

TOWN OF ELMIRA
FINANCIAL STATEMENTS
DECEMBER 31, 2020

TOWN OF ELMIRA

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INDEPENDENT AUDITORS' REPORT

To the Members of the Town Board
Town of Elmira
Elmira, New York

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Elmira as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Town of Elmira's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Elmira as of December 31, 2020, and the respective changes in financial position for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

Other Matters

Change in Accounting Principle

As discussed in Note 1 to the financial statements, the Town adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 84, *Fiduciary Activities*, during the year ended December 31, 2020. Our opinions are not modified with respect to that matter.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison schedules, schedule of changes in the Town's total OPEB liability and related ratios, schedule of Town's proportionate share of the net pension liability - ERS, schedule of employer's contributions - ERS, and notes to the required supplementary information on pages 3 through 11 and 39 through 47 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Elmira's basic financial statements. The supplementary schedules of combining balance sheets - other governmental funds, and combining schedule of revenues, expenditures and changes in fund balances - other governmental funds on pages 48 and 49 are presented for the purposes of additional analysis and are not a required part of the basic financial statements.

The supplementary schedules of combining balance sheets - other governmental funds, and combining schedule of revenues, expenditures and changes in fund balances - other governmental funds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary schedules of combining balance sheets - other governmental funds, and combining schedule of revenues, expenditures and changes in fund balances - other governmental funds are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

EFPR Group, CPAs, PLLC

EFPR Group, CPAs, PLLC
Corning, New York
September 9, 2021

TOWN OF ELMIRA
Management's Discussion and Analysis
For the Year Ended December 31, 2020

The following is a discussion and analysis of the Town of Elmira's (the "Town") financial performance for the fiscal year ended December 31, 2020. The following section is a summary of the Town's financial activities based on currently known facts, decisions, or conditions. It is also based on both the government-wide and fund based financial statements. This section is only an introduction and should be read in conjunction with the Town's financial statements, which immediately follow this section.

FINANCIAL HIGHLIGHTS

- The Town's net position decreased by \$95,919 for the year ended December 31, 2020, with revenues of \$3,624,976 exceeded by expenses of \$3,720,895.
- The Town's governmental fund balances increased by \$168,395 for the year ended December 31, 2020, with revenues of \$4,108,874 exceeding expenditures of \$3,940,479. Total governmental fund balances of the Town are \$421,087.

USING THIS ANNUAL REPORT

This annual report consists of four parts: *management's discussion and analysis* (this section), *the basic financial statements*, *required supplementary information*, and an optional section that presents *combining statements* for nonmajor governmental funds. The basic financial statements include two kinds of statements that present different views of the Town.

- The first two statements are *government-wide financial statements* that provide both long-term and short-term information about the Town's overall financial status.
- The remaining statements are *fund financial statements* that focus on individual parts of the Town government, reporting the Town's operations in more detail than the government-wide statements.
- The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data.
- The statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements.

In addition, the statements include a section with combining statements that provide details about our nonmajor governmental funds, each of which are added together and presented in a single column in the basic financial statements.

Government-Wide Statements

The government-wide statements report information about the Town as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

TOWN OF ELMIRA
Management's Discussion and Analysis
For the Year Ended December 31, 2020

The government-wide statements require that capital assets be valued and reported within the governmental column of the government-wide statements. The Town depreciates assets over their useful life. If a road project is considered maintenance - a recurring cost that does not extend the road's original useful life or expand its capacity - the cost of the project will be expensed.

The two government-wide statements report the Town's net position and how they have changed. Net position, the difference between the Town's assets and deferred outflows of resources and the Town's liabilities and deferred inflows of resources, is one way to measure the Town's financial health, or position.

- Over time, increases or decreases in the Town's net position are an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the Town the user will need to consider additional nonfinancial factors such as changes in the Town's property tax base and the condition of the Town's roads.

The government-wide financial statements of the Town include:

- **Governmental activities** - All of the Town's basic services are included in the governmental activities, such as general government support, public safety, transportation, economic assistance and opportunity, culture and recreation, home and community services, and debt interest. Property taxes, sales taxes, mortgage taxes, franchise fees and other grants finance most of these activities.

Fund Financial Statements

The fund financial statements provide more detailed information about the Town's most significant funds, not the Town as a whole. Funds are accounting devices that the Town uses to keep track of specific sources of funding and spending for particular purposes. Some funds are required by State law and by bond covenants. The Town Board establishes other funds to control and manage money for particular purposes or to show that it is properly using certain taxes and grants.

The Town has one type of fund:

- **Governmental funds** - Most of the Town's basic services are included in governmental funds, which focus on (1) how cash and other financial assets that can readily be converted to cash, flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps the user determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, the Town provides additional information in the footnotes for capital assets and long-term debt that support the basic financial statements.

TOWN OF ELMIRA
Management's Discussion and Analysis
For the Year Ended December 31, 2020

FINANCIAL ANALYSIS OF THE TOWN AS A WHOLE

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The condensed statement of net position provides the perspective of the Town as a whole.

(Table 1)

Condensed Statement of Net Position
December 31, 2020 and 2019

	<u>Governmental Activities</u>		
	<u>2020</u>	<u>2019</u>	<u>% Change</u>
Assets			
Current assets	\$ 644,150	\$ 508,154	26.8
Capital assets	<u>2,119,909</u>	<u>2,053,375</u>	3.2
Total assets	<u>2,764,059</u>	<u>2,561,529</u>	7.9
Deferred Outflows of Resources	<u>1,083,075</u>	<u>472,151</u>	129.4
Total Assets and Deferred Outflows of Resources	<u>\$ 3,847,134</u>	<u>\$ 3,033,680</u>	26.8
Liabilities			
Current liabilities	\$ 307,896	\$ 306,310	0.5
Long-term liabilities	<u>3,188,850</u>	<u>2,131,741</u>	49.6
Total liabilities	<u>3,496,746</u>	<u>2,438,051</u>	43.4
Deferred Inflows of Resources	<u>219,394</u>	<u>368,716</u>	(40.5)
Net Position			
Net investment in capital assets	1,765,465	1,861,875	(5.2)
Unrestricted	<u>(1,634,471)</u>	<u>(1,634,962)</u>	0.0
Total net position	<u>130,994</u>	<u>226,913</u>	(42.3)
Total Liabilities, Deferred Inflows of Resources and Net Position	<u>\$ 3,847,134</u>	<u>\$ 3,033,680</u>	26.8

TOWN OF ELMIRA
Management's Discussion and Analysis
For the Year Ended December 31, 2020

(Table 2)

Changes in Net Position from Operating Results
For the Year Ended December 31, 2020 and 2019

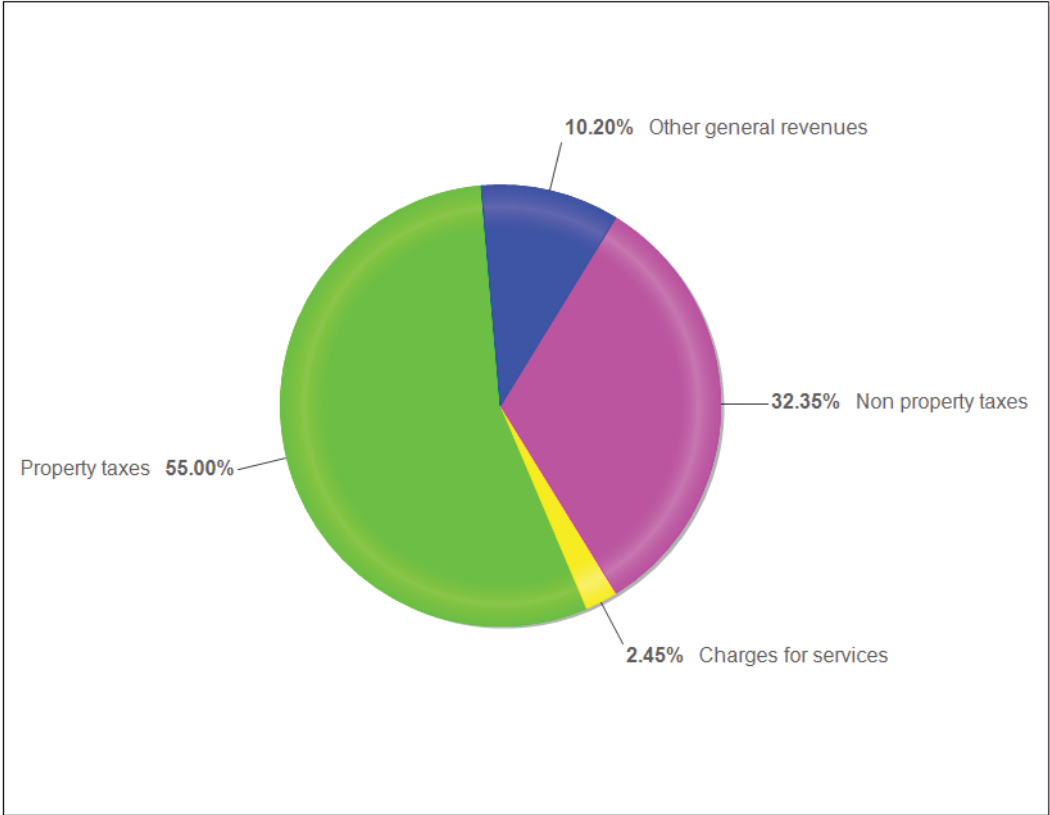
	<u>Governmental Activities</u>		
	<u>2020</u>	<u>2019</u>	<u>% Change</u>
Revenues			
Program Revenue			
Charges for services	\$ 88,739	\$ 157,512	(43.7)
Operating grants and contributions	115,284	166,748	(30.9)
General Revenues			
Real property taxes	1,993,741	1,850,531	7.7
Real property tax items	8,698	17,431	(50.1)
Non property tax items	1,172,776	1,160,405	1.1
Use of money and property	971	1,268	(23.4)
Miscellaneous local sources	60,274	86,405	(30.2)
State aid	184,493	142,286	29.7
Total revenues	<u>3,624,976</u>	<u>3,582,586</u>	1.2
Expenses			
General government support	622,855	723,308	(13.9)
Public safety	1,538,543	1,517,433	1.4
Transportation	1,180,590	1,079,400	9.4
Culture and recreation	86,937	212,441	(59.1)
Home and community services	31,633	44,024	(28.1)
Debt interest	5,689	7,907	(28.1)
Unallocated depreciation	254,648	258,676	(1.6)
Total expenses	<u>3,720,895</u>	<u>3,843,189</u>	(3.2)
Change in Net Position	\$ <u>(95,919)</u>	\$ <u>(260,603)</u>	(63.2)

TOWN OF ELMIRA
Management's Discussion and Analysis
For the Year Ended December 31, 2020

As reported in the statement of activities the net cost of all governmental activities was \$3,516,872. However, the amount that taxpayers ultimately financed for these activities through the Town's real property taxes was \$1,993,741.

