

At the regular meeting of the Town Board of the Town of Elmira, Chemung County, New York held Thursday, February 21, 2019 at 7:00 PM at 1255 West Water Street, Elmira, NY, there were present:

Supervisor: David Sullivan
Councilmember: Scott Bush
Councilmember: Thomas Milliken
Councilmember: Ron Allison
Councilmember: Karen Krusen

Others present
Town Clerk- Jo Ann Sherwood
Attorney- Scott Moore
Code Enforcement Officer – Eric Crandall
Chief of Police- Peter Michalko
Buildings and Grounds Caretaker- Scott Eschbach
Recreation Director- Patricia Carozza

Resolution #54-19

Minutes

By Mr. Allison

Seconded by Mr. Bush

Motion was made to accept the minutes of the 2019 Annual Meeting of January 22, 2019 and the regular meeting of January 22, 2019.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

Resolution #55-19

Financial Report

By Mr. Milliken

Seconded by Mrs. Krusen

Supervisor Sullivan reviewed the Town Financial position as of January 31, 2019 and stated the expenses and revenues were per budget plan. The January 2019 YTD bank statements and fund balance reports were provided to the board. Motion was made to accept the Supervisor' report for the month of January 2019.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

Resolution #56-19

Audit of Bills

By Mr. Bush

Seconded by Mrs. Krusen

Resolved that all claims in the total amount of \$82,813.86 were audited and approved for payment when in funds.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

Communications

NYS DOT Re: establishing a 35 MPH speed limit on Gunderman Road

NYS DOT Re: reducing speed to 45 MPH for Bowlby Road between Jerusalem Hill and Watercure Hill Roads

Department Reports:

Chief Peter Michalko submitted his written report and gave a brief summary of the monthly report. He stated that calls for service were down from one year ago along with most stops and traffic tickets. Peter stated he has secured a grant for \$7,000 from The Community Foundation of Elmira/Corning and the Finger Lakes to be used to purchase cameras for use in the park. He has contacted the Recreation Commission for suggestions on where to put these cameras. Peter stated he is hoping to purchased five to seven cameras along with a DVR for the police department from this grant. Supervisor Sullivan suggested including the community center as one of the camera locations. Peter stated he hopes to get the bids out in March and hopefully have the cameras installed by May.

Code Enforcement Officer Eric Crandall said the month of February was average for his office. He reported that the home at 1233 W. Clinton has been demolished and they will be filling in the ground with clean fill by Friday of this week. Eric reported he is working with Cornell Cooperative Extension on getting an Electrical Charging Station for the Town. It would have to be installed on town property and he is looking at the town parking lot. There is a Clean energy Community grant available for \$5,000. Scott Bush suggested maybe installing one at Hilltop

on East Hill but the conditions state it has to be on Town property.

Buildings and Grounds Caretaker Scott Eschbach reported he has been busy cleaning out the garage and basement. He is also working on pool repair replacements parts for the pool stairs, and valve units for the boy's shower rooms. Some of these valve units are still the original ones from the 1970's. He also recommends the town put a Temperature Limiting thermostat with a lockout in the TCC center main room. This will help with controlling the heat and air conditioning temperatures. Some people have been setting the heat to 75 during the day and never turning it back down when they leave, thus having that temperature run all night long at 75 degrees. And in the summer, it is vice versa. Scott stated he is working with the Recreation Commission to purchase materials for the completed renovation of the softball fields. This will finish off the work from last year. He hopes to get this work done before the season begins. Recreation Director Patty Carozza reported that rentals for January were really good while February had less. She stated that the Yoga instructor is increasing her classes each week and offering a variety of different classes.

Supervisor Sullivan asked Sean Coggins who is on the Recreation Commission if he had anything information for the Board. He stated that the dates are set for the Easter egg hunt, the bands for Music in the Park and the Movies in the Park.

Discussion:

Condemnation of 408 Wall Street- Supervisor Sullivan stated the board received this report and is ready to accept it.

2019 SPOT Program- this is the Super Saturday program the county offers and it is the same agreement provided in the past. This past year we paid around \$4,000 for the Town's share of this contract. Other municipalities participating are the City of Elmira and the Town of Southport.

ARC Contract- Supervisor Sullivan stated they have formalized an agreement with the The ARC of Chemung County for rental use of the TCC center. They will pay \$500 per month, for rental of three day a week from 8:00 – 4:00 PM.

