

At the regular meeting of the Town Board of the Town of Elmira, Chemung County, New York held Monday, November 20, 2023 at 7:00pm at 1255 West Water Street, Elmira, NY, there were present:

Supervisor Ann Gerould
Deputy Supervisor Ron Allison
Councilmember: Scott Bush
Councilmember Albert Lucarelli
Councilmember Thomas Milliken

Others present
Town Clerk- Tammy Stein
Attorney- Scott Moore
Police Chief- Bob Richards
Highway Superintendent- Matt Mustico

Supervisor Gerould called the regular meeting to order at 7:00pm and lead attendees in the Pledge of Allegiance

Resolution #128-23

Minutes

By Mr. Allison

Seconded by Mr. Bush

Motion was made to approve the minutes of October 16, 2023 meeting, October 25, 2023 special meeting and November 6, 2023 special meeting.

Aye- Bush, Lucarelli, Gerould, Allison, Milliken

No- None

Resolution #129-23

Audit of Bills

By Mr. Bush

Seconded by Mr. Lucarelli

Resolved that all claims in the total amount of \$130,190.95 were audited and approved for payment when in funds.

<u>Early Audit- 11/6/23</u>	
General Fund	14,172.74
General Fund (outside Village)	2,158.83
Lighting District	139.07
Traffic District	7,701.80
Park Fund	<u>2,794.11</u>
	26,966.55

<u>Regular Audit</u>	
General Fund	32,864.51
General Fund (outside Village)	11,561.07
Highway Fund	46,891.56

Light District 2	42.90
Light District 3	95.90
Light District 5	12.90
Traffic Fund	7,534.06
Park Fund	3,803.50
T Fund	<u>418.00</u>
	103,224.40

Aye- Bush, Lucarelli, Gerould, Allison, Milliken

No- None

Resolution #130-23

Financial Report

By Mr. Allison

Seconded by Mr. Milliken

Supervisor Gerould reviewed the Town’s financial position as of October 31, 2023 and stated we are in a good financial position. The October 2023 bank statements and year-to-date financial reports were provided to the board. Motion was made to accept the Supervisor’s report for October 2023.

Aye- Bush, Lucarelli, Gerould, Allison, Milliken

No- None

Department Reports

Police Chief- Robert Richards read his report regarding the calls, arrests and other incidents for October 2023. He informed the board that Seth is training on nights and is doing well.

Community Center Director-Patty Carozza turned in a calendar for the month of November
Code Enforcement Officer- Eric Crandall submitted a report stating that October was a busy month. He issued 22 permits.

Highway Superintendent- Matt Mustico informed the board that his department helped with the 2023 Tree program. They are on their 3rd round of leaf pick up and will continue for another week or so. They will be doing some preparation for the Stonybrook/ Larchmont project that will take place in 2024.

Buildings and Grounds- Sean Coggins submitted a report stating he shut off the water in the park and that the Tennis courts and Pickleball courts have been closed for the winter. He helped with leaf pickup as well as planting the trees.

Sean thanked the West Elmira Police Department, West Elmira Fire Department, Sheriff’s office, Tammy Stein, Scott and Lisa Bush, and the members of the Recreation Committee for their participation in the Halloween event.

Resolution #131-23

Set date and time for December workshop

By Mr. Bush

Seconded by Mr. Allison

Motion was made to set December 11, 2023 at 7:00pm as a December workshop.

Aye- Bush, Lucarelli, Gerould, Allison, Milliken

No- None

Resolution #132-23

Adopt Preliminary Budget as Annual Budget for 2024

By Mr. Bush

Seconded by Lucarelli

WHEREAS, the Town Board has met at the time and place specified in the Notice of Public Hearing on the Preliminary Budget for 2024 and thereon:

NOW THEREFORE BE IT RESOLVED, that this Town Board does hereby adopt such preliminary budget as compiled as the annual budget of the Town for the fiscal year beginning on the first day of January 2024 and that such budget as so adopted be entered and attached in detail in the minutes of the preceding of the Town Board and;

BE IT FURTHER RESOLVED, that the Town Clerk of the Town shall prepare and certify in duplicate copies of said annual budget as adopted pursuant to Section 202-a, Subdiv. 2 of the Town Law and deliver two (2) copies thereof to the Supervisor of the Town to be presented by her to the Board of Legislators of this county.

Upon being put to a vote roll call resulted as follows:

Supervisor Gerould	Aye
Councilmember Bush	Aye
Councilmember Allison	Aye
Councilmember Lucarelli	Aye
Councilmember Milliken	Aye

Resolution #133-22

Authorize mowing fees to be added to property tax bills for 2024

By Mr. Lucarelli

Seconded by Mr. Milliken

Resolved that Real Property Tax Department for the County of Chemung be authorized to add the following amounts to the following 2024 tax bills for the purpose of reimbursement of mowing charges for 2023:

073089	99.05-1-27	914 W. Church St.	\$250.00
073089	98.08-2-63	1214 W. Church St.	\$500.00
073089	80.00-1-37	16 Cross Rd.	\$250.00
073089	98.10-2-12	68 Ohio Ave.	\$500.00
073089	98.08-2-40	1253 W. First St.	\$500.00
073089	98.12-3-37	110 Oakdale Dr.	\$250.00
Aye- Bush, Lucarelli, Allison, Milliken, Gerould			No- None

Resolution #134-23

Set a Public Hearing to create a Solar Energy Local Law

By Mr. Milliken

Seconded by Mr. Lucarelli

Motion was made to set a Public Hearing on December 18, 2023 at 7:00pm to create a Solar Energy Local Law as follow;

1. Authority

This Solar Energy Local Law is adopted pursuant to sections 261-263 of the Town Law and section 20 of the Municipal Home Rule Law of the State of New York, which authorize the Town of Elmira to adopt zoning provisions that advance and protect the health, safety and welfare of the community, and, in accordance with the Town of Elmira law of New York State, “to make provision for, so far as conditions may permit, the accommodation of Solar Energy Systems and equipment and access to sunlight necessary therefor.”

