

At the regular meeting of the Town Board of the Town of Elmira, Chemung County, New York held Monday April 15, 2019 at 7:00 PM at 1255 West Water Street, Elmira, NY, there were present:

Supervisor: David Sullivan  
 Councilmember: Thomas Milliken  
 Councilmember: Scott Bush  
 Councilmember: Ron Allison  
 Councilmember: Karen Krusen

Others present  
 Town Clerk- Jo Ann Sherwood  
 Attorney- Scott Moore  
 Code Enforcement Officer – Eric Crandall  
 Chief of Police- Peter Michalko  
 Highway Superintendent- Matthew Mustico  
 Buildings and Grounds Caretaker- Scott Eschbach

**Resolution #74-19**

**Minutes**

**By Mr. Milliken**

**Seconded by Mrs. Krusen**

Motion was made to accept the minutes of the March 18, 2019 meeting.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

**Resolution #75-19**

**Transfers**

**By Mr. Allison**

**Seconded by Mr. Bush**

Resolved that the 2019 Year End Transfers were herewith authorized

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

GL Account No.	Account Description	Increase Amount	Decrease Amount
A.1010.5100	Payroll	336.00	
A.1010.5410	General Expense		306.00
A.1010.5420	Utilities Expense		432.00
A.1010.5430	Miscellaneous Expense		1,510.00
A.1010.5810	Social Security Benefits	25.00	
A.1110.5100	Payroll	652.00	
A.1110.5400	Contractual Expense	1,478.00	
A.1110.5810	Social Security Benefits	49.00	
A.1220.5100	Payroll	1,618.00	
A.1220.5810	Social Security Benefits	142.00	
A.1345.5100	Payroll		24.00
A.1345.5200	Equipment		247.00
A.1355.5100	Payroll	168.00	
A.1355.5810	Social Security Benefits	118.00	
A.1410.5100	Payroll	530.00	
A.1410.5400	Contractual Expense		343.00
A.1410.5810	Social Security Benefits	298.00	
A.1420.5100	Payroll	295.00	
A.1420.5810	Social Security Benefits	24.00	
A.1620.5420	Utilities Expense		1,393.00
A.9030.5810	Social Security Benefits		268.00
A.9040.5820	Worker's Compensation		2,883.00
A.9050.5830	NYS Unemployment		187.00
A.9060.5850	Hospital,Medical,Dental	455.00	
A.9060.5860	Medical Ins. Retirees	367.00	
A.9060.5870	HRA Admin	1,038.00	
B.3120.5100	Payroll		376.00
B.3620.5100	Payroll	376.00	
B.3620.5400	Contractual Expense		115.00
B.3620.5400	Contractual Expense		157.00

GL Account No.	Account Description	Increase Amount	Decrease Amount
B.3620.5810	Social Security Benefits	115.00	
B.9060.5860	Medical Ins. Retirees	157.00	
SM.3120.5100	Payroll	12,913.00	
SM.3120.5810	Social Security Benefits		12,913.00
SM.9060.5850	Hospital,Medical,Dental	6,332.00	
SM.9060.5860	Medical Ins. Retirees		6,332.00
DB.5110.5100	Payroll		1,358.00
DB.5110.5810	Social Security Benefits	1,358.00	
SP.7110.5100	Payroll		2,179.00
SP.7110.5100	Payroll	4,175.00	
SP.7110.5810	Social Security Benefits		4,175.00
SP.7110.5810	Social Security Benefits		525.00
SP.7140.5420	Utilities Expense		1,008.00
SP.7140.5420	Utilities Expense		263.00
SP.7140.5810	Social Security Benefits	1,008.00	
SP.7180.5100	Payroll	525.00	
SP.7180.5810	Social Security Benefits	2,987.00	
SP.9040.5820	Worker's Compensation		545.00

GL Account No.	Account Description	Debit	Credit
A.0630	Due to other funds	\$384,000.00	
A.0000.4031	Interfund Transfers		\$384,000.00
B.0391	Due from other funds		\$308,658.66
B.0630	Due to other funds		75,341.34
B.0000.4031	Interfund Transfers	\$384,000.00	

**Resolution #76-19**

**Financial Report**

**By Mrs. Krusen**

**Seconded by Mr. Allison**

Supervisor Sullivan reviewed the Town Financial position as of March 31, 2019 and stated the expenses and revenues were per budget plan. The March 2019 YTD bank statements and fund balance reports were provided to the board. Motion was made to accept the Supervisor's report for the month of March 2019.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

**Resolution #77-19**

**Audit of Bills**

**By Mr. Bush**

**Seconded by Mrs. Krusen**

Resolved that all claims in the total amount of \$79,393.91 were audited and approved for payment when in funds.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

**Department Reports**

Police Chief Peter Michalko submitted his monthly written report and gave a brief review of this report. He also reported his officers participated in an active shooter training course.