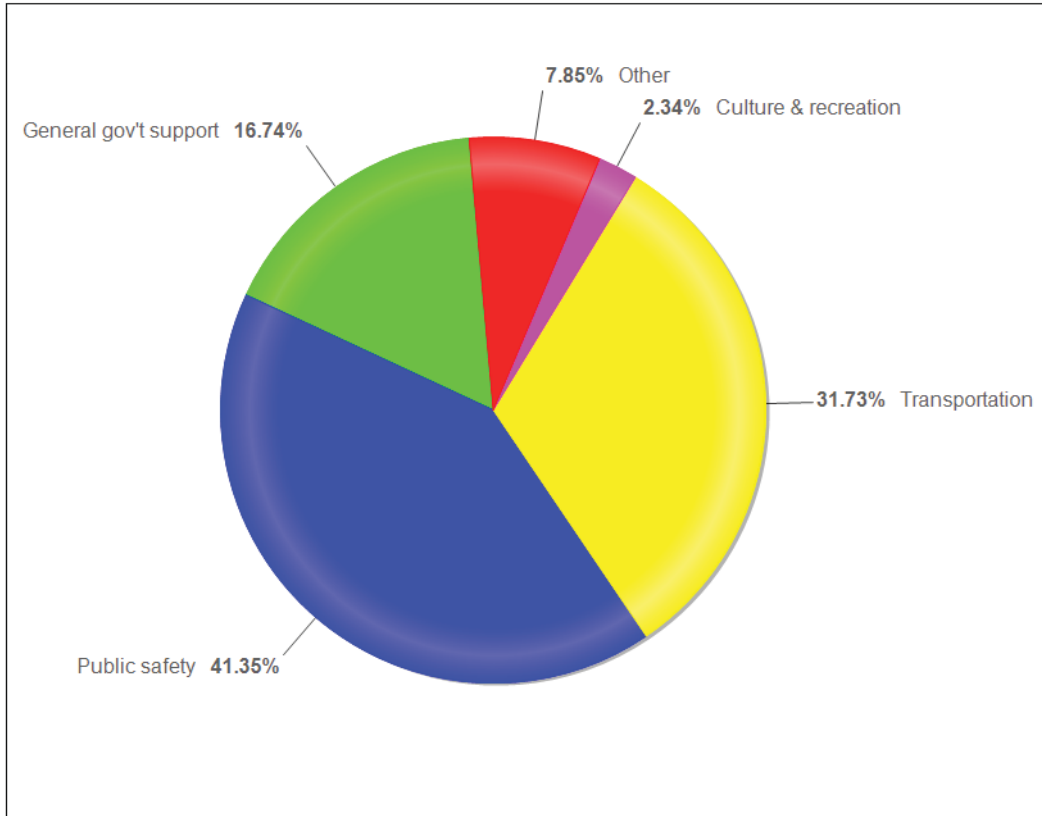
Tables 3-A & 3-B show the revenues and program expenses on a percentage basis for the governmental activities:

Table 3-A
Sources of Revenues for Governmental Activities
Fiscal Year 2020



TOWN OF ELMIRA
Management's Discussion and Analysis
For the Year Ended December 31, 2020

Table 3-B
Program Expenses for Governmental Activities
Fiscal Year 2020



Governmental Activities

In Table 4, we have presented the cost of each of the Town's functions and programs, as well as each function's net cost (total cost less revenues generated by the activities). Providing this information allows our citizens to consider the cost of each function in comparison to the benefits they believe are provided by that function.

(Table 4)

<u>Functions/Programs</u>	<u>Total Cost of Services 2020</u>	<u>Net Cost of Services 2020</u>	<u>Total Cost of Services 2019</u>	<u>Net Cost of Services 2019</u>
General government support	\$ 622,855	\$ 550,956	\$ 723,308	\$ 625,923
Public safety	1,538,543	1,538,543	1,517,433	1,517,433
Transportation	1,180,590	1,050,335	1,079,400	892,760
Culture and recreation	86,937	85,068	212,441	172,206
Home and community services	31,633	31,633	44,024	44,024
Debt interest	5,689	5,689	7,907	7,907
Unallocated depreciation	254,648	254,648	258,676	258,676
Total expenses	<u>\$ 3,720,895</u>	<u>\$ 3,516,872</u>	<u>\$ 3,843,189</u>	<u>\$ 3,518,929</u>

TOWN OF ELMIRA
Management's Discussion and Analysis
For the Year Ended December 31, 2020

- **General government support** - Includes expenses of the Town Board, Town offices and administration, contracted professional services, buildings and grounds maintenance, and insurance along with the associated employee benefits.
- **Public safety** - Includes the expenses for the police department and fire commissions along with the associated employee benefits.
- **Transportation** - Includes salaries for employees in the highway department and the cost of repairing and maintaining Town roads and sidewalks along with the associated employee benefits.
- **Culture and recreation** - Includes the salaries for employees and cost associated with maintaining the Town playgrounds, pool, and recreation areas along with the associated employee benefits.
- **Home and community services** - Includes the salaries for employees and cost associated with maintaining the Town zoning, planning and conservation boards along with the associated employee benefits.
- **Debt interest** - Includes the transactions associated with the payment of interest and other related charges to debt for improvements to the Town.
- **Unallocated depreciation** - Includes the expense associated with the depreciation of capital assets that are not allocated to any specific governmental activity.

THE MAJOR GOVERNMENTAL FUNDS

Fund financial statements are accounted for using the modified accrual basis of accounting. The fund balance in the general fund increased by \$71,296, increasing the fund balance to \$122,595 at December 31, 2020. The fund balance in the general town-outside village fund decreased by \$129,802, decreasing the fund balance to \$32,447 at December 31, 2020. In the highway fund, the fund balance increased by \$100,254, increasing the fund balance to \$63,085. The fund balance in the traffic fund increased by \$63,397, increasing the fund balance to \$96,322. The fund balance in the fire protection districts fund increased by \$192, increasing the fund balance to \$976. The fund balances in the other governmental funds increased by \$63,058, increasing the fund balances to \$105,662.

GENERAL FUND BUDGETARY HIGHLIGHTS

- Revenues - Actual revenues exceeded budgeted revenues by \$32,828. This was due to higher than budgeted transfers from the general town outside village fund.
- Expenditures - Budgeted expenditures exceeded actual expenditures by \$38,468. This was mainly due to an effort by the town to limit expenses due to the uncertainty caused by the pandemic.

GENERAL TOWN OUTSIDE-VILLAGE FUND BUDGETARY HIGHLIGHTS

- Revenues - Budgeted revenues exceeded actual revenues by \$19,964. This was mainly due to the Town receiving less property tax than budgeted for this fund.
- Expenditures - Budgeted expenditures exceeded actual expenditures by \$26,399. This was mainly due to an effort by the town to limit expenses due to the uncertainty caused by the pandemic.

TOWN OF ELMIRA
Management's Discussion and Analysis
For the Year Ended December 31, 2020

HIGHWAY FUND BUDGETARY HIGHLIGHTS

- Revenues - Budgeted revenues exceeded actual revenues by \$47,218. This was mainly due to the Town receiving less state aid than expected for road repair.
- Expenditures - Budgeted expenditures exceeded actual expenditures by \$147,472. This was mainly due to an effort by the town to limit expenses due to the uncertainty caused by the pandemic.

TRAFFIC FUND BUDGETARY HIGHLIGHTS

- Revenues - Budgeted revenues exceeded actual revenues by \$9,131. This was mainly due to fewer employees than anticipated contributing to health insurance.
- Expenditures - Budgeted expenditures exceeded actual expenditures by \$82,528. This was mainly due to fewer full-time staff than anticipated.

FIRE PROTECTION DISTRICTS FUND BUDGETARY HIGHLIGHTS

- Revenues - Actual revenues were equal to budgeted revenues.
- Expenditures - Budgeted expenditures exceeded actual expenditures by \$192.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At the end of fiscal year 2020, the governmental activities of the Town had \$5,998,131 invested in land, buildings, land improvements, infrastructure, and machinery and equipment. Depreciation expense of \$254,648 has been recorded in the current year. The current net book value is \$2,119,909.

Table 5 shows the fiscal 2020 and 2019 balances for the major classes of assets.

(Table 5)

Capital Assets (Net of Depreciation)
December 31, 2020 and 2019

	<u>2020</u>	<u>2019</u>	<u>% Change</u>
Land	\$ 193,305	\$ 193,305	-
Buildings	458,657	519,904	(11.8)
Infrastructure	473,546	381,204	24.2
Furniture and equipment	453,782	357,062	27.1
Improvements	540,619	601,900	(10.2)
Total	<u>\$ 2,119,909</u>	<u>\$ 2,053,375</u>	3.2

Additional information on the Town's capital assets can be found in the notes to these financial statements.

TOWN OF ELMIRA
Management's Discussion and Analysis
For the Year Ended December 31, 2020

Long-term Liabilities

At December 31, 2020, the Town had total long-term liabilities of \$3,273,683 outstanding.

(Table 6)

Outstanding Liabilities
December 31, 2020 and 2019

	<u>2020</u>	<u>2019</u>	<u>% Change</u>
Bond payable	\$ 154,500	\$ 191,500	(19.3)
Compensated absences	101,199	138,481	(26.9)
OPEB liability	1,790,394	1,533,910	16.7
Capital lease obligation	199,944	-	100.0
Net pension liability	<u>1,027,646</u>	<u>318,698</u>	222.5
Total	<u>\$ 3,273,683</u>	<u>\$ 2,182,589</u>	50.0

Additional information on the Town's long-term debt can be found in the notes to these financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

2020 became the year of the unknown and the Town braced for revenues to be slashed by the impact of the pandemic economy. Cost-saving measures were implemented and the Town did its best to weather the COVID-19 storm. With the unknown looming into 2021, a major property tax was implemented to ease the Town's reliance on sales tax revenue to run operations. State aid forecasts were bleak at the end of 2020 so the proposed property tax hike was deemed especially necessary. Another variable that is not fully understood yet is the impact of future internet sales tax, and how much that revenue will make up for the shrinking brick and mortar markets. If sales tax, from all sources, can remain above 1.1 million the Town will not have to implement major tax hikes on an annual basis. At this time, the big increase in 2021 is viewed as a correction due to the impact of the pandemic.

CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide the Town's citizens, taxpayers, customers, investors, and creditors with a general overview of the Town finances and to demonstrate the Town accountability for the money it receives. If you have questions about this report or need additional financial information, please contact:

Town of Elmira
 Attn: Town Supervisor
 1255 West Water Street
 Elmira, New York 14905

TOWN OF ELMIRA
Statement of Net Position
December 31, 2020

Governmental
Activities

ASSETS AND DEFERRED OUTFLOWS OF RESOURCES

Current Assets

Cash and cash equivalents	\$	509,992
Other receivables		5,701
Due from other governments		127,691
Cash and cash equivalents - restricted		<u>766</u>
Total current assets		644,150

Capital Assets Not Depreciated

193,305

Capital Assets - Net of Depreciation

1,926,604

Total Assets

2,764,059

Deferred Outflows of Resources

Deferred outflows of resources - pensions		805,477
Deferred outflows of resources - OPEB		<u>277,598</u>
Total deferred outflows of resources		<u>1,083,075</u>

Total Assets and Deferred Outflows of Resources

\$ 3,847,134

LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION

Current Liabilities

Accounts payable	\$	38,381
Accrued liabilities		184,682
Bonds payable - current portion		37,000
Capital lease obligation - current portion		37,713
Compensated absences - current portion		<u>10,120</u>
Total current liabilities		<u>307,896</u>

Long-term liabilities

Bonds payable - net of current portion		117,500
Capital lease obligation - net of current portion		162,231
Compensated absences - net of current portion		91,079
Total OPEB liability		1,790,394
Net pension liability - proportionate share		<u>1,027,646</u>
Total long-term liabilities		<u>3,188,850</u>

Total Liabilities

3,496,746

Deferred Inflows of Resources

Deferred inflows of resources - pensions		50,830
Deferred inflows of resources - OPEB		<u>168,564</u>
Total deferred inflows of resources		<u>219,394</u>

Net Position

Net investments in capital assets		1,765,465
Unrestricted		<u>(1,634,471)</u>
Total net position		<u>130,994</u>

Total Liabilities, Deferred Inflows of Resources and Net Position

\$ 3,847,134

The accompanying notes are an integral part of these financial statements.