2. Statement of Purpose

This Solar Energy Local Law is adopted to advance and protect the public health, safety, and welfare of Town of Elmira by creating regulations for the installation and use of solar energy generating systems and equipment, with the following objectives:

- A. To take advantage of a safe, abundant, renewable and non-polluting energy resource;
- B. To decrease the cost of electricity to the owners of residential and commercial properties, including single-family houses;
- C. To increase employment and business development in the Town of Elmira, to the extent reasonably practical, by furthering the installation of Solar Energy Systems;
- D. To mitigate the impacts of Solar Energy Systems on environmental resources such as important agricultural lands, forests, wildlife, and other protected resources.

3. Definitions

ACTIVE AGRICULTURAL LAND: Land used for a Farm Operation in accordance with Agriculture and Markets Law § 301 – uses of which include production of crops, livestock, and livestock products – within the past five years.

BATTERY ENERGY STORAGE SYSTEM: One or more devices, assembled together, capable of storing energy in order to supply electrical energy at a future time (not to include a stand-alone 12-volt car battery or an electric motor vehicle).

BUILDING-INTEGRATED SOLAR ENERGY SYSTEM: A combination of Solar Panels and Solar Energy Equipment integrated into any building envelope system such as vertical facades, semitransparent skylight systems, roofing materials, or shading over windows, which produce electricity for onsite consumption.

FACILITY AREA: The cumulative land area occupied during the commercial operation of the solar energy generating facility. This shall include all areas and equipment within the facility's perimeter boundary – including the solar energy system, onsite interconnection equipment, onsite electrical energy storage equipment, and any other associated equipment – as well as any site improvements beyond the facility's perimeter boundary such as access roads, permanent parking areas, or other permanent improvements. The facility area shall not include site improvements established for impact mitigation purposes, including but not limited to vegetative buffers and landscaping features.

FARM OPERATION: Land and on-farm buildings, equipment, facilities, and practices which contribute to the production, preparation, and marketing of crops, livestock, and livestock products as a commercial enterprise (in accordance with Agriculture & Markets Law § 301[11]).

GLARE: The effect by reflections of light with intensity sufficient as determined in a commercially reasonable manner to cause annoyance, discomfort, or loss in visual performance and visibility in any material respects.

GROUND-MOUNTED SOLAR ENERGY SYSTEM: A Solar Energy System which is secured to the ground via a pole, ballast system, or other mounting system; is detached from any other structure; and which generates electricity for onsite or offsite consumption.

KILOWATT (kW): A unit of power equal to 1,000 watts. The nameplate capacity of residential and commercial solar energy systems may be described in terms of kW.

MEGAWATT (MW): A unit of power equal to 1,000 kW. The nameplate capacity of larger solar energy systems may be described in terms of MW.

MINERAL SOIL GROUPS 1-4 (MSG 1-4): Soils recognized by the New York State (NYS) Department of Agriculture and Markets as having the highest value based on soil productivity and capability, in accordance with the uniform statewide land classification system developed for the NYS Agricultural Assessment Program.

NAMEPLATE CAPACITY: A solar energy system's maximum electric power output under optimal operating conditions. Nameplate Capacity may be expressed in terms of Alternating Current (AC) or Direct Current (DC).

NATIVE PERENNIAL VEGETATION: Native wildflowers, forbs, and grasses that serve as habitat, forage, and migratory way stations for Pollinators and shall not include any prohibited or regulated invasive species as determined by the NYS Department of Environmental Conservation.

ON-FARM SOLAR ENERGY SYSTEM: A Solar Energy System located on a farm which is a "farm operation" (as defined by Article 25-AA of the Agriculture and Markets Law, which may include one or multiple contiguous or non-contiguous parcels) in an agricultural district, which is designed, installed, and operated so that the anticipated annual total amounts of electrical energy generated do not exceed more than 110 percent of the anticipated annual total electrical energy consumed by the farm operation.

POLLINATOR: Bees, birds, bats, and other insects or wildlife that pollinate flowering plants, and includes both wild and managed insects.

ROOF-MOUNTED SOLAR ENERGY SYSTEM: A Solar Energy System located on the roof of any legally permitted building or structure that produces electricity for onsite or offsite consumption.

SOLAR ACCESS: Space open to the sun and clear of overhangs or shade so as to permit the use of active and/or passive Solar Energy Systems on individual properties.

SOLAR ENERGY EQUIPMENT: Electrical material, hardware, inverters, conduit, energy storage devices, or other electrical and photovoltaic equipment associated with the production and storage of electricity.

SOLAR ENERGY SYSTEM: The components and subsystems required to convert solar energy into electric energy suitable for use. The term includes, but is not limited to, Solar Panels and Solar Energy Equipment. A Solar Energy System is classified as a Tier 1, Tier 2, Tier 3, or Tier 4 Solar Energy System as follows.