Highway Superintendent Matthew Mustico reported his crews hauled some mulch for the city as part of shared services. He stated the town did a bag leaf pickup for one day only on April 1 and it went very well. His crews are getting the trucks ready for road patching and they are working on Estates Drive. Matt stated the Elmira Water Board reported to him that there is a bad water main on West First Street between Underwood and Arcadia that is need of repair. He stated we might have to pave this road afterwards but will check first with NYSEG to make sure no other utility work needs to be done. Matt reported that the CHIPS funding could be cut by \$19,000 this year. He stated his crews will also be out sweeping on East Hill. Matt stated he has hired a part time person for summer work because of an employee being out on Worker's Comp. The road work for this year includes W. Second Street, Demarest Parkway, Glen Ave., Thornapple and Saddleridge roads.

Code Enforcement Officer Eric Crandall stated permits are starting to pick up from February.

Eric reported that the NYSERDA Electric vehicle charger will be shipped this week. He stated the property owner of 408 Wall Street, which has been cited for condemnation, has been working on the home somewhat. Violation Notices have been sent out and the public hearing is still scheduled for April 22, 2019. Eric stated he is still receiving inquiries regarding the purchase of the monastery. He stated quite a few residents will be attending the next Zoning Board meeting. Eric stated he has also started to receive complaints regarding high grass. Buildings and Grounds Caretaker Scott Eschbach, reported he has been working on the fields quite a bit. He stated the Softball coaches have been doing their own fields. ARC is helping with trash pick-up in the park. Scott reported he had an unannounced preseason baseball tournament that he quickly had to prepare for. He was not notified until the Thursday before the tournament. Scott reported he needed to get the plumbing and water going before Saturday. Scott stated the roofing materials for the Town Hall roof have arrived and hopefully they will be starting on Tuesday. Scott also reported that Mike Devlin has offered to paint the Art Whirt Building and all materials will be donated by Parkway Painting.

**Discussion**

Fiscal Monitoring- Supervisor Sullivan stated we have submitted the completed AUD for 2018. In completing the stress worksheet, he stated that because of the ability to transfer funds from B Account to A Account, we will be able to come off the stress list. He stated we should receive the report in April.

NYSEG- the LED light program proposal. NYSEG will make a contribution of \$6,700. The town cost is around \$9,000. NYSEG predicts the town will have a 68% savings on utilities with the new LED lights. There will be an estimated carbon emission reduction also.

2019 Early Retirement Incentive- The town will be offering the same program as in 2018 to those employees eligible.

**Public comments**

Robert Knapp County Route 60, Elmira, NY stated that a neighbor took down tree and left it sitting next to his property. It is basically on his property line. He is trying to sell his house but this is a deterrent and it brings down the value of properties in the area.

**Resolution #78-19**

**Re-appoint Nickolas Kapnolas to the Town Planning Board**

**By Mr. Bush**

**Seconded by Mr. Allison**

Motion was made to re-appoint Nicholas Kapnolas to the Town Planning Board for a term to expire April 2026.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

**Resolution #79-19**

**Re-appoint Ronald McConnell to Town Planning Board**

**By Mr. Allison**

**Seconded by Mrs. Krusen**

Motion was made to re-appoint Ronald McConnell to the Town Planning Board for a term to expire April 2026.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

**Resolution #80-19**

**Re-appoint Peter Peterson to Town Zoning Board of Appeals**

**By Mrs. Krusen**

**Seconded by Mr. Allison**

Motion was made to re-appoint Peter Peterson to the Zoning Board of Appeals for a term to expire May, 2024.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

**Resolution #81-19**

**Re-appoint Paul DiPietro to Town Planning Board**

**By Mr. Milliken**

**Seconded by Mr. Bush**

Motion was made to re-appoint Paul DiPietro to the Town Planning Board for a term to expire April 2026.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

**Resolution #82-19**

**Re-appoint J. Walter Booth to Town Planning Board**

**By Mrs. Krusen**

**Seconded by Mr. Allison**

Motion was made to re-appoint J. Walter Booth to the Town Planning Board for a term to expire April 2026.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

**Resolution #83-19**

**Approve NYSEG Energy Saver Program**

**Mr. Bush**

**Seconded Mr. Allison**

Motion was made to approve the NYSEG Energy Saver Program to update qualifying interior and exterior lighting to energy-efficient LED technology.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

**Resolution #84-19**

**Approve Early Retirement Incentive**

**By Mr. Milliken**

**Seconded by Mr. Allison**

Motion was made to approve the 2019 Early Retirement Incentive for eligible town employees.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

On a motion by Mrs. Krusen and seconded by Mr. Bush the board went into an executive session at 7:28 P.M.

On a motion by Mrs. Krusen and seconded by Mr. Milliken the board went out of executive session at 8:07 P.M.

On a motion by Mr. Allison and seconded by Mrs. Krusen the meeting was adjourned at 8:08 P.M.

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JoAnn Sherwood, Town Clerk