**To purchase a Marriage License in New York State**

* Both parties must come into the Clerk’s Office to apply
* You must bring an original Birth Certificate with the seal
* You must bring a Current Driver’s License
* You must bring any Divorce decree’s if applicable
* The fee is $40.00 to purchase a Marriage License
* To shorten the process time please fill out the below documents and bring with you

There is a 24-hour waiting period from the exact time that the license was issued.

The license is valid for 60 days, beginning the day after it is issued.

The License is good for Ceremonies held in New York State ONLY

You will by law need at least 1 witness to sign the application at the time of the ceremony

**\*\*IMPORTANT\*\***

The place where you choose to apply for a Marriage License is the place you will need to go to in the future for any copies you may need. We strongly encourage you file the application in the Municipality in which you reside therefore you will remember in the future where to obtain copies of your certificate.

A Transcript Certificate requires a certified request by one of the parties and a fee of $10.00. Please contact our office if you obtained your certificate at our West Elmira Office and need to obtain a copy.

**Application for Certification of Marriage in New York State**

**PRINT CLEARLY AND HAVE EACH PARTY FILL A SEPARATE FORM OUT**

Full Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Birth Name if different \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Surname (the last name you will use after Marriage) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Social Security # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

County\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Circle one CITY TOWN VILLAGE

Is the residence within the City limits or an Incorporated Village? YES NO (circle one)

Age \_\_\_\_\_\_\_\_\_\_\_ Birthdate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Male Female X (circle one) City/State of Birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Occupation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Industry \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Father’s Full name on Birth Certificate\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Country of Birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mother’s Full name on Birth Certificate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Country of Birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of this marriage \_\_\_\_\_\_\_\_\_ Any former spouse(s) living YES NO

Previous marriages ended in Divorce\_\_\_\_\_ Annulment \_\_\_\_\_\_\_\_ Death\_\_\_\_\_\_\_

Last marriage ended in Divorce\_\_\_\_\_ Annulment \_\_\_\_\_\_\_\_ Death \_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_

If previously Divorced or Annulled please provide the following information

Date of Decree Place Issued Against Whom

(Month, Day. Year) City/County, State) (Defendant)

1st \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ self\_\_\_ Spouse \_\_\_\_\_

2nd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ self\_\_\_ Spouse \_\_\_\_\_

3rd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ self\_\_\_ Spouse \_\_\_\_\_

**Address where Certificate of Marriage should be mailed**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_