- A. Tier 1 Solar Energy Systems include the following:
 - 1. Roof-Mounted Solar Energy Systems.
 - 2. Building-Integrated Solar Energy Systems.
 - 3. Ground-Mounted Solar Energy Systems with a Nameplate Capacity of up to 25 kW AC.
 - 4. On-Farm Solar Energy Systems
- B. Tier 2 Solar Energy Systems include the following:
 - 1. Ground-Mounted Solar Energy Systems not included under Tier 1 Solar Energy Systems with a Nameplate Capacity of up to 1 MW AC and which generate no more than 110% of the electricity consumed on the site over the previous 12 months.
- C. Tier 3 Solar Energy Systems include the following:
 - 1. Ground-Mounted Solar Energy Systems not included under Tier 1 or Tier 2 Solar Energy Systems with a Nameplate Capacity of up to 5 MW AC.
- D. Tier 4 Solar Energy Systems are Solar Energy Systems which are not included under Tier 1, Tier 2, or Tier 3 Solar Energy Systems.

SOLAR PANEL: A photovoltaic device capable of collecting and converting solar energy into electricity.

4. Applicability

- A. The requirements of this Local Law shall apply to all Solar Energy Systems permitted, installed, or modified in Town of Elmira after the effective date of this Local Law, excluding general maintenance and repair.
- B. Solar Energy Systems constructed or installed prior to the effective date of this Local Law shall not be required to meet the requirements of this Local Law.
- C. Modifications to an existing Solar Energy System that increase the Facility Area by more than 5% of the original Facility Area (exclusive of moving any fencing) shall be subject to this Local Law.

5. General Requirements

- A. A Building permit shall be required for installation of all Solar Energy Systems.
- B. Prior to the issuance of the building permit or final approval by the Planning Board, construction and/or site plan documents must be signed and stamped by a NYS Licensed Professional Engineer or NYS Registered Architect.
- C. Local land use boards are encouraged to condition their approval of proposed developments on sites adjacent to Solar Energy Systems so as to protect their access to sufficient sunlight to remain economically feasible over time.

- D. Issuance of permits and approvals by the Planning Board shall include review pursuant to the State Environmental Quality Review Act [ECL Article 8 and its implementing regulations at 6 NYCRR Part 617 (“SEQRA”)].
- E. All Solar Energy Systems shall be designed, erected, and installed in accordance with all applicable codes, regulations, and industry standards as referenced in the NYS Uniform Fire Prevention and Building Code (“Uniform Code”), the NYS Energy Conservation Code (“Energy Code”), and the Town of Elmira Code.
- F. For Solar Energy Systems subject to site plan review, the Town of Elmira shall impose, and may update as appropriate, a schedule of fees to recover expenses associated with engineering, environmental, or legal services determined to be reasonably necessary in the processing of an application under this law.

6. Permitting Requirements for Tier 1 Solar Energy Systems

All Tier 1 Solar Energy Systems shall be permitted in all zoning districts and shall be exempt from site plan review under the local zoning code or other land use regulation, subject to the following conditions for each type of Solar Energy Systems:

- A. Roof-Mounted Solar Energy Systems
 - 1. Roof-Mounted Solar Energy Systems shall incorporate, when feasible, the following design requirements (exceptions may be approved by the Code Enforcement Officer):
 - a. Solar Panels on pitched roofs shall be mounted with a maximum distance of 8 inches between the roof surface the highest edge of the system.
 - b. Solar Panels on pitched roofs shall be installed parallel to the roof surface on which they are mounted or attached.
 - c. Solar Panels on pitched roofs shall not extend higher than the highest point of the roof surface on which they are mounted or attached.
 - d. Solar Panels on flat roofs shall not extend above the top of the surrounding parapet, or more than 24 inches above the flat surface of the roof, whichever is higher.
 - 2. Glare. All Solar Panels shall have anti-reflective coating(s).
 - 3. Height. All Roof-Mounted Solar Energy Systems shall comply with the height limitations in Appendix 3.
- B. Building-Integrated Solar Energy Systems
 - 1. Building-Integrated Solar Energy Systems shall be shown on the plans submitted for the building permit application for the building containing the system.
- C. Ground-Mounted Solar Energy Systems
 - 1. Glare. All Solar Panels shall have anti-reflective coating(s).

2. Setbacks. Tier 1 Solar Energy Systems shall be subject to the setback regulations specified for the accessory structures within the underlying zoning district. All Ground-Mounted Solar Energy Systems shall only be installed in the side or rear yards in residential districts.
3. Tier 1 Solar Energy Systems shall comply with the height limitations in Appendix 3.
4. Lot Size. Tier 1 Solar Energy Systems shall comply with the existing lot size requirement specified for accessory structures within the underlying zoning district.
5. Lot coverage. Tier 1 Solar Energy Systems are exempt from the lot coverage requirements in the underlying zoning district so long as they are mounted on non-permeable surface.
6. Screening and Visibility.
 - a. All Tier 1 Solar Energy Systems shall have views minimized from adjacent properties to the extent reasonably practicable.
 - b. Solar Energy Equipment shall be located in a manner to reasonably avoid and/or minimize blockage of views from surrounding properties and shading of property to the north, while still providing adequate Solar Access.

