

At the workshop of the Town Board of the Town of Elmira, Chemung County, New York held Monday, July 8, 2024 at 7:00pm at 1255 West Water Street, Elmira, NY, there were present:

Supervisor: Ann Gerould  
Deputy Supervisor Ron Allison  
Councilmember: Albert Lucarelli  
Councilmember Thomas Milliken  
Councilmember: Scott Bush

Others present:  
Town Clerk- Tammy Stein  
Town Attorney- Scott Moore  
Town Justice- James Defilippo  
Town Justice Kimberlee Middaugh

Supervisor Gerould called the workshop to order at 7:00pm and lead attendees in the Pledge of Allegiance

Supervisor Gerould added Battery Storage Law as a discussion item for the agenda per Councilmember Allison's request.

Supervisor Gerould informed the board she has asked the Justices to attend the workshop to present a proposal for court coverage  
Justice Middaugh spoke to the board regarding the vacancy stating they have interviewed and chosen a candidate for the position. They asked the board to consider a pay increase for the incoming court clerk as well as the current part time court clerk. The justice stated that Carla will begin immediately part time with Rianne working two court nights and Liz working two court nights. Carla will transition to full time effective August 5<sup>th</sup>.

Motion was made by Councilmember Bush at 7:22 pm and seconded by Councilmember Allison to enter into an executive session to discuss a personnel matter. All in favor, except Councilmember Lucarelli whom recused himself, motion carried

Motion was made by Councilmember Milliken at 7:30pm and seconded by Councilmember Bush to exit executive session and reconvene the workshop. All in favor, except Councilmember Lucarelli whom recused himself, motion carried

The Town Board discussed the Battery Storage Law. Attorney Moore explained the containers used for the batteries and stated that NYSERDA spoke to the Planning board regarding them and the safety standards.

**Resolution #97-24**

**By Mr. Bush**

**Seconded by Mr. Allison**

**Approve pay raise for Elizabeth Lucarelli**

Whereas the full-time court clerk resigned June 26, 2024 and the Justice Court is in need of a court clerk to conduct the daily duties for the Justices, and

Whereas the Town Justices stated to the Town Board that Elizabeth Lucarelli is willing to work three days a week to train a new clerk, and

Whereas Mrs. Lucarelli currently makes \$26.27 per hour not to exceed 520 hours for 2024 and,

Whereas to date Mrs. Lucarelli has only used 51 hours out of the 520 allocated and,

Whereas the Town Justices are proposing that Mrs. Lucarelli train the new hire and work two court nights a month with compensation of \$35.00 per hour plus \$75.00 per night for night

Court, and

Whereas the Justices stated that Mrs. Lucarelli will work less hours once the new hire is able to work alone, and

Resolved the town board approves a pay increase of \$35.00 per hour not to exceed 350 hours for 2024 plus \$75.00 a night for two court nights a month.

Aye- Bush, Gerould, Allison, Milliken

No- None

Recused- Lucarelli

**Resolution #98-24**

**Approve Amendment of Resignation, Rianne Collson**

**By Mr. Bush**

**Seconded by Mr. Allison**

Whereas Rianne submitted a resignation letter June 10<sup>th</sup>, 2024 stating her last day of employment will be June 26, 2024, and

Whereas the Justices have chosen a candidate for her replacement, however she will be part time for the month of July, and

Whereas Rianne agreed to stay on per diem to work court nights, and

Whereas the justices stated Rianne will work two court nights a month opposite of Mrs. Lucarelli until the new hire is fully trained then she will help as needed, and

Resolved the Town Board approves the amended resignation of Rianne and approves her to work two court nights a month with Mrs. Lucarelli working the other two at a rate of \$75.00 per court night.

Aye- Bush, Gerould, Allison, Milliken

No- None

Recused- Lucarelli

**Resolution #99-24**

**Approve Budget Workshops**

**By Mr. Lucarelli**

**Seconded by Mr. Allison**

Motion was made to approve budget workshops for July 9, July 16, July 23, July 30, August 6 and August 13 to discuss funds for the 2025 budget.

Aye- Bush, Lucarelli, Gerould, Allison, Milliken

No- None

**Resolution #100-24**

**Appoint Carla Strong, Court Clerk**

**By Mr. Allison**

**Seconded by Mr. Milliken**

Motion was made to appoint Carla Strong as Part Time Court Clerk effective July 10, 2024 with a rate of \$20.00 per hour, and

Resolved effective August 5, 2024 Carla will begin full time status as Court Clerk with a salary of \$36,400 per year plus benefits set forth in the employee handbook.

Aye- Bush, Lucarelli, Gerould, Allison, Milliken

No- None

The Town Board discussed the Budget Officers stipend, the Basketball court grants as well as the Fassett Road project.

Motion was made by Councilmember Bush at 8:06pm and seconded by Councilmember Lucarelli to adjourn the workshop. All in favor, Motion Carried

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Tammy Stein, Town Clerk