Fund balance Policy- Supervisor Sullivan stated that New York State recommends each municipality adopt a policy. Drafted a 4 page document how we should build and maintain expenses. How much how you got there and how you are going to maintain it. A good guideline for future boards. Discuss at next board workshop

Dog license fee update- main objective is to have residents renew their dog licenses on time. The challenge is when a ticket is issued for a delinquent renewal or having an unlicensed dog the process ends with the appearance ticket. Once the ticket is given there is not means for court to go after them if they don't appear or simply ignore the ticket. Would like to charge them \$25 for not appearing in court or ignoring the ticket. Would like this stated on the ticket. Also, as an adherent of delinquent renewal we would like to add \$5 late renewal fee if not renewed by the 11th day of the following month the license is due and \$5 each month thereafter until the license is renewed. This was tabled for more discussion at the March workshop

Resolution #57-19

Accept condemnation report for 408 Wall Street

By Mrs. Krusen

Seconded by Mr. Bush

Whereas, the Code of the Town of Elmira Chapter 82 requires that unsafe buildings be repaired or demolished and;

Whereas, buildings on property located at 408 Wall Street, Elmira, NY Tax Map #99.05-88 have been identified as unsafe and;

Whereas the code enforcement officer examined the buildings and prepared a report that documents the unsafe condition of the structure located on the property and;

Whereas the report has been presented to the Town Board at a regularly scheduled meeting on February 21, 2019 and;

Whereas the Town Board has considered the report and found that in its opinion the structure identified in the report is unsafe and dangerous and requires its repair or demolition;

Now Therefore Be It Resolved, that the structure located at 408 Wall Street is unsafe and dangerous and in need of repair or demolition and that the code enforcement officer is directed to contact the owner of the property to advise the owner of the Board's finding and to report to the Board at its meeting on March 18, 2019 and the Board reserves the right to provide notice as

required in this Chapter to the owner and commence further proceedings to remedy the unsafe and dangerous condition.

Aye- Bush, Milliken, Allison, Krusen, Sullivan No- None

Resolution #58-19

Approve agreement with ARC for TCC rental

By Mr. Allison

Seconded by Mr. Bush

Motion was made to approve the agreement between the Town and The ARC of Chemung for rental of the TCC Center for a fee of \$500 per month.

Aye- Bush, Milliken, Allison, Krusen, Sullivan No- None

Resolution #59-19

Approve amendment to West Elmira Police Agreement for HSA plan

By Mr. Allison

Seconded by Mrs. Krusen

Motion was made to approve an amendment to the West Elmira Police Agreement that substitutes the HRA account with the Health Savings Account HSA in the same amount as set forth in Article 8 of the CBA utilizing the same Excellus Simply Blue Gold #6 Plan.

Aye- Bush, Milliken, Allison, Krusen, Sullivan No- None

Resolution #60-19

Appoint James Carozza to the Town Planning Board

By Mr. Milliken

Seconded by Mrs. Krusen

Motion was made to appoint James Carozza to the Town Planning Board to fill an unexpired term to expire April 21, 2021.

Aye- Bush, Milliken, Allison, Krusen, Sullivan No- None

Resolution #61-19

Appoint Beth Smith as substitute Crossing Guard

By Mr. Bush

Seconded by Mr. Milliken

Motion was made to appoint Beth Smith to the position of substitute crossing guard.

Aye- Bush, Milliken, Allison, Krusen, Sullivan No- None

Resolution #62-19

Set board workshop

By Mr. Allison

Seconded by Mrs. Krusen

Motion was made to set the date of March 11, 2019 at 5:00 P.M. for a town board workshop.

Aye- Bush, Milliken, Allison, Krusen, Sullivan No- None

Resolution #63-19

Approve agreement with Chemung County Youth Bureau and Recreational Services

By Mr. Milliken

Seconded by Mr. Bush

Motion was made to approve the memorandum of agreement with the Chemung County Youth Bureau and Recreational Services to operate the SPOT Program for 2019 through 2021.

Aye- Bush, Milliken, Allison, Krusen, Sullivan No- None

On a motion by Mr. Bush and seconded by Mrs. Krusen the meeting was adjourned at 7:45 P.M.

Jo Ann Sherwood, Town Clerk