7. Permitting Requirements for Tier 2 Solar Energy Systems

All Tier 2 Ground-Mounted Solar Energy Systems shall be permitted in all zoning districts as accessory structures and shall be subject to site plan approval. Tier 2 Solar Energy Systems shall adhere to the standards and requirements established for Tier 1 Ground-Mounted Systems in Section 6(C), in addition to (or in some cases amended by) the following requirements:

- A. Application & Site Plan Review Requirements. Applications for Tier 2 Solar Energy Systems, including materials for site plan review, shall include the following:
 1. Name, address, and contact information of proposed or potential system installer and the owner and/or operator of the Solar Energy System. Such information of the final system installer shall be submitted prior to the issuance of building permit.
 2. Name, address, contact information, and signature of the project applicant, as well as all the property owners, demonstrating their consent to the application and the use of the property for the Solar Energy System.
 3. Nameplate Capacity of the Solar Energy System (as expressed in kW or MW).
 4. Zoning district designation for the parcel(s) of land comprising the Facility Area.

5. Property lines and physical features, including roads, for the project site.
6. Adjacent land uses on contiguous parcels within a certain radius of the site boundary.
7. Proposed changes to the landscape of the site, including site grading, vegetation clearing and planting, the removal of any large trees, access roads, exterior lighting, signage, fencing, landscaping, and screening vegetation or structures.
8. A one- or three-line electrical diagram detailing the entire Solar Energy System layout, including the number of Solar Panels in each ground-mount array, solar collector installation, associated components, inverters, electrical interconnection methods, and utility meter, with all National Electrical Code compliant disconnects and over current devices. The diagram should describe the location and layout of all Battery Energy Storage System components if applicable and should include applicable setback and other bulk and area standards.
9. A preliminary equipment specification sheet that documents all proposed Solar Panels, system components, mounting systems, racking system details, and inverters that are to be installed. A final equipment specification sheet shall be submitted prior to the issuance of building permit.

B. Standards. Tier 2 Systems shall adhere to the following standards.

1. Lot coverage. Tier 2 Solar Energy Systems are exempt from the lot coverage requirements in the underlying zoning district.
2. Screening/Visibility. Tier 2 Solar Energy Systems shall have views minimized from adjacent properties to the extent reasonably practicable using architectural features, earth berms, landscaping, or other screening methods that will harmonize with the character of the property and surrounding area.
3. Environmental Resources
 - a. Tree-cutting. Removal of existing trees larger than 6 inches in diameter should be minimized to the extent possible.
 - b. To the extent practicable, Tier 2 Solar Energy System Owners shall utilize and maintain native perennial vegetation to provide foraging habitat for pollinators in all appropriate areas within the Facility Area.
 - c. Use integrated pest management practices to refrain from/limit pesticide use (including herbicides) for long-term operation and site maintenance.

8. Permitting Requirements for Tier 3 Solar Energy Systems

All Tier 3 Solar Energy Systems are permitted through the issuance of a special permit within the Agriculture/Rural Residential – AR, Agricultural/Residential – ARA and Conservation - C zoning districts, and subject to site plan application requirements set forth in this Section.

- A. Applications for the installation of Tier 3 Solar Energy System shall be:
 - 1. Reviewed by the Code Enforcement Officer for completeness. Applicants shall be advised within 30 days of the completeness of their application or any deficiencies that must be addressed prior to substantive review.
 - 2. Subject to a public hearing to hear all comments for and against the application. This hearing shall be in compliance with all existing public hearing requirements established under law by the Town of Elmira.
 - 3. Referred to the Chemung County Planning Board pursuant to General Municipal Law §239-m if required.
 - 4. Upon closing of the public hearing, the Planning Board shall take action on the application within 60-days of the public hearing, which can include approval, approval with conditions, or denial. The 60-day period may be extended upon consent by both the Planning Board and applicant.

- B. Application and Site Plan Review Requirements. Applications for Tier 3 Solar Energy Systems, including materials for site plan review, shall include the following:
 - 1. Name, address, and contact information of proposed or potential system installer and the owner and/or operator of the Solar Energy System. Such information of the final system installer shall be submitted prior to the issuance of building permit.
 - 2. Name, address, contact information, and signature of the project applicant, as well as all the property owners, demonstrating their consent to the application and the use of the property for the Solar Energy System.
 - 3. Nameplate Capacity of the Solar Energy System (as expressed in MW).
 - 4. Zoning district designation for the parcel(s) of land comprising the Facility Area.
 - 5. Property lines and physical features, including roads, for the project site.
 - 6. Map(s) of MSG 1-4 soils and Active Agriculture Lands on the parcel(s) comprising the Facility Area and adjacent parcels.
 - 7. Adjacent land uses on contiguous parcels within a certain radius of the site boundary.
 - 8. Proposed changes to the landscape of the site, including site grading, vegetation clearing and planting, the removal of any large trees, access roads, exterior lighting, signage, fencing, landscaping, and screening vegetation or structures.

