. Bush**

**Seconded by Mr. Lucarelli**

Resolved that all claims in the total amount of \$95,645.58 were audited and approved for payment when in funds.

Early Audit

General Fund	12,602.14
General Fund (outside village)	3,433.55
Highway Fund	88.05
Traffic Fund	14,325.83
Park Fund	<u>3,561.48</u>
	34,011.05

Regular Audit

General Fund	7,536.37
General Fund (outside Village)	3,109.07
Highway Fund	31,352.92
Light District 1	5,534.89

Light District 2	56.89
Light District 3	127.89
Light District 4	42.89
Light District 5	15.89
Traffic Fund	7,073.33
Park District	6,341.39
Trust & Agency	<u>443.00</u>
	61,634.53

Aye-Gerould, Allison, Milliken, Bush, Lucarelli

No- None

## **Resolution #105-25**

### **Financial Report**

**By Mr. Bush**

**Seconded by Mr. Milliken**

Supervisor Gerould reviewed the Town's financial position as of May 31, 2025 and stated we are in a good financial position. The May 2025 bank statements and year-to-date financial reports were provided to the board. Motion was made to accept the Supervisor's report for May 2025.

Aye-Gerould, Allison, Milliken, Bush, Lucarelli

No- None

### **Communications**

CC Sheriffs

RE: May 2025 statistics

City of Elmira

RE: April 2025 Report

Elmira Heights CSD

RE: School Board Member

### **Department Reports**

Highway Superintendent- Matt Mustico informed the board he met with Mr. Pierce regarding the plots at Forrest Lawn Cemetery. They agreed on a resolution and spoke to Attorney Moore and are just waiting for his recommendations. He stated that the Fassett Rd. project is about half way done on the town side. Matt and Ann attended a Cornell Local Road Q & A. The highway department are working on some patching and mowing.

Police Chief- Robert Richards read his report regarding the calls, arrests, and other incidents for May 2025. Chief Richards spoke about the speed trailer and its placement. He gave a report of the findings when placed on upper Hendy Ave. The department participated in the Chemung County stop DWI program during Memorial weekend. They assisted in 2 fires.

Community Center Director- Patty Carozza thanked Eric for helping with set up at the TCC while she was not available. Patty spoke about the 2025 camp sign ups.

Code Enforcement Officer- Eric Crandall received 22 permits and sent out 10 tall grass violations. Eric has been busy with Planning and Zoning. He spoke about the 2 fires in the Town.

## **Resolution #106-25**

### **Set date and time for July workshop**

**By Mr. Allison**

**Seconded by Mr. Milliken**

Motion was made to set July 14, 2025 at 7:00pm as a workshop.

Aye- Gerould, Allison, Milliken, Bush, Lucarelli

No- None

**Resolution #107-25****Set date and time for Budget workshops****By Mr. Bush****Seconded by Mr. Lucarelli**

Motion was made to set July 15, 2025 at 7:30am and July 22, 2025 at 7:30am as Budget workshops.

Aye- Gerould, Allison, Milliken, Bush, Lucarelli

No- None

**Resolution #108-25****Approve Bid for East Hill garage roof****By Mr. Milliken****Seconded by Mr. Lucarelli**

Whereas an ad was placed in the local Star Gazette asking for those interested to pick up packets at the Town Clerks office, and

Whereas sealed bids were opened on June 6, 2025 at 10:00am, and

Whereas the Town Clerk received 3 bids as follows:

J & B Installation      \$99,100.00

Hale Contracting      \$92,300.00

CFE      \$83,584.00, and

Resolved CFE was low bidder and is able to meet all the specifications, and

Further resolved the Town Board awards the bid to CFE not to exceed \$83,584.00

Aye- Gerould, Allison, Milliken, Bush, Lucarelli

No- None

**Public Comments**

Joe Colletta, Hendy Ave thanked Chief Richards for the study done on Hendy Ave. He also informed the Town Board he sat with some of the town guys at the CCC training and said there is a nice bunch of guys working for the town.

Frank Pierce, Monkey Run spoke on behalf of Forrest Lawn Cemetery asking the board to come to a resolution regarding the plots.

Paul DiPietro, Hendy Ave. informed the board that the trees that have been planted in the past are doing well. He is concerned about the ones in the park. Paul has a list of materials that he is suggesting to use to help stand the trees up. He also spoke about the golf course spraying and asked about the noise ordinance.

Motion was made by Councilmember Bush at 7:50pm and seconded by Councilmember Allison to adjourn the regular meeting. All in favor, Motion Carried

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Tammy Stein, Town Clerk