TOWN OF ELMIRA
Statement of Activities
For the Year Ended December 31, 2020

Functions/Programs	Program Revenues				Net (Expenses) Revenues and Change in Net Position
Governmental activities	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
General government support	\$ 622,855	\$ 71,899	\$ -	\$ -	\$ (550,956)
Public safety	1,538,543	-	-	-	(1,538,543)
Transportation	1,180,590	14,971	115,284	-	(1,050,335)
Culture and recreation	86,937	1,869	-	-	(85,068)
Home and community services	31,633	-	-	-	(31,633)
Debt interest	5,689	-	-	-	(5,689)
Unallocated depreciation	<u>254,648</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(254,648)</u>
Total primary government	<u>\$ 3,720,895</u>	<u>\$ 88,739</u>	<u>\$ 115,284</u>	<u>\$ -</u>	<u>(3,516,872)</u>
 General Revenues					
Real property taxes					1,993,741
Real property tax items					8,698
Non property tax items					1,172,776
Use of money and property					971
Miscellaneous local sources					60,274
State aid					<u>184,493</u>
Total general revenues					<u>3,420,953</u>
Change in Net Position					(95,919)
Net Position - Beginning					<u>226,913</u>
Net Position - Ending					<u>\$ 130,994</u>

The accompanying notes are an integral part of these financial statements.

**TOWN OF ELMIRA
Balance Sheet
Governmental Funds
December 31, 2020**

ASSETS	<u>General Fund</u>	<u>General Town - Outside Village Fund</u>	<u>Highway Fund</u>	<u>Traffic Fund</u>	<u>Fire Protection Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Assets							
Cash and cash equivalents	\$ 273,581	\$ 93,391	\$ 119,298	\$ -	\$ 384	\$ 23,338	\$ 509,992
Other receivables	5,701	-	-	-	-	-	5,701
Due from other funds	17,926	2,745	128,342	180,075	592	112,304	441,984
Due from other governments	-	38,133	89,558	-	-	-	127,691
Cash and cash equivalents - restricted	-	-	-	766	-	-	766
Total Assets	\$ 297,208	\$ 134,269	\$ 337,198	\$ 180,841	\$ 976	\$ 135,642	\$ 1,086,134
LIABILITIES AND FUND BALANCES							
Liabilities							
Accounts payable	\$ 15,148	\$ 2,767	\$ 11,039	\$ 2,024	\$ -	\$ 7,403	\$ 38,381
Accrued liabilities	51,391	21,080	78,436	28,972	-	4,803	184,682
Due to other funds	108,074	77,975	184,638	53,523	-	17,774	441,984
Total liabilities	174,613	101,822	274,113	84,519	-	29,980	665,047
Fund Balances							
Assigned							
Reserve for general town-outside village	-	32,447	-	-	-	-	32,447
Reserve for highway	-	-	63,085	-	-	-	63,085
Reserve for traffic	-	-	-	96,322	-	-	96,322
Reserve for fire protection	-	-	-	-	976	-	976
Reserve for capital projects	-	-	-	-	-	166	166
Reserve for drainage	-	-	-	-	-	3,181	3,181
Reserve for lighting	-	-	-	-	-	8,150	8,150
Reserve for park	-	-	-	-	-	94,165	94,165
Unassigned	122,595	-	-	-	-	-	122,595
Total fund balances	122,595	32,447	63,085	96,322	976	105,662	421,087
Total Liabilities and Fund Balances	\$ 297,208	\$ 134,269	\$ 337,198	\$ 180,841	\$ 976	\$ 135,642	\$ 1,086,134

The accompanying notes are an integral part of these financial statements.

TOWN OF ELMIRA
Reconciliation of the Governmental Funds Balance Sheet to the
Statement of Net Position
December 31, 2020

Total Governmental Fund Balances \$ 421,087

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not current financial resources and therefore are not reported in the funds. These assets consisted of the following:

Land	\$ 193,305	
Buildings	1,627,770	
Infrastructure	530,420	
Furniture and equipment	2,323,117	
Improvements	<u>1,323,519</u>	
Total depreciable assets	5,998,131	
Less, accumulated depreciation	<u>(3,878,222)</u>	
Total capital assets - net of depreciation		2,119,909

Some liabilities are not due and payable in the current period and, therefore, are not reported in the funds. These liabilities consist of the following:

Bonds payable	(154,500)	
Capital lease obligation	(199,944)	
Compensated absences	<u>(101,199)</u>	
Total liabilities		(455,643)

Pension related assets, liabilities, deferred inflows and outflows are not financial resources or are not due and payable in the current period. These consist of the following:

Deferred outflows of resources - pensions	805,477	
Deferred inflows of resources - pensions	(50,830)	
Net pension liability	<u>(1,027,646)</u>	
Total pension related items		(272,999)

OPEB related assets, liabilities, deferred inflows and outflows are not financial resources or are not due and payable in the current period and therefore are not reported in the funds. These consist of the following:

Total OPEB liability	(1,790,394)	
Deferred outflows of resources - OPEB	277,598	
Deferred inflows of resources - OPEB	<u>(168,564)</u>	
Total OPEB related items		<u>(1,681,360)</u>

Net Position of Governmental Activities \$ 130,994

The accompanying notes are an integral part of these financial statements.

TOWN OF ELMIRA
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2020

	<u>General Fund</u>	<u>General Town - Outside Village Fund</u>	<u>Highway Fund</u>	<u>Traffic Fund</u>	<u>Fire Protection Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues							
Real property taxes	\$ 362,058	\$ -	\$ -	\$ 508,500	\$ 887,496	\$ 235,687	\$ 1,993,741
Real property tax items	7,539	1,159	-	-	-	-	8,698
Non property tax items	21,402	365,712	785,662	-	-	-	1,172,776
Department income	22,573	18,338	9,468	5,503	-	1,869	57,751
Use of money and property	971	-	-	-	-	-	971
Licenses and permits	7,804	-	-	-	-	-	7,804
Fines and forfeitures	23,184	-	-	-	-	-	23,184
Miscellaneous local sources	27,975	1,672	20,192	2,513	-	7,922	60,274
State aid	184,493	-	115,284	-	-	-	299,777
Total revenues	<u>657,999</u>	<u>386,881</u>	<u>930,606</u>	<u>516,516</u>	<u>887,496</u>	<u>245,478</u>	<u>3,624,976</u>
Other Financing Sources							
Interfund transfers	283,954	-	-	-	-	-	283,954
Proceeds from capital lease obligations	-	-	-	-	-	199,944	199,944
Total revenues and other financing sources	<u>941,953</u>	<u>386,881</u>	<u>930,606</u>	<u>516,516</u>	<u>887,496</u>	<u>445,422</u>	<u>4,108,874</u>
Expenditures							
General government support	579,991	-	-	-	-	-	579,991
Public safety	24,983	53,066	-	337,428	887,304	-	1,302,781
Transportation	-	83,535	649,419	-	-	276,159	1,009,113
Culture and recreation	300	1,400	-	-	-	68,106	69,806
Home and community services	975	30,658	-	-	-	-	31,633
Employee benefits	236,908	64,070	180,933	115,691	-	22,910	620,512
Debt principal	25,000	-	-	-	-	12,000	37,000
Debt interest	2,500	-	-	-	-	3,189	5,689
Total expenditures	<u>870,657</u>	<u>232,729</u>	<u>830,352</u>	<u>453,119</u>	<u>887,304</u>	<u>382,364</u>	<u>3,656,525</u>
Other Financing Uses							
Interfund transfers	-	283,954	-	-	-	-	283,954
Total expenditures and other financing uses	<u>870,657</u>	<u>516,683</u>	<u>830,352</u>	<u>453,119</u>	<u>887,304</u>	<u>382,364</u>	<u>3,940,479</u>
Net Change in Fund Balances	71,296	(129,802)	100,254	63,397	192	63,058	168,395
Fund Balances (Deficit) - Beginning	<u>51,299</u>	<u>162,249</u>	<u>(37,169)</u>	<u>32,925</u>	<u>784</u>	<u>42,604</u>	<u>252,692</u>
Fund Balances - Ending	<u>\$ 122,595</u>	<u>\$ 32,447</u>	<u>\$ 63,085</u>	<u>\$ 96,322</u>	<u>\$ 976</u>	<u>\$ 105,662</u>	<u>\$ 421,087</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF ELMIRA
Reconciliation of the Statement of Revenues, Expenditures and Changes in
Fund Balances of Governmental Funds to the Statement of Activities
For the Year Ended December 31, 2020

Net Change in Fund Balances - Total Governmental Funds \$ 168,395

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the costs of those assets are allocated over their estimated useful lives as depreciation expense. In the current period, these amounts are as follows:

Capital outlay	\$ 321,182	
Depreciation expense	<u>(254,648)</u>	
Excess of capital outlay over depreciation		66,534

Repayment of long-term debt is reported as an expenditure in governmental funds, but the repayment reduces long-term liabilities in the statement of net position. In the current period, these amounts are the following:

Debt repayments		37,000
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Some items reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. In the current period, these amounts are as follows:

Change in compensated absences		37,282
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Changes in the proportionate share of net pension liability reported in the statement of activities do not provide for or require the use of current financial resources and therefore are not reported as revenues or expenditures in the governmental funds:

Changes in deferred outflows of resources - pensions	445,879	
Changes in net pension liability	(708,948)	
Change in deferred inflows of resources - pensions	<u>58,207</u>	(204,862)

Capital lease proceeds are reported as financing sources in governmental funds and thus contribute to the change in fund balance. In the government-wide statements, however, issuing debt increases long-term liabilities in the statement of net position and does not affect the statement of activities.

(199,944)

Changes in the OPEB liability reported in the statement of activities do not provide for or require the use of current financial resources and therefore are not reported as revenues or expenditures in the governmental funds.

Changes in deferred outflows of resources - OPEB	165,045	
Changes in net OPEB liability	(256,484)	
Change in deferred inflows of resources - OPEB	<u>91,115</u>	(324)

Change in Net Position of Governmental Activities \$ (95,919)

The accompanying notes are an integral part of these financial statements.

TOWN OF ELMIRA
Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies

The financial statements of the Town of Elmira (the "Town") have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to government units hereinafter referred to as generally accepted accounting principles (GAAP). The Government Accounting Standards Board (GASB) is the accepted standard setting body for establishing government accounting and financial reporting principles. The following is a summary of significant accounting policies and reporting practices of the Town.