9. Erosion and sediment control and storm water management plans prepared to NYS Department of Environmental Conservation standards, if applicable, and to such standards as may be established by the Planning Board.
10. A one- or three-line electrical diagram detailing the entire Solar Energy System layout, including the number of Solar Panels in each ground-mount array, solar collector installation, associated components, inverters, electrical interconnection methods, and utility meter, with all National Electrical Code compliant disconnects and over current devices. The diagram should describe the location and layout of all Battery Energy Storage System components if applicable and should include applicable setback and other bulk and area standards.
11. A preliminary equipment specification sheet that documents all proposed Solar Panels, system components, mounting systems, racking system details, and inverters that are to be installed. A final equipment specification sheet shall be submitted prior to the issuance of building permit.
12. A Property Operation and Maintenance Plan that describes continuing site maintenance, anticipated dual-use, and property upkeep, such as mowing and trimming.
13. A Decommissioning Plan as set forth in Appendix 4 signed by the owner and/or operator of the Solar Energy System shall be submitted by the applicant. The decommissioning plan shall address the following:
 - a. The time required to decommission and remove the Solar Energy System and any ancillary structures.
 - b. The time required to repair any damage caused to the property by the installation and removal of the Solar Energy System.
 - c. The cost of decommissioning and removing the Solar Energy System, as well as all necessary site remediation or restoration.
 - d. The provision of a decommissioning security which shall adhere to the following requirements:
 - i. The deposit, executions, or filing with the Town of Elmira Clerk of cash, bond, or other form of security reasonably acceptable to the Town of Elmira attorney and/or engineer, shall be in an amount sufficient to ensure the good faith performance of the terms and conditions of the permit issued pursuant hereto and to provide for the removal and restorations of the site subsequent to removal.

The amount of the bond or security shall be 115% of the cost of removal and site restoration for the Tier 3 Solar Energy System and shall be revisited every 5 years and updated as needed to reflect any changes (due to inflation

or other cost changes). The decommissioning amount shall be reduced by the amount of the estimated salvage value of the Solar Energy System.

- ii In the event of default upon performance of such conditions, after proper notice and expiration of any cure periods, the cash deposit, bond, or security shall be forfeited to the Town of Elmira, which shall be entitled to maintain an action thereon. The cash deposit, bond, or security shall remain in full force and effect until restoration of the property as set forth in the decommissioning plan is completed.

C. Special Use Permit Standards. Planning Board may issue a special use permit for a Tier 3 Solar Energy System only after it has found that all the following standards and conditions have been satisfied:

1. Underground Requirements. All utility lines located outside of the Facility Area shall be placed underground to the extent feasible and as permitted by the serving utility, with the exception of the main service connection at the utility company right-of-way and any new interconnection equipment, including without limitation any poles, with new easements and right-of-way.
2. Vehicular Paths. Vehicular paths within the Facility Area shall be designed in compliance with Uniform Code requirements to ensure emergency access, while minimizing the extent of impervious materials and soil compaction.
3. Signage.
 - a. No signage or graphic content shall be displayed on the Solar Energy Systems except the manufacturer's name, equipment specification information, safety information, and 24-hour emergency contact information. Said information shall be depicted within an area no more than 8 square feet.
 - b. As required by National Electric Code (NEC), disconnect and other emergency shutoff information shall be clearly displayed on a light reflective surface. A clearly visible warning sign concerning voltage shall be placed at the base of all pad-mounted transformers and substations.
4. Glare. All Solar Panels shall have anti-reflective coating(s).
5. Lighting. Lighting of the Solar Energy Systems shall be limited to that minimally required for safety and operational purposes and shall be reasonably shielded and downcast from abutting properties.
6. Multiple lots. At the discretion of the Planning Board, where a Tier 3 Solar Energy System's Facility Area comprises multiple lots (regardless of ownership by an individual or multiple participating landowners), the combined lots may be treated a single lot for the purposes of applying

specific standards and requirements, including but not limited to lot size, set back requirements.

7. Lot size. The property on which the Tier 3 Solar Energy System is placed shall meet the lot size requirements in Appendix 1.
8. Setbacks. The Tier 3 Solar Energy Systems shall meet the parcel line setback requirements in Appendix 2, Table 2.1. Fencing, collection lines, access roads and landscaping may occur within the setback.
9. Height. The Tier 3 Solar Energy Systems shall comply with the height limitations in Appendix 3 depending on the underlying zoning district.
 - a. this height requirement can be waived by the Planning Board if the panels are being raised to accommodate continued or new agricultural purposes.
10. Lot coverage. Tier 3 Solar Energy Systems are exempt from the lot coverage requirements in the underlying zoning district.
11. Fencing Requirements. All mechanical equipment, including any structure for Battery Energy Storage System components, shall be enclosed by a 7-foot-high fence, as required by NEC, with a self-locking gate to prevent unauthorized access.
12. Screening and Visibility.
 - a. Solar Energy Systems smaller than 10 acres shall have views minimized from adjacent properties to the extent reasonably practicable using architectural features, earth berms, landscaping, or other screening methods that will harmonize with the character of the property and surrounding area.
 - b. Solar Energy Systems larger than 10 acres shall be required to:
 - i Conduct a visual assessment of the visual impacts of the Solar Energy System on public roadways and adjacent properties. At a minimum, a line-of-sight profile analysis shall be provided. Depending upon the scope and potential significance of the visual impacts, additional impact analyses, including for example a digital viewshed report, may be required to be submitted by the applicant.
 - ii Submit a screening & landscaping plan to show adequate measures to screen through landscaping, grading, or other means so that views of Solar Panels and Solar Energy Equipment shall be minimized as reasonably practical from public roadways and adjacent properties to the extent feasible.
 - c. The screening & landscaping plan shall specify the locations, elevations, height, plant species, and/or materials that will comprise the structures, landscaping, and/or grading used to screen and/or mitigate any adverse aesthetic effects of the system.

The landscaped screening shall be comprised of a minimum of 1 evergreen tree, at least 6 feet high at time of planting, plus 2 supplemental shrubs at the reasonable discretion of the Planning Board, all planted within each 10 linear feet of the Solar Energy System. Existing vegetation may be used to satisfy all or a portion of the required landscaped screening. A list of suitable evergreen tree and shrub species should be provided by the Town of Elmira.

