

At the regular meeting of the Town Board of the Town of Elmira, Chemung County, New York held Tuesday, June 21, 2022 at 7:00 PM at 1255 West Water Street, Elmira, NY, there were present:

Supervisor: David Sullivan
Deputy Supervisor Ron Allison
Councilmember: Thomas Milliken
Councilmember: Scott Bush
Councilmember: Albert Lucarelli

Others present
Town Clerk- Tammy Stein
Town Attorney- Scott Moore
Police Chief- Robert Richards
Code Enforcement Officer- Eric Crandall
Highway Superintendent- Matt Mustico

Supervisor Sullivan called the Town Board Meeting to order at 7pm and lead attendees in the Pledge of Allegiance

Supervisor Sullivan stated he will be adding a Resolution to tonight meeting regarding a claim to Verizon.

Resolution #100-22

Minutes

By Mr. Allison

Seconded by Mr. Bush

Motion was made to approve the minutes of the regular meeting of May 16, 2022 and June 1, 2022 workshop.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

Resolution #101-22

Audit of Bills

By Mr. Bush

Seconded by Mr. Lucarelli

Resolved that all claims in the total amount of \$582,838.23 were audited and approved for payment when in funds.

Early Audit

General Fund	12,733.29
General Fund (outside village)	3,184.73
Traffic District	9,972.21
Park Fund	<u>1,048.51</u>
	26,938.74

Regular Audit

General Fund	20,636.34
General Fund (outside Village)	47,818.56

Highway Fund	419,959.20
Light District 1	7,076.90
Light District 2	42.90
Light District 3	96.90
Light District 4	32.90
Light District 5	11.90
Traffic Fund	47,663.91
Park Fund	12,214.98
Trust & Agency	<u>345.00</u>
	555,899.49

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

Resolution #102-22

Financial Report

By Mr. Lucarelli

Seconded by Mr. Milliken

Supervisor Sullivan reviewed the Town’s financial position as of May 31, 2022 and stated we are in a good financial position. The May 2022 bank statements and year- -to- date Financial reports were provided to the board. Motion was made to accept the Supervisor’s report for May 2022.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

Communications

Sheriff of Chemung County

RE: Monthly Report

Chemung County Board of Elections

RE: Primary Voting

Town of Horseheads

RE: Zoning: Section 239 Review Submission

Department Reports

Highway Superintendent- Matt Mustico informed the board that the highway department finished paying 5/31, which saved the Town \$14,000 by not going into June when the blacktop prices increased. Matt and the Board discussed the 13 roads that were completed in the 2022 road program. The department is working on patching and drainage.

Police Chief- Bob Richards read his report regarding the calls, arrests and other incidents for May 2022. He stated that the department has been a little busier this month. He informed the board that Officer Faulisi is doing a great job. Supervisor Sullivan congratulated Chief Richards on his 25 years of service with the West Elmira Police and stated the board is happy to have him and he’s done an outstanding job.

Code Enforcement Officer- Eric Crandall stated that May brought in 16 building permits. He sent out 12 tall grass notices. Eric discussed the progress on 1700 Lake Street. He is getting quotes on the fence at the Town Hall entrance.

Discussions

Supervisor Sullivan discussed the Town’s Tree Program with the board stating that we have about 30 residents interested in nurturing a tree this fall.

Supervisor Sullivan discussed the American Rescue Plan Aid and a resident grant program that the Town is implementing this year. Summary as follows:

- Interior/Exterior Improvement Projects
- Grants released upon completion of work up to \$5,000
- Homeowners qualify, graduated scale, up to 3X Poverty Level
- Community Progress Inc., to administer, 15% admin fee
- Weekly office hours at Town Hall, Wednesdays, 10am- 2pm, start July’22
- \$50,000 ARPA allocation over two years
- CPI finalizing application and brochure
- Promote on website, Town Hall Bulletin Board, Exterior sign and maybe Direct Mail

Resolution #103-22

Set date and time for July 2022 Workshop

By Mr. Milliken

Seconded by Mr. Bush

Motion was made to set June 28, 2022 at 6:00pm as a Workshop.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

Resolution #104-22

Appoint Lifeguards for the 2022 Pool Season

By Mr. Allison

Seconded by Mr. Milliken

Motion was made to appoint the following lifeguards for the 2022 Pool Season.