A. Reporting Entity

Primary government - The Town of Elmira, which was established in 1792 as Newtown, and whose name was changed in 1808 to Elmira, is governed by the Charter of the Town of Elmira, Town Law and other general laws of the State of New York. The Town Board, which is the legislative body responsible for the overall operation of the Town, consists of the Supervisor and four Councilmembers. The Supervisor serves as chief executive officer and as chief fiscal officer of the Town. The scope of activities included within the accompanying financial statements are those transactions which comprise Town operations, and are governed by, or significantly influenced by, the Town Board. These services include general government support, public safety, transportation, economic assistance and opportunity, culture and recreation, and home and community service. The financial reporting entity includes all funds, account groups, functions and organizations over which the Town Board exercises oversight responsibility. Oversight responsibility is determined on the basis of financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters.

B. Basis of Presentation

1. Government-wide Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Town. The effect of material interfund activity has been eliminated from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function, segment or program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods and services, or privileges provided by a given function or segment and 2) grants and standard revenues that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

TOWN OF ELMIRA
Notes to Financial Statements

The Town complies with the provision of GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, and Statement No. 65, *Items Previously Reported as Assets and Liabilities*. These statements provide guidance on presenting deferred outflows of resources, deferred inflows of resources and net position. Net position represents assets and deferred outflows of resources less liabilities and deferred inflows of resources. GASB requires the classification of net position into three classifications defined as follows:

Net Investment in Capital Assets - This component of net position consists of net capital assets reduced by outstanding balances of any related debt obligations and deferred inflows of resources attributable to the acquisition, construction, or improvement of those assets and increased by balances of deferred outflows of resources related to those assets.

Restricted Net Position - This component of net position is considered restricted if the use is contained to a particular purpose. Restrictions are imposed by external organizations such as federal or state laws. Restricted net position is reduced by liabilities and deferred inflows of resources related to the restricted assets. At December 31, 2020, the Town does not have a restricted net position.

Unrestricted Net Position - This component of net position consists of all other net position that does not meet the definition of the above two components and is available for general use by the Town.

2. Fund Financial Statements

The fund statements provide information about the Town's funds. A fund is a separate accounting entity with a self-balancing set of accounts. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining nonmajor funds are aggregated and reported as "other governmental funds".

- a. The Town reports the following major governmental funds:
 - i. The general fund is the Town's primary operating fund and is always considered a major fund. It accounts for all the financial resources of the general government, except those required to be accounted for in another fund.
 - ii. For the year ended December 31, 2020, the general town-outside village fund qualified as a major fund. This fund is used to record transactions required by statute to be charged to the area of the Town outside of the Village.
 - iii. For the year ended December 31, 2020, the highway fund qualified as a major fund. The highway fund is a special revenue fund that is used to account for revenues and expenditures for highway purposes. The major areas of expenditures are repairs and improvements, machinery, and snow removal.
 - iv. For the year ended December 31, 2020, the traffic fund has been considered a major fund. This traffic fund is a special revenue fund that is used to account for all transactions of the special district which includes public safety personnel and equipment.

TOWN OF ELMIRA
Notes to Financial Statements

- v. For the year ended December 31, 2020, the fire protection districts fund has been considered a major fund. This fire protection districts fund is a special revenue fund that is used to account for all transactions of the special districts which includes payments to fire districts.

C. Fund Types

1. Governmental Fund Types

Governmental funds are those through which most governmental functions are financed. The acquisition, use and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus of the governmental funds is upon determination of financial position and changes in financial position. The following are the Town's governmental fund types:

General Fund - The general fund is the general operating fund of the Town. The fund is used to account for all financial resources except for those required to be accounted for in a separate fund.

Special Revenue Funds - The special revenue funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes or for which separate accounting is required by administrative action. The special revenue funds consist of the following funds:

- General Town-Outside Village Fund - Used to record transactions required by statute to be charged to the area of the Town outside of the Village.
- Highway Fund - Used to account for all transactions of the highway department.
- Special District Funds - Used to account for the transactions of the districts which do not encompass the tax base of the entire Town. Such funds include traffic, drainage, lighting, fire protection and park.

Capital Projects Fund - The capital projects fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities.

2. Fiduciary Fund (Custodial Fund)

The Town complies with the provisions of GASB Statement No. 84 - "*Fiduciary Activities*". Fiduciary funds are used to account for assets held by the local government in a trustee or custodial capacity. Custodial funds are used by the Town to account for all funds held by the Town in a custodial capacity. Custodial funds use the economic resources measurement focus. The Town did not have any amounts held in the custodial fund as of December 31, 2020.

D. Measurement Focus, Basis of Accounting and Financial Statement Presentation

1. Accrual Basis

The government-wide financial statements are accounted for on the accrual basis of accounting, whereby revenues are recognized when earned and expenses are recorded when incurred, regardless of the timing of the related cash flow. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Fixed assets and long-term liabilities related to these activities are recorded within the financial statements.

TOWN OF ELMIRA
Notes to Financial Statements

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements except when the elimination would distort direct costs and program revenue reported for the various functions concerned.

2. Modified Accrual Basis

The governmental fund financial statements are reported using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when both measurable and available. Available means collectable within 60 days of the end of the current fiscal period to be used to pay liabilities of the current period. Revenues, which are subject to accrual, include real property taxes, sales taxes and state and federal aid. If expenditures are the prime factor for determining eligibility, revenues from federal and state grants are accrued when the expenditure is made. Expenditures are recorded when the fund liability is incurred except that:

- a. Expenditures for inventory-type items are recognized at the time of the disbursements.
- b. Principal and interest on indebtedness are not recognized as an expenditure until due.
- c. Compensated absences, such as vacation and sick leave which vest or accumulate, are charged as an expenditure when paid.

A reconciliation accompanies the governmental fund financial statements to reconcile and explain the differences between fund balances as presented in these statements and net position presented in the government-wide financial statements.

3. Use of Estimates

The financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America and, as such, include amounts based on informed estimates and judgments of management with consideration given to materiality. Actual results could differ from these estimates.

4. Budgetary Data

The budget of the Town is a detailed operating plan which identifies estimated costs and results in relation to estimated revenues. The budget utilizes the modified accrual basis of accounting and includes:

- The programs, projects, services and activities to be carried on during the fiscal year.
- The estimated revenue available to finance the operating plan.
- The estimated spending requirements of the operating plan.

The Town follows these procedures in establishing the budgetary data reflected in the financial statements:

- No later than September 30th, the Budget Officer submits a tentative budget to the Town Clerk for the fiscal year commencing the following January. The tentative budget includes proposed expenditures and the proposed means of financing all funds.
- Public hearings are conducted to obtain public comment on the preliminary budget. After public hearings are conducted, but no later than November 20, the governing board adopts the budget.
- The Town Board is authorized to transfer budgeted amounts within funds, however, transfers between funds are regulated by State law.

TOWN OF ELMIRA
Notes to Financial Statements

5. Cash and Cash Equivalents

The Town includes all cash accounts, certificates of deposits and all highly liquid debt instruments purchased with a maturity of three months or less from the date of purchase as cash and cash equivalents.

6. Capital Assets

Capital assets, which include land, building and site improvements and furniture and equipment, are reported in the applicable governmental type activity column in the government-wide financial statements. Capital assets are defined by the Town within the capitalization policies established by the Town. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest on the construction of general fixed assets has not been capitalized. As allowed by generally accepted accounting principles, the Town has chosen not to report major infrastructure assets retroactively. Capital assets, excluding land, are depreciated using the straight line method over the following estimated useful lives:

	<u>Years</u>	<u>Capitalization Threshold</u>
Buildings	8 - 40	\$5,000
Infrastructure	5 - 20	\$5,000
Furniture and equipment	5 - 20	\$5,000
Improvements	10 - 40	\$5,000

7. Compensated Absences

Town employees are granted vacation and sick leave and earn compensatory absences in varying amounts. In the event of termination or upon retirement, an employee is entitled to payment for accumulated vacation and sick leave and unused compensatory absences at various rates subject to certain maximum limitations.

Estimated vacation and sick leave and compensatory absences accumulated by governmental fund type employees have been recorded in the government-wide financial statements.

Payment of vacation and sick leave recorded in the government-wide financial statements is dependent upon many factors, therefore, timing of future payments is not readily determinable. However, management believes that sufficient resources will be made available for the payments of vacation and sick leave and compensatory absences when such payments become due.

TOWN OF ELMIRA
Notes to Financial Statements

8. Accounting and Financial Reporting for Pensions

The Town complies with GASB Statement No. 68 *Accounting and Financial Reporting for Pensions – Amendment to GASB Statement No. 27* and GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*. The primary objective of the Statements is to improve accounting and financial reporting by state and local governments for pensions. GASB requires the Town to report as a liability its portion of the collective pension liability in the New York State & Local Retirement System. GASB also requires the Town to report a deferred outflow of resources and/or deferred inflow of resources for the effect of the net change in the Town's proportion of the collective net pension liability and difference during the measurement period between the Town's contributions and its proportionate share of total contributions to the pension system not included in pension expense, differences between expected and actual experience, changes in assumptions, and net difference between projected and actual investment earnings on pension plan investments. Also included as a deferred outflow of resources is the Town contributions to the pension systems subsequent to the measurement date.

9. Accounting and Financial Reporting for Post Employment Benefits

The Town complies with GASB Statement No. 75 - *"Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions"*. The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). See Note 8.

In addition to the retirement benefits, the Town provides post-employment health insurance coverage to its retired employees and their survivors. Substantially all employees may become eligible for these benefits when they reach age 62 and have worked 10 consecutive years for the Town. For pre-65 coverage, the Town pays up to \$4,000 for individual medical and dental coverage and up to \$8,000 for family medical and dental coverage of the cost of premiums to an insurance company which provides health care insurance. For post-65 coverage, the Town pays up to \$3,300 for individual medical and dental coverage and an additional \$3,300 for spouses of retirees enrolled in coverage of the cost of premiums to an insurance company which provides health care insurance. Expenditures for postretirement healthcare benefits are recognized as health care premiums when incurred. The Town recognized the cost of providing benefits by recording its share of the insurance premiums for the currently enrolled retirees, as an expenditure in 2020.

10. Deferred Outflows and Inflows of Resources

In addition to assets, the statement of net position will reports a separate section of deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense / expenditure) until then. The Town has the following items that qualify for reporting in this category which are related to pensions and the OPEB liability reported in the statements of net position. The differences between expected and actual experience of the Town's proportionate share of the net pension liability and difference during the measurement period. The change in actuary assumptions. The net difference between projected and actual investment earnings on pension plan investments. The changes in proportion and differences between employer contributions and proportionate share of contributions. The Town's contributions to the pension system subsequent to the measurement date. The difference between actual and expected experience of the Town's total OPEB liability. The changes of OPEB assumptions or other inputs. The Town's contributions to the OPEB plan subsequent to the measurement date.

TOWN OF ELMIRA
Notes to Financial Statements

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Town has the following items that qualify for reporting in the category. The change in actuarial assumptions. The changes in proportion and differences between employer contributions and proportionate share of contributions of the Town's proportionate share of the pension liability. The difference between actual and expected experience and changes of assumptions or other inputs of the Town's total OPEB liability.