- d. The Planning Board may elect to waive certain screening and landscaping requirements in select locations based on an applicant's demonstration of non-impact or impact mitigation on adjacent parcels.

13. Environmental Resources

- a. Tree-cutting. Removal of existing trees larger than 6 inches in diameter should be minimized to the extent possible.
- b. Tier 3 Solar Energy System owners shall develop, implement, and maintain native vegetation to the extent practicable pursuant to a vegetation management plan by providing Native Perennial Vegetation and foraging habitat beneficial to game birds, songbirds, and Pollinators. To the extent practicable, when establishing perennial vegetation and beneficial foraging habitat, the owners shall use native plant species and seed mixes and seed all appropriate areas within the Facility Area. Any project which is designed to incorporate agricultural or farm-related activities or uses within the Facility Area may be excluded from this requirement based on the amount of space actually occupied by the agricultural use(s). This exclusion will only be allowed based on the Planning Board determination that these lands are being used for actual agricultural uses.
- c. Use integrated pest management practices to refrain from/limit pesticide use (including herbicides) for long-term operation and site maintenance.

14. Agricultural Resources. Tier 3 Solar Energy Systems for which the Facility Area includes lands consisting of MSG 1-4 shall adhere to the following requirements:

- a. Tier 3 Solar Energy System components, equipment, and associated impervious surfaces shall occupy no more than 50% of the area of MSG 1-4 within the Facility Area.
 - i. A Tier 3 Solar Energy System may exceed the 50% MSG 1-4 coverage threshold if it incorporates an onsite activity or program which provides for the use of the land as a Farm Operation. Exceedance beyond the 50% threshold will only be allowed based on the Planning Board's determination that the land is being used for a Farm Operation.

- ii Subject to discretion of the Planning Board, if the landowner demonstrates that – notwithstanding the classification as MSG 1-4 – the land cannot be profitably employed due to excessive wetness, rocky conditions or slopes, the land may be excluded from the calculation required by this section.
 - b. To the maximum extent practicable, Tier 3 Solar Energy Systems located on MSG 1-4 shall be constructed, monitored, and decommissioned in accordance with the NYS Department of Agriculture and Markets’ “Guidelines for Solar Energy Projects - Construction Mitigation for Agricultural Lands.”
- D. Ownership Changes. If the owner or operator of the Solar Energy System changes or the owner of the property changes, the special use permit shall remain in effect, provided that the successor owner or operator assumes in writing all of the obligations of the decommissioning plan. A new owner or operator of the Solar Energy System shall notify the zoning enforcement officer of such change in ownership or operator within 30 days of the ownership change.

9. Permitting Requirements for Tier 4 Solar Energy Systems

All Tier 4 Solar Energy Systems are permitted through the issuance of a special use permit within the Agricultural/Rural Residential – AR, Agricultural/Residential - ARA and Conservation – C zoning districts, and are subject to the site plan and special use permit application requirements established for Tier 3 Solar Energy Systems in Section 8, in addition to (or in some cases amended by) the following requirements:

- A. Applications for Tier 4 Solar Energy Systems shall:
 - 1. Be reviewed by the Code Enforcement Officer for completeness. Applicants shall be advised within 60 days of the completeness of their application or any deficiencies that must be addressed prior to substantive review.
- B. Pre-Application Meeting.

At least 60 days prior to the submission of an application, the Applicant shall conduct a pre-application meeting with the Planning Board to ensure all parties have clear expectations regarding any Town of Elmira requirements applicable to the proposed Solar Energy System. A written request for this purpose shall be sent to the Planning Board. Submission and review of the application shall not be delayed based on the failure of the Planning Board to respond in a timely manner to a properly filed meeting request.

At the pre-application meeting, the Applicant must provide (1) a brief description of the proposed facility and its environmental setting, (2) a map of the proposed facility showing project components, (3) the proposed facility’s anticipated impacts, (4) a designated contact person with telephone number, email address, and mailing address from whom information will be available going-forward basis, and (5) an anticipated application submission date.

C. Community Engagement Plan.

Applications for a Tier 4 Solar Energy System shall include a Community Engagement Plan detailing the applicant's proposed plans and strategies for ensuring adequate public awareness and encouraging community participation. Applicants are highly encouraged to discuss the contents and details proposed in this plan with the Planning Board prior to the submission of a formal application.

D. Special Use Permit Standards

1. Setbacks: Tier 4 Solar Energy Systems shall meet all applicable parcel line and other setback requirements as outlined in Appendix 2, Table 2.2. Fencing, collection lines, access roads and landscaping may occur within the setback.
2. Agricultural Resources: Tier 4 Solar Energy Systems for which the Facility Area includes Active Agricultural Lands shall adhere to the following requirements:
 - a. Tier 4 Solar Energy System components, equipment, and associated impervious surfaces shall occupy no more than 50% of the Active Agricultural Lands within the Facility Area.
 - i. A Tier 4 Solar Energy System may exceed the 50% Active Agricultural Land threshold if it incorporates an onsite activity or program which provides for the use of the land as a Farm Operation. Exceedance beyond the 50% threshold will only be allowed based on the Planning Board's determination that the land is being used for a Farm Operation.
 - b. To the maximum extent practicable, Tier 4 Solar Energy Systems located on Active Agricultural Lands shall be constructed, monitored, and decommissioned in accordance with the NYS Department of Agriculture and Markets' "Guidelines for Solar Energy Projects - Construction Mitigation for Agricultural Lands."

