

At the annual audit meeting of the Town Board of the Town of Elmira, held Tuesday, January 17, 2023 at 7:00 PM at the Town Hall, 1255 West Water Street, Elmira, New York, there were present:

Supervisor: David Sullivan  
Deputy Supervisor Ron Allison  
Councilmember: Scott Bush  
Councilmember: Albert Lucarelli  
Councilmember Thomas Milliken

Others present  
Town Clerk- Tammy Stein  
Town Attorney- Scott Moore  
Code Enforcement Officer- Eric Crandall  
Highway Superintendent- Matt Mustico  
Buildings and Grounds Keeper- Sean Coggins

**Resolution #31-23**

**Audit of Justice DeFilippo's Books**

**By Mr. Allison**

**Seconded by Mr. Bush**

Dockets of James DeFilippo for the period beginning January 1, 2022 and ending December 31, 2022 were duly examined and the fines and fees therein shown to have been collected were duly turned over to the proper officials as required by law.

**Aye- Bush, Milliken, Allison, Sullivan, Lucarelli**

**No- None**

**Resolution #32-23**

**Audit of Justice Middaugh's Books**

**By Mr. Milliken**

**Seconded by Mr. Lucarelli**

Dockets of Kimberly Middaugh for the period beginning January 1, 2022 and ending December 31, 2022 were duly examined and the fines and fees therein shown to have been collected were duly turned over to the proper officials as required by law.

**Aye- Bush, Milliken, Allison, Sullivan, Lucarelli**

**No- None**

**Resolution #33-23**

**Accept Report of Building Inspector/Code Enforcement Officer**

**By Mr. Allison**

**Second by Mr. Lucarelli**

Resolved, that the report of Eric Crandall, Code Enforcement Officer/Building Inspector be approved as reported for the period of January 1, 2022 through December 31, 2022.

Total Permits 196 Value of Permits \$2,977,915.00 Permit Cost \$16,509.50

**Aye- Bush, Milliken, Allison, Sullivan, Lucarelli**

**No- None**

**Resolution #34-23**

**Audit of Town Clerk's Books and Reports**

**By Mr. Bush**

**Seconded by Mr. Milliken**

Resolved, that the cash and disbursement report of Tammy Stein, Town Clerk for the period of January 1, 2022 through December 31, 2022 be approved.

|                     |     |                 |
|---------------------|-----|-----------------|
| A1255 Conservation  | 87  | 332.73          |
| Marriage Lic.       | 17  | 297.50          |
| Soliciting          | 2   | 300.00          |
| Certified Copies    | 20  | 200.00          |
| Police Reports      | 21  | 82.75           |
| Foil Requests       | 55  | <u>75.25</u>    |
|                     |     | 1,288.23        |
| A2544 Dog Licensing |     | 7,701.00        |
| Replacement Tags    | 4   | 12.00           |
| Late Fees           | 112 | <u>1,413.00</u> |
|                     |     | 9,126.00        |

|  |                  |
|--|------------------|
| Total Fees Remitted to the Supervisor                | 10,414.23        |
| Amount paid to Dept. of Ag & Markets for spay/neuter | 1,154.00         |
| Amount paid to NYS Env. Conserv.                     | 6,517.27         |
| Amount paid to State Health Dept. for Marr. Lic.     | <u>382.50</u>    |
| <b>Grand Total</b>                                   | <b>18,468.00</b> |

**Aye- Bush, Milliken, Allison, Sullivan, Lucarelli**                      **No- None**

**Resolution #35-23**

**Acceptance of Traffic Officer's Report on Parking Tickets**

**By Mr. Allison**

**Second by Mr. Lucarelli**

Resolved, that the report on parking ticket receipts for 2022 for \$615.00 be received and accepted.

**Aye- Bush, Milliken, Allison, Sullivan, Lucarelli**

**No- None**

On motion by Mr. Bush and seconded by Mr. Allison the meeting was adjourned at 7:02 PM.

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Tammy Stein, Town Clerk