11. Interfund Transfers

Interfund transfers are generally recorded as operating transfers in (out) except for the following types of transactions:

- Interfund revenues, which are recorded as revenues of the performing fund and expenditures of the requesting fund.
- Reimbursements for services performed, which are recorded as a reduction of expenditures in the performing fund and an expenditure of the requesting fund.

12. Flexible Spending Account Plan

The Town has a flexible spending plan for employees. Substantially all of the Town's full-time employees are eligible to participate in the plan after six months of employment. The plan is designed as a salary conversion plan under Section 125 of the Code, and a welfare benefit plan as defined in Section 3(1) of ERISA. The plan allows for the pre-tax payment of medical and dental insurance premiums, reimbursement of out-of-pocket medical, dental, and vision expenses, and the reimbursement of dependent care expenses. Any portion of the participant's benefit that exceeds expenses incurred before the last day of the plan year is forfeited. The plan committee may use its discretion, per the plan document, in determining how the forfeitures will be applied.

13. Fund Balance - Reservations and Designations

1. Fund Financial Statements

The Town complies with the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This Statement improves the usefulness and clarity of fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- **Nonspendable Fund Balance** - amounts that are not in spendable form (such as inventory and prepaids) or are required to be maintained intact.
- **Restricted Fund Balance** - amounts with constraints placed on the use of resources by creditors, grantors, contributors, or laws or regulations of other governments.

TOWN OF ELMIRA
Notes to Financial Statements

- **Committed Fund Balance** - amounts constrained to specific purposes by a government itself, using its highest level of decision making authority. To be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level of action to remove or change the constraint. For the purposes of the Town, the highest level of decision making authority resides with the Town Board.
- **Assigned Fund Balance** - amounts a government intends to use for a specific purpose. Intent can be expressed by the governing body or by an official or body to which the Town Board delegates the authority.
- **Unassigned Fund Balance** - amounts that are available for any purpose.

For the classification of governmental fund balances, the Town considers an expenditure to be made from budgetary appropriations first when more than one classification is available. The Town establishes and modifies fund balance commitments by a passage of a resolution in meetings of the Town Board. Assigned fund balance is established by the Town through adoption or amendment of the budget as intended for specific purposes (such as the purchase of capital assets, construction, debt service or for other purposes). The Town Supervisor is responsible for all the purchasing activities of the Town and encumbrances at year end, which are considered assigned funds and therefore, the Town Supervisor is designated as having the authority to assign amounts intended to be used for specific purposes. The Town Board approves the adoption and amendment of the budget and has the authority of final review of all assignments of fund balance.

The following is a summary of the Town's fund balance classifications and categories within those classifications. Restricted and assigned fund balance categories are available to the Town. Any capital gains or interest earned on restricted or assigned fund resources becomes part of the respective restricted or assigned fund balance category. While a separate bank account is not necessary for each restricted or assigned fund, a separate identity for each reserve fund must be maintained.

A. Assigned

- 1. Reserve for General Town-Outside Village** - Represents the amount of outstanding fund balance in the general town-outside village fund at year end. The balance at December 31, 2020 is \$32,447.
- 2. Reserve for Highway** - Represents the amount of outstanding fund balance in the highway fund at year end. The balance at December 31, 2020 is \$63,085.
- 3. Reserve for Traffic** - Represents the amount of outstanding fund balance in the traffic fund at year end. The balance at December 31, 2020 is \$96,322.
- 4. Reserve for Fire Protection** - Represents the amount of outstanding fund balance in the fire protection districts fund at year end. The balance at December 31, 2020 is \$976.
- 5. Reserve for Capital Projects** - Represents the amount of outstanding fund balance in the capital project fund at year end. The balance at December 31, 2020 is \$166.
- 6. Reserve for Drainage** - Represents the amount of outstanding fund balance in the drainage district fund at year end. The balance at December 31, 2020 is \$3,181.

TOWN OF ELMIRA
Notes to Financial Statements

7. Reserve for Lighting - Represents the amount of outstanding fund balance in the lighting districts fund at year end. The balance at December 31, 2020 is \$8,150.

8. Reserve for Park - Represents the amount of outstanding fund balance in the park district fund at year end. The balance at December 31, 2020 is \$94,165.

E. Property Taxes

Real property taxes are levied annually by the Town Board no later than November 18th and become a lien on January 1st. Taxes are collected during the period of January 1st to April 1st. Taxes for County purposes are levied together with taxes for the Town and special district purposes as a single bill. The Town and special districts receive the full amount of their levies annually out of the first amounts collected on the combined bills. Uncollected real property taxes are subsequently enforced by the County of Chemung, in which the Town is located. Any such taxes remaining unpaid at year-end are re-levied as County taxes in the subsequent year. As such, the Town receives its entire real property tax levy on a current basis.

Note 2. Deposits and Investments

The Town's investment policies are governed by State statutes. In addition, the Town has its own written investment policy. Town monies must be deposited in FDIC-insured commercial banks or trust companies located within the State. The Town is authorized to invest in certificates of deposit, time deposit accounts, obligations of New York State and the U.S. Government and repurchase agreements. At December 31, 2020, cash and cash equivalents are entirely composed of demand accounts.

Collateral is required for time deposits and certificates of deposit not covered by the federal deposit insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the State and its municipalities and towns.

Deposits:

At December 31, 2020, the Town's bank balances can be categorized as follows:

	<u>Carrying Amount</u>	<u>Bank Balance</u>
Cash and cash equivalents and investments	\$ <u>510,758</u>	\$ <u>540,048</u>
Collateralized with securities held by the pledging financial institution's trust department or agent in the Town's name		\$ 111,373
Covered by FDIC insurance		428,675
Uncollateralized		<u>-</u>
Total deposits		\$ <u>540,048</u>

TOWN OF ELMIRA
Notes to Financial Statements

Note 3. Capital Assets

Capital asset activity for the year ended December 31, 2020, was as follows:

	<u>Balance</u> <u>12/31/2019</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance</u> <u>12/31/2020</u>
Governmental Activities Capital Assets				
Capital Assets Not Depreciated				
Land	\$ 193,305	\$ -	\$ -	\$ 193,305
Capital Assets Depreciated				
Buildings	1,627,770	-	-	1,627,770
Infrastructure	409,182	121,238	-	530,420
Furniture and equipment	2,123,173	199,944	-	2,323,117
Improvements	<u>1,323,519</u>	<u>-</u>	<u>-</u>	<u>1,323,519</u>
Total capital assets depreciated	<u>5,483,644</u>	<u>321,182</u>	<u>-</u>	<u>5,804,826</u>
Less, Accumulated Depreciation				
Buildings	1,107,866	61,247	-	1,169,113
Infrastructure	27,978	28,896	-	56,874
Furniture and equipment	1,766,111	103,224	-	1,869,335
Improvements	<u>721,619</u>	<u>61,281</u>	<u>-</u>	<u>782,900</u>
Total accumulated depreciation	<u>3,623,574</u>	<u>254,648</u>	<u>-</u>	<u>3,878,222</u>
Total capital assets depreciated - net	<u>1,860,070</u>	<u>66,534</u>	<u>-</u>	<u>1,926,604</u>
Governmental Activities Capital Assets - Net	<u>\$ 2,053,375</u>	<u>\$ 66,534</u>	<u>\$ -</u>	<u>\$ 2,119,909</u>

Depreciation expense was not allocated to functions/programs of the primary government.

Note 4. Long-term Debt

The Town borrows money in order to improve facilities. This enables the cost of these capital assets to be borne by the present and future taxpayers receiving the benefit of the capital assets. The changes in the Town's long-term indebtedness during the year ended December 31, 2020, is summarized as follows:

<u>Purpose</u>	<u>Due Date /</u> <u>Interest Rate</u>	<u>Balance</u> <u>12/31/2019</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>12/31/2020</u>	<u>Amounts Due</u> <u>Within One</u> <u>Year</u>
Series 2009	07/2024; 5.75%	\$ 11,500	\$ -	\$ 2,000	\$ 9,500	\$ 2,000
Series 2012	11/2027; 1.10%-4.10%	80,000	-	10,000	70,000	10,000
5 year BAN	12/2023; 3.00%-3.50%	<u>100,000</u>	<u>-</u>	<u>25,000</u>	<u>75,000</u>	<u>25,000</u>
Total		<u>\$ 191,500</u>	<u>\$ -</u>	<u>\$ 37,000</u>	<u>\$ 154,500</u>	<u>\$ 37,000</u>

Public Improvement Bonds, Series 2009 - The Town is the issuer of Public Improvement Bonds, Series of 2009. Proceeds of these bonds, were used to 1) refund the Towns BAN outstanding at December 31, 2008, and 2) improvement of Town facilities.

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Public Improvement Bonds, Series 2012 - The Town is the issuer of Public Improvement Bonds, Series of 2012. Proceeds from these bonds were used to improve the town facilities.

Long-Term Bond Anticipation Note, Series 2018 - The Town is the issuer of a Bond Anticipation Note, Series of 2018. Proceeds from this BAN were used to build a new roof for the Town hall.

Annual debt service requirements to maturity are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 37,000	\$ 5,329	\$ 42,329
2022	37,000	4,266	41,266
2023	37,500	2,991	40,491
2024	13,000	1,663	14,663
2025	10,000	1,150	11,150
2026-2027	20,000	1,200	21,200
Total	<u>\$ 154,500</u>	<u>\$ 16,599</u>	<u>\$ 171,099</u>

Changes in other long-term liabilities for the governmental activities during the fiscal year were as follows:

	<u>Balance</u>			<u>Balance</u>	<u>Amounts Due</u>
	<u>12/31/2019</u>	<u>Additions</u>	<u>Reductions</u>	<u>12/31/2020</u>	<u>Within One</u>
					<u>Year</u>
Compensated absences	\$ 138,481	\$ -	\$ 37,282	\$ 101,199	\$ 10,120
Total OPEB liability (Note 8)	1,533,910	256,484	-	1,790,394	-
Capital lease (Note 11)	-	199,944	-	199,944	37,713
Net pension liability - proportionate share (Note 7)	<u>318,698</u>	<u>708,948</u>	<u>-</u>	<u>1,027,646</u>	<u>-</u>
Total	<u>\$ 1,991,089</u>	<u>\$ 1,165,376</u>	<u>\$ 37,282</u>	<u>\$ 3,119,183</u>	<u>\$ 47,833</u>

Note 5. Interfund Receivables and Payables

Interfund balances at December 31, 2020, consisted of the following:

	<u>Amount</u>	<u>Amount</u>
	<u>Receivable</u>	<u>Payable</u>
General fund	\$ 17,926	\$ 108,074
General Town-Outside Village fund	2,745	77,975
Highway fund	128,342	184,638
Traffic fund	180,075	53,523
Fire protection districts fund	592	-
Other governmental funds	<u>112,304</u>	<u>17,774</u>
Total	<u>\$ 441,984</u>	<u>\$ 441,984</u>

Interfund receivables and payables, other than between governmental activities and fiduciary funds, are eliminated on the statement of net position. The Town typically loans resources between funds for the purpose of mitigating the effects of transient cash flow issues. All interfund payables are expected to be repaid within one year.

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Note 6. Interfund Transfers

Interfund transfers for the year ended December 31, 2020 consisted of the following:

	<u>Transfers In</u>	<u>Transfers Out</u>
General fund	\$ 283,954	\$ -
General fund town-outside village	-	283,954
Total	<u>\$ 283,954</u>	<u>\$ 283,954</u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) move residual cash from closed projects to debt service to be used for debt payments at a later date.