10. Safety

- A. Solar Energy Systems and Solar Energy Equipment shall be certified under the applicable electrical and/or building codes as required.
- B. Solar Energy Systems shall be maintained in good working order and in accordance with industry standards. Site access shall be maintained, including snow removal at a level acceptable to the local fire department and, if the Tier 3 Solar Energy System is located in an ambulance district, the local ambulance corps.
- C. If a Battery Energy Storage System is included as part of the Solar Energy System, they shall meet the requirements of any applicable fire prevention and building code and the Town of Elmira Energy Storage Law when in use and,

when no longer used, shall be disposed of in accordance with the laws and regulations of the Town of Elmira and any applicable federal, state, or county laws or regulations.

- D. Where deemed necessary by the Planning Board, the Applicant shall ensure emergency access to the Facility Area for local first responders by installing an emergency lock box or similar device, in a location subject to approval by the Fire Chief of the applicable Fire Department that covers the part of the Town of Elmira that the site is on.

11. Permit Timeframe and Abandonment

- A. The Special Use Permit and site plan approval for a Solar Energy System shall be valid for a period of 36 months, provided that a construction is commenced. In the event construction is not completed in accordance with the final site plan – as may have been amended and approved – as required by the Planning Board, within 36 months, the applicant may request to extend the time to complete construction for 12 months. Approval of a request to extend the time to complete construction shall not be unreasonably withheld by the Town of Elmira. If the owner and/or operator fails to perform substantial construction within 48 months, the approvals shall expire.
- B. Upon cessation of electricity generation of a Solar Energy System on a continuous basis for 12 months, the Town of Elmira may notify and instruct the owner and/or operator of the Solar Energy System to implement the decommissioning plan. The decommissioning plan must be completed within 12 months of notification.
- C. If the owner and/or operator fails to comply with decommissioning upon any abandonment, the Town of Elmira may, at its discretion, utilize the bond and/or security for the removal of the Solar Energy System and restoration of the site in accordance with the decommissioning plan.

12. Consultant Fees. The Town Planning Board or the Town Zoning Board of Appeals, in the review of any application pending before it, may refer the application to such engineering, planning, legal, fiscal, accounting, technical or environmental consultant employed by the Town as such Board shall deem reasonably necessary to enable it to review the application as required by law and to observe a project following its initial approval, as during or after construction for inspections and administration.

- A. The applicant shall reimburse the Town for the cost of such consultant's services, except for the following:
 - 1. Review by the town engineer of the initial design plans for water, sewage, drainage or roads (public or private) submitted by the applicant.
 - 2. Attendance by the town engineer at one or more meetings prior to the submission of an application for the purpose of discussing the project, identifying applicable rules and regulations, and anticipating technical concerns.
 - 3. Preparation by the town attorney of any required public notices regarding said application.

4. Review by the town engineer and attorney of any environmental assessment form and supporting documents in connection with the determination of environmental significance pursuant to the New York State Environment Quality Review Law. An environmental assessment form does not include an environmental impact statement or the process known as scoping.
 5. Attendance by the Town Engineer and Attorney at any regular or special public meetings of the Town Planning Board or the Town Zoning Board of Appeals.
 6. Consultant's fees incurred in reviewing projects involving Tier 1 or Tier 2 Solar Energy Systems.
- B. Charges made by consultants who are not regular employees of the Town shall be in accord with charges usually made for such services in the Chemung County, New York region, or pursuant to an existing contractual agreement between the Town and the consultant.
 - C. In the event that an application is required to be reviewed by more than one board, then to the extent practicable, both boards shall use the same consultant, who shall to the extent practicable, prepare one report providing data, information and recommendations requested. In all cases, duplication of consultants' reports or services shall be avoided wherever practicable in order to reduce the cost of such consultants' reports or services to the applicant.
 - D. A building permit or other permits, variances, and approvals being sought shall not be issued unless all professional review fees charged in connection with the applicant's project have been reimbursed to the Town.
 - E. The above charges are in addition to any and all other fees required by any other law, rule or regulation.

13. Enforcement. Any violation of this Solar Energy Law shall be subject to the same enforcement requirements, including the civil and criminal penalties, provided for in the zoning or land use regulations of Town of Elmira.

14. Severability. The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

Appendix 1: Lot Size Requirements

The following table displays the size requirements of the lot for Ground-Mounted Solar Energy Systems to be permitted.

Zoning District	Tier 3 & 4
Residential - A	—
Residential - AA	—
Residential - AAA	—
Agricultural/Rural Residential - AR	≥ 5 acres
Agricultural / Residential - ARA	≥ 5 acres
Conservation - C	≥ 5 acres
General Business - GB	—
Manufacturing - M	—
Neighborhood Business - NB	—

Key:

— : Not Allowed

Appendix 2: Setback Requirements

The following table provides parcel line setback requirements for Ground-Mounted Solar Energy Systems. Fencing, access roads and landscaping may occur within the setback.