Erin Murray \$13.20

Lillian Cadwallader \$13.20

Kendra Mace \$13.20

Wesley Taft \$13.20

Cooper Taft- \$13.20

Lydia Benjamin \$13.20

Jacob Rose \$13.20

Cali Overton \$13.20

Mara Bowes \$13.20

Tyler Keefe \$13.20

Brady Keefe \$13.20

Andrew Johnson \$13.20

Abigail Lambert- \$13.20

Hannah Lambert- \$13.20

Andrew Degnan- \$13.20

Tammy Woodard- \$13.20

Christopher O’Dell- \$13.20

Charles Murphy- \$13.20

Charles Lovell- \$13.20

Mia Capilli- \$13.20

Nicholas Peet- \$13.20

Emma Beach- \$13.20

Loren Sayers \$16.50 – Co Director

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

Resolution #105-22

Appoint Cashiers for the 2022 Pool Season

By Mr. Milliken

Seconded by Mr. Lucarelli

Motion was made to appoint the following Cashiers for the 2022 Pool Season.

Amber Harkenrider- \$13.20

Theresa Butler - \$13.20

June 21, 2022, Town Board

Page 4

Abigail Duvall- \$13.20

Alexander Lechowski- \$13.20

Mali Collett- \$13.20

Courtney Fernan- \$13.20

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

Resolution #106-22

Authorize Supervisor to sign contract with Community Progress Inc. (CPI)

By Mr. Lucarelli

Seconded by Mr. Bush

Motion was made to authorize Supervisor Sullivan to sign a contract with Community Progress Inc. (CPI) to administer a grant program that will provide assistance to residents for property improvements projects.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

Resolution #107-22

Authorize Supervisor to sign contract Labella Associates

By Mr. Milliken

Seconded by Mr. Lucarelli

Motion was made to authorize Supervisor Sullivan to sign a contract with Labella Associates to facilitate preparation of a Town Comprehensive Plan with a cost of \$60,000. The town will receive up to 30,000 of the cost from Empire State Development Grant.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

Resolution #108-22

Amend resolution 88-95, Establish Standard Workday for elected and appointed officials for NYS and Local Retirement System

By Mr. Bush

Seconded by Mr. Allison

Be it resolved that the Town of Elmira amend resolution 88-95, Establish Standard Workday for elected and appointed officials for NYS and Local Retirement System to add Court Clerks. Further resolved, the Town of Elmira establishes the following as a standard workday for elected and appointed officials for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System:

5-day work week	6-hour day	Supervisor, Councilpersons, Town Attorney, Town Justices
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5-day work week	8-hour day	Traffic Department, Superintendent of Highway, Highway Department, Parks Department
5-day work week	7-hour day	Town Clerk, Deputy Clerk, Code Enforcement Officer, Assessors' Department, Court Clerks

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

June 21, 2022, Town Board

Page 5

Resolution #109-22

Authorize WEPD Officers to subcontract with Schuyler County Sheriff's Department

By Mr. Allison

Seconded by Mr. Lucarelli

Whereas the Schuyler County Sheriff's Office has asked the West Elmira Police Department for mutual aid with their annual NASCAR Race event in Watkins Glen, and

Whereas the Schuyler County and Watkins Glen Police Department do not have sufficient staffing to manage the thousands of event attendees without outside assistance, and

Whereas there will be no financial impact to the Town of Elmira, and

Furthermore, a motion was made to authorize WEPD Officers to subcontract with Schuyler County Sheriff's Department to provide mutual aid for NASCAR weekend at Watkins Glen International for up to five (5) years.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

Resolution #110-22

Surplus 2003 Ford Crown Victoria Police Car

By Mr. Bush

Seconded by Mr. Lucarelli

Motion was made to surplus a 2003 Ford Crown Victoria Police car using Pick a Part.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

Resolution #111-22

Surplus 2010 Ford Crown Victoria Police Car

By Mr. Lucarelli

Seconded by Mr. Bush

Motion was made to surplus a 2010 Ford Crown Victoria Police car using Pick a Part.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

Resolution #112-22

Appoint Robert Congdon as Equipment Operator 1

By Mr. Milliken

Seconded by Mr. Allison

Motion was made to appoint Robert Congdon as Equipment Operator 1 for the Highway Department at a rate of \$22.00 per hour effective July 5, 2022

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

Resolution #113-22

Approve settlement payment with Verizon

By Mr. Bush

Seconded by Mr. Lucarelli

Motion was made to approve a settlement with Verizon for \$3000.00 for damages to Verizon's cable on East Hill.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

Public Comments- Lynn Pirozzolo asked the board how the progress was coming with the Pickleball Courts. Supervisor Sullivan informed her that they should be available for use by the 2nd week in July.

June 21, 2022, Town Board

Page 6

Motion was made by Councilmember Allison at 7:42pm and seconded by Councilmember Lucarelli to adjourn the regular Town Board Meeting. All in favor, Motion Carried

Tammy Stein, Town Clerk