Note 7. Retirement Plan

Plan Description

The employees of the Town participate in the New York State and Local Employees' Retirement System (ERS) which is referred to as the New York State and Local Retirement System (the System). This is a cost-sharing multiple-employer defined benefit retirement system. The net position of the System is held in the New York State Common Retirement Fund (the Fund), which was established to hold all net assets and record changes in fiduciary net position allocated to the System. System benefits are established under the provisions of the New York State Retirement and Social Security Law (RSSL). Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The employees of the Town also participate in the Public Employees' Group Life Insurance Plan (GLIP), which provides death benefits in the form of life insurance. The System is included in the State's financial report as a pension trust fund. That report may be found at www.osc.state.ny.us/retire/publications/index.php or obtained by writing to the New York State and Local Retirement System, 110 State Street, Albany, NY 12244.

Benefits Provided

The System provides retirement benefits as well as death and disability benefits.

Tiers 1 and 2

Eligibility: Tier 1 members, with the exception of those retiring under special retirement plans, must be at least age 55 to be eligible to collect a retirement benefit. There is no minimum service requirement for Tier 1 members. Tier 2 members, with the exception of those retiring under special retirement plans, must have five years of service and be at least age 55 to be eligible to collect a retirement benefit. The age at which full benefits may be collected for Tier 1 is 55, and the full benefit age for Tier 2 is 62.

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If the member retires with 20 or more years of service, the benefit is 2 percent of final average salary for each year of service. Tier 2 members with five or more years of service can retire as early as age 55 with reduced benefits. Tier 2 members age 55 or older with 30 or more years of service can retire with no reduction in benefits. As a result of Article 19 of the RSSL, Tier 1 and Tier 2 members who worked continuously from April 1, 1999 through October 1, 2000 received an additional month of service credit for each year of credited service they have at retirement, up to a maximum of 24 additional months.

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Final average salary is the average of the wages earned in the three highest consecutive years. For Tier 1 members who joined on or after June 17, 1971, each year of final average salary is limited to no more than 20 percent of the previous year. For Tier 2 members, each year of final average salary is limited to no more than 20 percent of the average of the previous two years.

Tiers 3, 4, and 5

Eligibility: Tier 3 and 4 members, with the exception of those retiring under special retirement plans, must have five years of service and be at least age 55 to be eligible to collect a retirement benefit. Tier 5 members, with the exception of those retiring under special retirement plans, must have ten years of service and be at least age 55 to be eligible to collect a retirement benefit. The full benefit age for Tiers 3, 4 and 5 is 62.

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If a member retires with between 20 and 30 years of service, the benefit is 2 percent of final average salary for each year of service. If a member retires with more than 30 years of service, an additional benefit of 1.5 percent of final average salary is applied for each year of service over 30 years. Tier 3 and 4 members with five or more years of service and Tier 5 members with ten or more years of service can retire as early as age 55 with reduced benefits. Tier 3 and 4 members age 55 or older with 30 or more years of service can retire with no reduction in benefits.

Final average salary is the average of the wages earned in the three highest consecutive years. For Tier 3, 4 and 5 members, each year of final average salary is limited to no more than 10 percent of the average of the previous two years.

Tier 6

Eligibility: Tier 6 members, with the exception of those retiring under special retirement plans, must have ten years of service and be at least age 55 to be eligible to collect a retirement benefit. The full benefit age for Tier 6 is 63 for ERS members.

Benefit Calculation: Generally, the benefit is 1.67 percent of final average salary for each year of service if the member retires with less than 20 years. If a member retires with 20 years of service, the benefit is 1.75 percent of final average salary for each year of service. If a member retires with more than 20 years of service, an additional benefit of 2 percent of final average salary is applied for each year of service over 20 years. Tier 6 members with ten or more years of service can retire as early as age 55 with reduced benefits.

Final average salary is the average of the wages earned in the five highest consecutive years. For Tier 6 members, each year of final average salary is limited to no more than 10 percent of the average of the previous four years.

Special Plans

The 25-Year Plans allow a retirement after 25 years of service with a benefit of one-half of final average salary.

Ordinary Disability Benefits

Generally, ordinary disability benefits, usually one-third of salary, are provided to eligible members after ten years of service; in some cases, they are provided after five years of service.

Accidental Disability Benefits

For all eligible Tier 1 and Tier 2 ERS members, the accidental disability benefit is a pension of 75 percent of final average salary, with an offset for any Workers' Compensation benefits received. The benefit for eligible Tier 3, 4, 5 and 6 members is the ordinary disability benefit with the years-of-service eligibility

TOWN OF ELMIRA
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requirement dropped.

Ordinary Death Benefits

Death benefits are payable upon the death, before retirement, of a member who meets eligibility requirements as set forth by law. The first \$50,000 of an ordinary death benefit is paid in the form of group term life insurance. The benefit is generally three times the member's annual salary. For most members, there is also a reduced post-retirement ordinary death benefit available.

Post-Retirement Benefit Increases

A cost-of-living adjustment is provided annually to: (i) all pensioners who have attained age 62 and have been retired for five years; (ii) all pensioners who have attained age 55 and have been retired for ten years; (iii) all disability pensioners, regardless of age, who have been retired for five years; (iv) ERS recipients of an accidental death benefit, regardless of age, who have been receiving such benefit for five years and (v) the spouse of a deceased retiree receiving a lifetime benefit under an option elected by the retiree at retirement. An eligible spouse is entitled to one-half the cost-of-living adjustment amount that would have been paid to the retiree when the retiree would have met the eligibility criteria. This cost-of-living adjustment is a percentage of the annual retirement benefit of the eligible member as computed on a base benefit amount not to exceed \$18,000 of the annual retirement benefit. The cost-of-living percentage shall be 50 percent of the annual Consumer Price Index as published by the U.S. Bureau of Labor, but cannot be less than 1 percent or exceed 3 percent.

Contributions

The System is noncontributory except for employees who joined the New York State and Local Employees' Retirement System after July 27, 1976, who contribute 3 percent of their salary for the first ten years of membership, and employees who joined on or after January 1, 2010 who generally contribute 3 percent of their salary for their entire length of service. For Tier 6 members, the contribution rate varies from 3 percent to 6 percent depending on salary. Generally, Tier 5 and 6 members are required to contribute for all years of service. Under the authority of the NYSRSSL, the Comptroller annually certifies the actuarially determined rates expressly used in computing the employers' contributions based on salaries paid during the Systems' fiscal year ending March 31. Contributions for the current year and two preceding years were equal to 100 percent of the contributions required, and were as follows:

2020	\$	152,478
2019	\$	186,054
2018	\$	185,187

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2020, the Town reported a liability of \$1,027,646 for its proportionate share of the net pension liability. The net pension liability was measured as of March 31, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined.

At December 31, 2020, the Town's proportion was 0.0038808%, which was a decrease of 0.0006172 from its proportion measured as of December 31, 2019.

For the year ended December 31, 2020, the Town recognized pension expense of \$357,339. At December 31, 2020, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

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	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 60,481	\$ -
Changes in assumptions	20,692	17,867
Net difference between projected and actual investment earnings on pension plan investments	526,821	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	45,005	32,963
Employer contributions subsequent to the measurement date	<u>152,478</u>	<u>-</u>
Total	<u>\$ 805,477</u>	<u>\$ 50,830</u>

The Town reported \$152,478 as deferred outflows of resources related to pensions resulting from the Town's contributions made subsequent to the measurement date which will be recognized as a reduction of the net pension liability in the year ended December 31, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

For the fiscal year ended:

2021	\$ 105,321
2022	153,614
2023	190,893
2024	152,341
2025	-
Total	<u>\$ 602,169</u>

Actuarial Assumptions

The total pension liability at March 31, 2020 was determined by using an actuarial valuation as of April 1, 2019, with update procedures used to roll forward the total pension liability to March 31, 2020. The actuarial valuation used the following actuarial assumptions:

Actuarial cost method	Entry age normal
Inflation	2.5%
Salary scale	4.2%, indexed by service
Decrements	Developed from the Plan's 2015 experience study of the period April 1, 2010 - March 31, 2015
Investment rate of return (including inflation)	6.8%, compounded annually, net of investment expenses

Annuitant mortality rates are based on April 1, 2010 - March 31, 2015 System experience with adjustments for mortality improvements based on the Society of Actuaries' Scale MP-2018.

The actuarial assumptions used in the April 1, 2019 valuation are based on the results of an actuarial experience study for the period April 1, 2010 - March 31, 2015.

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The long term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected return, net of investment expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The previous actuarial valuation as of April 1, 2018 used a long-term expected rate of return of 7.0%

The target allocation and best estimates of arithmetic real rates of return for each major asset class included in the target asset allocation as of March 31, 2020 are summarized below:

<u>Asset Type</u>	<u>Target Allocation</u>	<u>Long Term Expected Real Rate of Return*</u>
Domestic equity	36.0 %	4.1 %
International equity	14.0 %	6.2 %
Private equity	10.0 %	6.8 %
Real estate	10.0 %	5.0 %
Absolute return strategies	2.0 %	3.3 %
Opportunistic portfolio	3.0 %	4.7 %
Real assets	3.0 %	6.0 %
Bonds and mortgages	17.0 %	0.8 %
Cash	1.0 %	- %
Inflation-indexed bonds	4.0 %	0.5 %
	<u>100.0 %</u>	

*Real rates of return are net of long-term inflation assumption of 2.5% for 2020.

Discount Rate

The discount rate used to calculate the total pension liability was 6.8% at December 31, 2020. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially. Based upon the assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore the long term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes to the Discount Rate Assumption

The following presents the Town's proportionate share of the net pension liability, calculated using the discount rate of 6.8% as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% point lower (5.8%), or 1% point higher (7.8%) than the current rate.

	<u>1% Decrease (5.8%)</u>	<u>Current Discount Rate (6.8%)</u>	<u>1% Increase (7.8%)</u>
The Town's proportionate share of the net pension liability	\$ 1,886,020	\$ 1,027,646	\$ 237,079

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Pension Plan Fiduciary Net Position

The components of the current-year net pension liability of the plan as of April 1, 2019, were as follows:

Employers' total pension liability	\$	194,596,261,000
Plan net position		(168,115,682,000)
Employers' net pension liability	\$	<u>26,480,579,000</u>
Ratio of plan net position to the employers' total pension liability		86.4 %

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the plan and additions to/deductions from the plan's fiduciary net position have been determined on the same basis used by the pension plan. The plan maintains records and accounts, and prepares financial statements using the accrual basis of accounting. Employer contributions are recognized when legally due, pursuant to statutory requirements, in accordance with the terms of the plan. Member contributions are based on earned member salaries and are recognized when due. Benefits, expenses, and refunds are recognized when due and payable. Investments are recorded on a trade-date basis and reported at fair value.