Table 2.1: Parcel Line Setback Requirements for Tier 3 Solar Energy Systems

Zoning District	Tier 3		
	Front	Side	Rear
Residential - A	—	—	—
Residential - AA	—	—	—
Residential - AAA	—	—	—
Agricultural/Rural Residential - AR	40'	40'	40'
Agricultural / Residential - ARA	40'	40'	40'
Conservation - C	40'	40'	40'
General Business - GB	—	—	—
Manufacturing - M	—	—	—
Neighborhood Business - NB	—	—	—

Key:

— : Not Allowed

Table 2.2: Parcel Line and Other Setback Requirements for Tier 4 Solar Energy Systems

Zoning District	Tier 4			Non-Participating Occupied Residence
	Front	Side	Rear	
Residential - A	—	—	—	—
Residential - AA	—	—	—	—
Residential - AAA	—	—	—	—
Agricultural/Rural Residential - AR	50'	50'	50'	250'
Agricultural / Residential - ARA	50'	50'	50'	250'
Conservation - C	50'	50'	50'	250'
General Business - GB	—	—	—	—
Manufacturing - M	—	—	—	—
Neighborhood Business - NB	—	—	—	—

Key:

— : Not Allowed

Appendix 3: Height Requirements

The following table displays height requirements for each type of Solar Energy Systems. The height of systems will be measured from the highest natural grade below each Solar Panel.

Zoning District	Tier 1 Roof-Mounted	Tier 1 & 2 Ground-Mounted	Tier 3 & 4 Ground-Mounted
Residential - A	4' above roof	10'	—
Residential - AA	4' above roof	10'	—
Residential - AAA	4' above roof	10'	—
Agricultural/Rural Residential - AR	4' above roof	10'	20'
Agricultural / Residential - ARA	4' above roof	10'	20'
Conservation - C	4' above roof	15'	20'
General Business - GB	4' above roof	15'	—
Manufacturing - M	4' above roof	15'	—
Neighborhood Business - NB	4' above roof	15'	—

Key:

—: Not Allowed

Appendix 4: Example Decommissioning Plan

Date: [Date]

Decommissioning Plan for [Solar Project Name], located at: [Solar Project Address]

Prepared and submitted by [Solar Developer Name], the owner of [Solar Farm Name]

As required by Town of Elmira, [Solar Developer Name] presents this decommissioning plan for [Solar Project Name] (the “Facility”).

System decommissioning shall be required as a result of any of the following conditions:

1. The land lease – if any – ends, unless the project owner has acquired the land.
2. The Solar Energy System ceases to generate electricity on a continuous basis for [12] months.
3. The Solar Energy System is damaged and will not be repaired or replaced by [Solar Developer Owner].

If any of the above conditions are met, and upon notification or instruction by the Town of Elmira, [Solar Developer Name] shall implement this decommissioning plan. System decommissioning and removal, as well as all necessary site restoration or remediation activities, shall be completed within [12] months.

The owner of the Facility, as provided for in its lease with the landowner, and in accordance with the requirements of the Town of Elmira Code, shall restore the property to its condition as it existed before the Facility was installed, pursuant to which shall include the following:

1. Removal of all operator-owned equipment, concrete, conduits, structures, fencing, and foundations located less than 36-inches below the soil surface, and/or less than 48-inches below the soil surface in areas consisting of [Mineral Soil Groups (MSG) 1-4 and/or Active Agricultural Lands].
2. For projects located on areas consisting of [MSG 1-4 and/or Active Agricultural Lands], removal of all operator owned equipment, concrete, conduits, structures, fencing, and foundations in accordance with the decommissioning requirements contained in the NYS Department of Agriculture and Markets’ “Guidelines for Solar Energy Projects - Construction Mitigation for Agricultural Lands.”
3. Removal of any solid and hazardous waste caused by the Facility in accordance with local, state, and federal waste disposal regulations.
4. Removal of all graveled areas and access roads unless the landowner requests in writing for it to remain.

An appendix is included in this plan to provide a project schedule detailing a breakdown of tasks required for the decommissioning removal of the system, including:

1. Time required to decommission and remove the system and any ancillary structures.
2. Time required to repair any damage caused to the property by the installation and removal of the system.

The cost of system decommissioning and removal, as well as all necessary site remediation and restoration activities, is estimated to be \$[XXX] as of the date and time this application is filed. A decommissioning security [has been OR will be] executed in the amount of [115]% of the cost of system decommissioning, removal, and site restoration.

This cost estimate and decommissioning surety will be revisited every [5] years and updated as needed to account for inflation or other cost changes.

The owner of the Facility, currently [Solar Developer Name], is responsible for this decommissioning.

Facility Owner Signature: _____

Date: _____

Aye- Bush, Lucarelli, Gerould, Allison, Milliken

No- None

Resolution #135-23

Accept Resignation of Thomas Holden, Traffic Officer

By Mr. Allison

Seconded by Mr. Lucarelli

Motion was made to accept the resignation of Traffic Officer Thomas Holden effective 12/2/2023.

Resolution #136-23

Approve Cyberlink Computing agreement

By Mr. Bush

Seconded by Mr. Lucarelli

Motion was made to approve the agreement with Cyberlink Computing with a term beginning January 1, 2024 and ending December 31, 2024 in the amount of \$640.00 monthly.

Aye- Bush, Milliken, Allison, Lucarelli, Sullivan

No- None

Public Comment

Paul Dipietro, Glen Ave. thanked the Town Board, Town Clerk Tammy Stein, Highway department and the Parks department for their park in the 2023 tree planting program. Paul discussed the Town becoming a Tree City and some funding that is available to help with the process.

Motion was made by Councilmember Lucarelli at 7:32pm and seconded by Councilmember Milliken to adjourn the regular meeting. All in favor, Motion Carried

Tammy Stein, Town Clerk