

At the regular meeting of the Town Board of the Town of Elmira, Chemung County, New York held Monday December 16, 2024 at 7:00pm at 1255 West Water Street, Elmira, NY, there were present:

Supervisor Ann Gerould
Deputy Supervisor Ron Allison
Councilmember Thomas Milliken
Councilmember Albert Lucarelli
Councilmember: Scott Bush

Others present
Town Clerk- Tammy Stein
Attorney- Scott Moore
Police Chief- Bob Richards
Buildings and Grounds Keeper- Sean Coggins
Highway Superintendent- Matt Mustico
Code Enforcement Officer- Eric Crandall

Supervisor Gerould called the regular meeting to order at 7:00pm and lead attendees in the Pledge of Allegiance

Resolution #156-24

Minutes

By Mr. Lucarelli

Seconded by Mr. Milliken

Motion was made to approve the minutes of November 18, 2024 regular and December 9, 2024 workshop.

Aye- Gerould, Allison, Milliken, Lucarelli, Bush

No- None

Resolution #157-24

Audit of Bills

By Mr. Bush

Seconded by Mr. Lucarelli

Resolved that all claims in the total amount of \$189,409.80 were audited and approved for payment when in funds.

<u>Early Audit</u>	
General Fund	10,804.78
General Fund (outside village)	523.56
Highway Fund	1,961.55
Traffic Fund	9,226.40
Park Fund	<u>2,286.56</u>
	24,802.85
<u>Regular Audit</u>	
General Fund	48,257.73
General Fund (outside Village)	20,881.15
Highway Fund	78,995.17
Light District 2	105.89
Light District 3	200.89

Light District 4	75.89
Light District 5	13.89
Park District	4,322.41
Traffic Fund	11,321.93
T Fund	<u>432.00</u>
	164,606.95

Aye-Gerould, Allison, Milliken, Lucarelli, Bush

No- None

Resolution #158-24

Financial Report

By Mr. Bush

Seconded by Mr. Milliken

Supervisor Gerould reviewed the Town’s financial position as of November 30, 2024 and stated we are in a good financial position. The November 2024 bank statements and year-to-date financial reports were provided to the board. Motion was made to accept the Supervisor’s report for November 2024.

Aye-Gerould, Allison, Milliken, Lucarelli, Bush

No- None

Communications

CC Sheriffs

RE: November 2024 statistics

Family Reading Partnership

RE: Appreciation Letter

NYS Ags & Market

RE: Municipal Shelter Inspection Report

Department Reports

Community Center Director- Patty Carozza- was excused from the meeting

Buildings and Grounds Keeper- Sean Coggins informed the board that all the gator bags have been picked up for the season from the trees. He has quotes for a new mower. Sean also stated that the Gator is in the shop and is being looked at. Sean informed the board that the cross-country ski machine has been delivered and is on campus.

Code Enforcement Officer- Eric Crandall submitted his monthly report stating that November was not a busy month with 9 permits. He received 2 site plans for new Solar projects in the Town.

Highway Superintendent- Matt Mustico- stated that he has purchased several items needed for the Fassett Road project per the County the majority of the funds received needed to be spent in 2024. Leaf pick up is completed for the year. The Highway department has been sweeping the roads weather permitting.

Police Chief- Robert Richards read his report regarding the calls, arrests and other incidents for November 2024. Chief Richards stated that the odd/even parking has been in effect since November 1 and Officers have cited several for cars being parked illegally during the specified times in the Local Law.

Discussion

Supervisor Gerould informed the board that she has been looking at the fee schedule for the Organizational meeting. The board discussed the fees for the Community Center rentals, Pavilion rentals and snow removal fees. It was agreed to increase the non resident rental fee for the Community center as well as charge fees to rent the Pirozzolo Park pavilion effective 2025. Attorney Moore will look further into the snow removal fee.
The Town Board discussed consulting with Perry & Carroll for Medical Insurance.

Resolution #159-24

Set date and time for 2025 Organizational meeting

By Mr. Bush

Seconded by Mr. Lucarelli

Motion was made to set January 2, 2025 at 7:45am as the 2025 Organizational Meeting.

Aye- Gerould, Allison, Milliken, Lucarelli, Bush

No- None

Resolution #160-24

Set date and time for January Meeting

By Mr. Lucarelli

Seconded by Mr. Milliken

Motion was made to set January 13, 2025 at 7:00pm as the January meeting.

Aye- Gerould, Allison, Milliken, Lucarelli, Bush

No- None

Resolution #161-24

Approve Agreement with Hunt Engineer

By Mr. Lucarelli

Seconded by Mr. Bush

Motion was made to approve an agreement with Hunt Engineer to support the construction of the town portion of the Fassett Road improvement project at a fee not to exceed \$19,000.00.

Aye Bush, Lucarelli, Milliken, Allison, Gerould

No- None

Resolution #162-24

Approve contract with Cyberlink Computing

By Mr. Milliken

Seconded be Mr. Lucarelli

Motion was made to approve an agreement with Cyberlink Computing effective January 1, 2025 through December 31, 2025 with a fee of \$680.00 monthly.

Aye- Bush, Milliken, Lucarelli, Allison, Gerould

No- None

Resolution #163-24

Approve correction of Resolution numbers

Resolved that the Town Clerk will correct the Resolution numbers from February 22, 2024 meeting starting with Resolution 58-24 to the last meeting held December 9, 2024 ending with Resolution #155-24

Aye- Bush, Lucarelli, Gerould, Milliken, Allison

No- None

Public Comments

Paul DiPietro, Glen Ave. inquired about the wooden sign at the entrance to the Town. He also asked if the Clerk can have the meetings posted on the electric sign out front for residents to see.

Motion was made by Councilmember Lucarelli at 8:20pm and seconded by Councilmember Bush to adjourn the regular meeting. All in favor, Motion Carried

Tammy Stein, Town Clerk