Note 8. Post Employment Healthcare Plan

Plan Description - The Town provides Pre-65 healthcare coverage to eligible employees, retirees, and their spouses without Medicare through Excellus Blue Cross Blue Shield; Post-65 retirees and their spouses are provided coverage through the Medicare PPO plan. If retired prior to January 1, 2018, retirees may also enroll in dental and vision insurance through LBS RMSCO (Lifetime Benefit Solutions). Employees are eligible for postretirement benefits at the minimum age of 55 and must be eligible to retire through the NYSERS. All retirees must contribute 12.5% of the premium for their insurance coverage. Surviving spouses may continue coverage at 50% of the individual premium cost for up to five years following the death of the retiree. The Town does not provide Medicare Part B premium reimbursement to retirees, spouses, or surviving spouses.

Employees Covered by Benefit Terms -

Participant Data	
Actives	17
Retired and survivors	<u>12</u>
Total	<u>29</u>

Total OPEB Liability - The Town's total OPEB liability of \$1,790,394 was measured as of January 1, 2020 and was determined by an actuarial valuation as of that date.

Actuarial Methods and Assumptions - The method used to calculate the costs of the Plan is known as the Entry Age Normal, Level Percent of Pay Actuarial Cost Method. No assets have been set aside to fund the liabilities for this plan. All active employees eligible to participate in any OPEB benefit plan offered by the employer are included in this valuation. Retirees and surviving spouses currently enrolled in an OPEB plan offered by the employer are included in the valuation. Retirees who have opted out or otherwise waived all coverage are not included in the valuation unless explicitly stated otherwise. All amortizable amounts are amortized on a straight line basis over the GASB amortization basis. The measurement date is three months prior to the fiscal year end. The following is a summary of the key actuarial assumptions and other inputs used for this valuation:

Salary scale increases	2.00%
Discount rate	2.74%
Inflation	2.40%
Healthcare cost trend rate	SOA Long-Run Medical Cost Trend Model

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The SOA Long-Run Medical Cost Trend Model, developed by the Society of Actuaries, and its baseline projection are based on an econometric analysis of historical U.S. medical expenditures and the judgments of experts in the field. The long-run baseline projection and input variables have been developed under the guidance of an SOA Project Oversight Group. Trend rates are as follows:

<u>Fiscal Year</u>	<u>Pre-65</u>	<u>Post-65</u>
2021	6.75%	6.25%
2022	6.50%	6.25%
2023	6.00%	6.00%
2024-2028	5.86%	5.86%
2029-2048	5.18%	5.18%
2049-2058	4.98%	4.98%
2059-2068	4.75%	4.75%
2069-2078	4.42%	4.42%
2079-2089	3.94%	3.94%

Mortality rates for active employees were based on the RPH-2014 mortality table for employees, sex distinct, with generational mortality adjusted to 2006 using scale MP-2014, and projected forward with scale MP-2018. Mortality rates for retired employees were based on the RPH-2014 mortality table for healthy annuitants, sex distinct, with generational mortality adjusted to 2006 using scale MP-2014, and projected forward with scale MP-2018.

The following table shows the changes to the total OPEB liability:

Total OPEB liability as of January 1, 2020	\$ 1,533,910
Changes for the year:	
Service cost	46,476
Interest	63,155
Changes in benefit terms	-
Differences between expected and actual experience	-
Changes in assumptions or other inputs	226,896
Benefit payments	<u>(80,043)</u>
Net changes	<u>256,484</u>
Total OPEB liability as of December 31, 2020	<u>\$ 1,790,394</u>

Sensitivity of the total OPEB liability to changes in the discount rate

The following presents the Town's Total OPEB liability calculated using the discount rate of 2.74% per annum (the "current rate"), as well as what the Town's OPEB liability would be if it were calculated using a discount rate that is 1% point lower (1.74%) or 1% point higher (3.74%) than the current rate:

	1% Decrease <u>(1.74%)</u>	Current <u>(2.74%)</u>	1% Increase <u>(3.74%)</u>
Total OPEB Liability	\$ 2,005,539	\$ 1,790,394	\$ 1,609,691

Sensitivity of the total OPEB liability in the Healthcare Cost Trend Rates

The following presents the Town's OPEB liability calculated using blended healthcare cost trend rates (the "current rate"), as well as what the Town's OPEB liability would be if it were calculated using a healthcare cost trend rate that is 1% point lower or 1% point higher than the current rate:

	1% Decrease	Current Trend <u>Rates</u>	1% Increase
Total OPEB Liability	\$ 1,687,021	\$ 1,790,394	\$ 1,915,170

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Notes to Financial Statements

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2020, the Town recognized OPEB expense of \$92,160. At December 31, 2020, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between actual and expected experience	\$ -	\$ 127,622
Changes of assumptions or other inputs	185,762	40,942
Employer contributions subsequent to the measurement date	<u>91,836</u>	<u>-</u>
Total	<u>\$ 277,598</u>	<u>\$ 168,564</u>

Amounts reported as deferred outflows and inflows of resources related to OPEB will be recognized in OPEB expense as follows:

For the fiscal year ended:	
2021	\$ (17,471)
2022	(15,425)
2023	<u>50,094</u>
Total	<u>\$ 17,198</u>

Note 9. Commitments and Contingencies

The Town is a defendant in a number of liability and assessment cases that have arisen from the normal course of Town activities. In the opinion of the Town's legal counsel, the ultimate disposition of these matters should not have a material impact on the Town.

Note 10. Risk Management and Uncertainties

The Town is exposed to various risks of loss related to torts, theft, damage, injuries, errors and omissions, natural disasters, and other risks. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past two years.

The United States is presently in the midst of a national health emergency related to the COVID-19 virus. The overall consequences of the COVID-19 virus on a national, regional and local level are unknown, but has the potential to result in a significant economic impact. The impact of this situation on the Town and its future results and financial position is not presently determinable.

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Notes to Financial Statements

Note 11. Capital Lease Obligation

The following is a description of the capital lease obligation as of December 31, 2020:

<u>Purpose / Issue Date</u>	<u>Due Date</u>	<u>Interest Rate</u>	<u>Balance 12/31/2019</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance 12/31/2020</u>
2020 MACK GR42F9 Truck September 2020	9/1/2025	2.930%	\$ <u> -</u>	\$ <u>199,944</u>	\$ <u> -</u>	\$ <u>199,944</u>

Annual minimum lease payments are as follows:

2021	\$ 43,571
2022	43,571
2023	43,571
2024	43,571
2025	<u>43,571</u>
Total	217,855
Less, interest	<u>(17,911)</u>
Total	<u>\$ 199,944</u>

Equipment held under the capital lease is as follows at December 31, 2020:

Furniture, equipment, and vehicles	\$ 199,944
Less - accumulated depreciation	<u>(6,248)</u>
Furniture, equipment, and vehicles - net	<u>\$ 193,696</u>

Amortization of furniture, equipment, and vehicles under capital assets is included with depreciation expense.

Note 12. Future Implementations of GASB Pronouncements

The Governmental Accounting Standards Board has issued the following pronouncements which will be implemented in the years required. The effects of the implementation of these pronouncements are not known at this time.

GASB has issued Statement No. 87 - "*Leases*." Effective for fiscal years beginning after June 15, 2021.

GASB has issued Statement No. 89 - "*Accounting for Interest Cost Incurred before the End of a Construction Period*". Effective for fiscal years beginning after December 15, 2020.

GASB has issued Statement No. 91 - "*Conduit Debt Obligations*". Effective for fiscal years beginning after December 15, 2021.

GASB has issued Statement No. 92 - "*Omnibus 2020*". Effective for fiscal years beginning after June 15, 2021.

GASB has issued Statement No. 93 - "*Replacement of Interbank Offered Rates*". Effective for fiscal years beginning June 15, 2021.

GASB has issued Statement No. 94 - "*Public-Private and Public-Public Partnerships and Availability Payment Arrangements*". Effective for fiscal years beginning June 15, 2022.

GASB has issued Statement No. 96 - "*Subscription-Based Information Technology Arrangements*". Effective for fiscal years beginning June 1, 2022.

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Notes to Financial Statements

GASB has issued Statement No. 97 - "*Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans*". Effective for fiscal years beginning after June 15, 2021.

The Town will evaluate the impact each of these pronouncements may have on its financial statements and will implement them as applicable and when material.

Note 13. Stewardship, Compliance, Accountability

Material Violations of Finance-Related Provisions

Expenditures exceeding the budget are explained as follows:

General Town-Outside Village Fund interfund transfer exceeded the budgeted amount due to expenses being lower than expected due to an incorrect budget allocation.

Note 14. Subsequent Events

Management has evaluated subsequent events through the date of the report, which is the date these financial statements were available to be issued.

Subsequent to December 31, 2020, the Town received \$285,691 of funds under the American Rescue Plan Act.

TOWN OF ELMIRA
Budgetary Comparison Schedule
General Fund
For the Year Ended December 31, 2020

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget</u>
Revenues				
Real property taxes	\$ 362,058	\$ 362,058	\$ 362,058	\$ -
Real property tax items	15,700	15,700	7,539	(8,161)
Non property tax items	22,000	22,000	21,402	(598)
Department income	40,450	40,450	22,573	(17,877)
Use of money and property	1,200	1,200	971	(229)
Licenses and permits	11,000	11,000	7,804	(3,196)
Fines and forfeitures	25,000	25,000	23,184	(1,816)
Miscellaneous local sources	35,000	35,000	27,975	(7,025)
State aid	<u>152,134</u>	<u>152,134</u>	<u>184,493</u>	<u>32,359</u>
Total revenues	<u>664,542</u>	<u>664,542</u>	<u>657,999</u>	<u>(6,543)</u>
Other Financing Sources				
Interfund transfers	<u>244,583</u>	<u>244,583</u>	<u>283,954</u>	<u>39,371</u>
Total revenues and other financing sources	<u>909,125</u>	<u>909,125</u>	<u>941,953</u>	<u>32,828</u>
Expenditures				
General government support	589,500	589,500	579,991	9,509
Public safety	23,000	23,000	24,983	(1,983)
Culture and recreation	325	325	300	25
Home and community services	5,000	5,000	975	4,025
Employee benefits	263,050	263,050	236,908	26,142
Debt principal	25,000	25,000	25,000	-
Debt interest	<u>3,250</u>	<u>3,250</u>	<u>2,500</u>	<u>750</u>
Total expenditures	<u>909,125</u>	<u>909,125</u>	<u>870,657</u>	<u>38,468</u>
Net Change in Fund Balance	-	-	71,296	71,296
Fund Balance - Beginning	<u>51,299</u>	<u>51,299</u>	<u>51,299</u>	<u>-</u>
Fund Balance - Ending	<u>\$ 51,299</u>	<u>\$ 51,299</u>	<u>\$ 122,595</u>	<u>\$ 71,296</u>

See accompanying notes to required supplemental information.

