

At the workshop of the Town Board of the Town of Elmira, Chemung County, New York held Monday, December 6, 2021 at 6:00 PM at 1255 West Water Street, Elmira, NY, there were present:

Supervisor: David Sullivan  
Councilmember: Thomas Milliken  
Councilmember: Scott Bush  
Councilmember: Albert Lucarelli  
Deputy Supervisor Ron Allison

Others present  
Town Clerk- Tammy Stein  
Attorney- Scott Moore

Supervisor Sullivan called the Town Board meeting to order at 6pm and asked others to stand for the Pledge of Allegiance

### **Discussion**

Supervisor Sullivan reviewed the sidewalk ordinance and discussed with the Town Board. It was unanimous that there will be no changes to the sidewalk ordinance at this time.

Supervisor Sullivan discussed off road parking and the storage of vehicles and recreational vehicles on a property. Per the Town Board's request, he asked the Zoning Board to evaluate the ordinance and see if clarification is needed. The Town Board received draft minutes from the Zoning Board with their recommendations. It was unanimous that there will be no changes to this ordinance at this time by the Town Board.

Supervisor Sullivan informed the board that the Highway department would like to surplus a 2004 F350 dump Truck with Auction International.

Supervisor Sullivan stated he would like to request that NYSEG place an LED light on the pole at 619 Cornell Rd pole which is Lighting District 1.

Supervisor Sullivan spoke to the Board regarding the Roof Bond. He proposed that they pay the entire bond at its due date December 17, 2021, explaining that it costs each year to renew the bond plus interest. If the bond is paid in full this year it will be a savings for the town. In addition, revenue in the General Fund will exceed budget so this is a good time to pay without negative impact on the budget. It was unanimous to pay the bond in full in 2021.

Supervisor Sullivan spoke to the Town Board regarding a proposal by Labella. He presented the idea of an indoor Multi-Sport Facility and Maintenance Project. Labella would work with the town on a plan for the facility. They will also look into upgrades on the Town Pool and Tennis Courts. The Board discussed further and agreed to do a resolution to contract with Labella regarding a Multi-Sports Facility and Maintenance project.

The Town Board discussed the current fee schedule for permits. They unanimously agreed to

raise the penalty for those who perform work without obtaining the proper permits from the Code office. The current schedule reads the permit fee work started prior to the issuance of a permit shall be twice the regular fee, plus a penalty of \$50.00. At the 2022 organizational meeting this will read the permit fee work started prior to the issuance of a permit shall be twice the regular fee, plus a penalty of \$250.00.

Councilmember Bush ask if the logging fee could be compared to other municipalities.

Supervisor Sullivan asked Town Clerk Stein to present the Parking Violations to the Town Board. Mrs. Stein explained that the current parking violations needed updates and she has worked with other departments to compile information that was needed to make them compliant. Attorney Moore will research the appeal process further. The Town Board agreed that the fee should be \$25.00 for parking violations rather than the \$15.00 it is currently.

The Town Board discussed the Chapman Place surveys that were received. Supervisor Sullivan stated that the majority was in favor of the odd/even parking from November 1st- April 1st to facilitate better access for snow removal vehicles. The Town Board agreed. Supervisor Sullivan will let the residents of that street know of their determination and the Highway department will post signs for clarity.

Supervisor Sullivan asked the Board to review the Health Care resolution prior to the annual meeting to discuss any changes needing to be made.

Supervisor Sullivan asked if anyone from the Town Board has plans of attending the Association of Towns annual meeting. Attorney Moore stated he plans on attending. There will not be a delegate representing the Town for the 2022 AOT meeting.

Councilmember Lucarelli spoke regarding a cat ordinance. He has received complaints of cats on resident's porches. Supervisor Sullivan stated we do not have a cat ordinance as Agriculture and Markets does not have a cat enforcement. We do contract with the City of Elmira Animal Control so residents are encouraged to contact them with any animal issues.

**Resolution #171-21**

**Pay off Roof Bond**

**By Mr. Milliken**

**Seconded by Mr. Allison**

Motion was made to authorize the Supervisor to pay off the principal and Interest for the roof bond with Chemung Canal Trust Company in the amount of \$76,125.00 on or before December 17, 2021.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

**Resolution #172-21**

**Set a Public Hearing to amend the Ordinance for Odd/Even Parking**

**By Mr. Bush**

**Seconded by Mr. Lucarelli**

Motion was made to set a public hearing on December 20th, 2021 at 7:00pm for the purpose to hear public comments on amending the Ordinance set forth in Chapter 210 Vehicles and Traffic, Section 210-4 F, Parking from November 1st and April 1st.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

**Resolution #173-21**

**Authorize NYSEG to install 1 LED light for Light District #1**

**By Mr. Allison**

**Seconded by Mr. Lucarelli**

Motion was made to request New York State Electric and Gas install 1 LED light at 619 Cornell Rd.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

**Resolution #174-21**

**Surplus 2004 Ford F350 Dump Truck**

**By Mr. Bush**

**Seconded by Mr. Allison**

Motion was made to surplus a 2004 Ford F350 dump truck from the Highway Department using Auctions International.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

**Resolution #173-21**

**Authorize agreement with Labella**

**By Mr. Bush**

**Seconded by Mr. Lucarelli**

Motion was made to authorize the Supervisor to sign a contract with Labella and to choose option 2 to perform a Multi Sports and Maintenance project plan in the amount of \$9,760.00.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

Motion was made by Councilmember Bush at 7:27pm and seconded by Councilmember Allison to adjourn the Workshop. All in favor, Motion Carried

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Tammy Stein  
Town Clerk