TOWN OF ELMIRA
Budgetary Comparison Schedule
General Town-Outside Village Fund
For the Year Ended December 31, 2020

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget</u>
Revenues				
Real property tax items	\$ 7,000	\$ 7,000	\$ 1,159	\$ (5,841)
Non property tax items	375,000	375,000	365,712	(9,288)
Department income	22,744	22,744	18,338	(4,406)
Use of money and property	101	101	-	(101)
Miscellaneous local sources	<u>2,000</u>	<u>2,000</u>	<u>1,672</u>	<u>(328)</u>
Total revenues	<u>406,845</u>	<u>406,845</u>	<u>386,881</u>	<u>(19,964)</u>
Expenditures				
Public safety	49,400	49,400	53,066	(3,666)
Transportation	126,252	126,252	83,535	42,717
Culture and recreation	11,500	11,500	1,400	10,100
Home and community services	49,800	49,800	30,658	19,142
Employee benefits	<u>61,547</u>	<u>61,547</u>	<u>64,070</u>	<u>(2,523)</u>
Total expenditures	<u>298,499</u>	<u>298,499</u>	<u>232,729</u>	<u>65,770</u>
Other Financing Uses				
Interfund transfers	<u>244,583</u>	<u>244,583</u>	<u>283,954</u>	<u>(39,371)</u>
Total expenditures and other financing uses	<u>543,082</u>	<u>543,082</u>	<u>516,683</u>	<u>26,399</u>
Net Change in Fund Balance	(136,237)	(136,237)	(129,802)	6,435
Fund Balance - Beginning	<u>162,249</u>	<u>162,249</u>	<u>162,249</u>	<u>-</u>
Fund Balance - Ending	<u>\$ 26,012</u>	<u>\$ 26,012</u>	<u>\$ 32,447</u>	<u>\$ 6,435</u>

See accompanying notes to required supplemental information.

TOWN OF ELMIRA
Budgetary Comparison Schedule
Highway Fund
For the Year Ended December 31, 2020

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget</u>
Revenues				
Non property tax items	\$ 792,594	\$ 792,594	\$ 785,662	\$ (6,932)
Department income	13,130	13,130	9,468	(3,662)
Use of money and property	100	100	-	(100)
Miscellaneous local sources	20,000	20,000	20,192	192
State aid	<u>152,000</u>	<u>152,000</u>	<u>115,284</u>	<u>(36,716)</u>
Total revenues	<u>977,824</u>	<u>977,824</u>	<u>930,606</u>	<u>(47,218)</u>
Expenditures				
Transportation	789,719	789,719	649,419	140,300
Employee benefits	<u>188,105</u>	<u>188,105</u>	<u>180,933</u>	<u>7,172</u>
Total expenditures	<u>977,824</u>	<u>977,824</u>	<u>830,352</u>	<u>147,472</u>
Net Change in Fund Balance	-	-	100,254	100,254
Fund Balance (Deficit) - Beginning	<u>(37,169)</u>	<u>(37,169)</u>	<u>(37,169)</u>	<u>-</u>
Fund Balance - Ending	<u>\$ (37,169)</u>	<u>\$ (37,169)</u>	<u>\$ 63,085</u>	<u>\$ 100,254</u>

See accompanying notes to required supplemental information.

TOWN OF ELMIRA
Budgetary Comparison Schedule
Traffic Fund
For the Year Ended December 31, 2020

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget</u>
Revenues				
Real property taxes	\$ 508,500	\$ 508,500	\$ 508,500	\$ -
Department income	9,673	9,673	5,503	(4,170)
Miscellaneous local sources	<u>7,474</u>	<u>7,474</u>	<u>2,513</u>	<u>(4,961)</u>
Total revenues	<u>525,647</u>	<u>525,647</u>	<u>516,516</u>	<u>(9,131)</u>
Expenditures				
Public safety	371,443	371,443	337,428	34,015
Employee benefits	<u>164,204</u>	<u>164,204</u>	<u>115,691</u>	<u>48,513</u>
Total expenditures	<u>535,647</u>	<u>535,647</u>	<u>453,119</u>	<u>82,528</u>
Net Change in Fund Balance	(10,000)	(10,000)	63,397	73,397
Fund Balance - Beginning	<u>32,925</u>	<u>32,925</u>	<u>32,925</u>	<u>-</u>
Fund Balance - Ending	<u>\$ 22,925</u>	<u>\$ 22,925</u>	<u>\$ 96,322</u>	<u>\$ 73,397</u>

See accompanying notes to required supplemental information.

TOWN OF ELMIRA
Budgetary Comparison Schedule
Fire Protection Districts Fund
For the Year Ended December 31, 2020

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget</u>
Revenues				
Real property taxes	\$ 887,496	\$ 887,496	\$ 887,496	\$ -
Total revenues	<u>887,496</u>	<u>887,496</u>	<u>887,496</u>	<u>-</u>
Expenditures				
Public safety	887,496	887,496	887,304	192
Total expenditures	<u>887,496</u>	<u>887,496</u>	<u>887,304</u>	<u>192</u>
Net Change in Fund Balance	-	-	192	192
Fund Balance - Beginning	<u>784</u>	<u>784</u>	<u>784</u>	<u>-</u>
Fund Balance - Ending	<u>\$ 784</u>	<u>\$ 784</u>	<u>\$ 976</u>	<u>\$ 192</u>

See accompanying notes to required supplemental information.

TOWN OF ELMIRA
Schedule of Changes in the Town's Total OPEB Liability and Related Ratios
For the Year Ended December 31, 2020

Total OPEB Liability			
	<u>2020</u>	<u>2019</u>	<u>2018</u>
Service cost	\$ 46,476	\$ 45,416	\$ 43,926
Interest	63,155	61,127	63,642
Changes of benefit terms	-	88,022	-
Differences between expected and actual experience	-	(265,592)	-
Changes in assumptions or other inputs	226,896	(85,202)	61,930
Expected benefit payments	<u>(80,043)</u>	<u>(82,840)</u>	<u>(72,524)</u>
Net changes in total OPEB liability	256,484	(239,069)	96,974
Total OPEB liability - beginning	<u>1,533,910</u>	<u>1,772,979</u>	<u>1,676,005</u>
Total OPEB liability - ending	<u>\$ 1,790,394</u>	<u>\$ 1,533,910</u>	<u>\$ 1,772,979</u>
Covered employee payroll	\$ 1,093,464	\$ 853,876	\$ 922,125
Total OPEB liability as a percentage of covered employee payroll	163.74 %	179.64 %	192.27 %

See accompanying notes to required supplemental information.

TOWN OF ELMIRA
Schedule of Town's Proportionate Share of the Net Pension Liability - ERS
For the Year Ended December 31, 2020

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
The Town's proportion of the net pension liability	0.0038808 %	0.0044980 %	0.0045294 %	0.0043398 %	0.0045001 %	0.0048485 %
The Town's proportionate share of the net pension liability	\$ 1,027,646	\$ 318,698	\$ 146,183	\$ 407,773	\$ 722,280	\$ 163,794
The Town's covered employee payroll	\$ 990,699	\$ 1,190,746	\$ 1,331,254	\$ 1,367,554	\$ 1,293,837	\$ 1,275,085
The Town's proportionate share of the net pension liability as a percentage of covered employee payroll	103.73 %	26.76 %	10.98 %	29.82 %	55.82 %	12.85 %
Plan fiduciary net position as a percentage of the total pension liability	86.40 %	96.30 %	98.20 %	94.70 %	90.70 %	97.90 %

See accompanying notes to required supplemental information.

TOWN OF ELMIRA
Schedule of Employer's Contributions - ERS
For the Year Ended December 31, 2020

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Contractually required contribution	\$ 152,478	\$ 186,054	\$ 185,187	\$ 192,796	\$ 181,273	\$ 215,515	\$ 217,575	\$ 212,745	\$ 217,577	\$ 131,596
Contribution in relation to the contractually required contribution										
Contribution deficiency (excess)	<u>152,478</u>	<u>186,054</u>	<u>185,187</u>	<u>192,796</u>	<u>181,273</u>	<u>215,515</u>	<u>217,575</u>	<u>212,745</u>	<u>217,577</u>	<u>131,596</u>
	\$ _____ -	\$ _____ -	\$ _____ -	\$ _____ -	\$ _____ -	\$ _____ -	\$ _____ -	\$ _____ -	\$ _____ -	\$ _____ -
Town's covered-employee payroll	\$ 990,699	\$ 1,190,746	\$ 1,331,254	\$ 1,367,554	\$ 1,293,837	\$ 1,275,085	\$ 1,280,098	\$ 1,292,555	\$ 1,345,174	\$ 1,279,338
Contribution as a percentage of covered employee payroll	15.39 %	15.62 %	13.91 %	14.10 %	14.01 %	16.90 %	17.00 %	16.46 %	16.17 %	10.29 %

See accompanying notes to required supplemental information.

TOWN OF ELMIRA
Notes to Required Supplementary Information
December 31, 2020

Note 1. Budgetary Comparison Schedule and Budgetary Basis Reporting

An operating budget for the general fund, general town - outside village, highway fund, traffic fund and fire protection fund are adopted prior to the beginning of each year on the modified accrual basis of accounting. The budget is approved by the Town Board and the voters of the Town. Budget amendments require approval by the Town Board. The budgetary comparison schedule has been prepared on the legal level of budgetary control. Therefore, the Town's budgetary comparison schedule presents expenditures by department. The Town prepares and reports its budgetary information in accordance with accounting principles generally accepted in the United States of America.

Note 2. Schedule of Changes in the Town's Total OPEB Liability and Related Ratios

The information presented in the required supplementary schedule was determined as part of the actuarial valuations at the dates indicated. Additional information for the other postemployment benefit obligation, latest actuarial valuation and actuarial assumptions and methods can be found in the notes to the financial statements.

The Schedule of Changes in the Town's Total OPEB Liability and Related Ratios is presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend is compiled, the Town will present information for those years for which information is available.

Note 3. Schedule of Town's Proportionate Share of the Net Pension Liability and Schedule of Employer's Contributions

The information presented in these required supplementary schedules was determined as part of an audit of the New York State Employees' Retirement System Plan (ERS) and the New York State and Local Police and Fire Retirement System (PFRS). Additional information for the pension schedules can be found in the notes to the financial statements.

The Schedule of Town's Proportionate Share of the Net Pension Liability is presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend is compiled, the Town will present information for those years for which information is available.

TOWN OF ELMIRA
Combining Balance Sheets
Other Governmental Funds
December 31, 2020

	<u>Capital Projects Fund</u>	<u>Drainage District</u>	<u>Lighting Districts</u>	<u>Park District</u>	<u>Total Other Governmental Funds</u>
ASSETS					
Assets					
Cash and cash equivalents	\$ 7,535	\$ -	\$ 15,803	\$ -	\$ 23,338
Due from other funds	<u>-</u>	<u>5,508</u>	<u>-</u>	<u>106,796</u>	<u>112,304</u>
Total Assets	<u>\$ 7,535</u>	<u>\$ 5,508</u>	<u>\$ 15,803</u>	<u>\$ 106,796</u>	<u>\$ 135,642</u>
LIABILITIES AND FUND BALANCES					
Liabilities					
Accounts payable	\$ -	\$ -	\$ 6,174	\$ 1,229	\$ 7,403
Accrued liabilities	-	-	-	4,803	4,803
Due to other funds	<u>7,369</u>	<u>2,327</u>	<u>1,479</u>	<u>6,599</u>	<u>17,774</u>
Total liabilities	<u>7,369</u>	<u>2,327</u>	<u>7,653</u>	<u>12,631</u>	<u>29,980</u>
Fund Balances					
Assigned					
Reserve for capital projects	166	-	-	-	166
Reserve for drainage	-	3,181	-	-	3,181
Reserve for lighting	-	-	8,150	-	8,150
Reserve for park	-	-	-	<u>94,165</u>	<u>94,165</u>
Total fund balances	<u>166</u>	<u>3,181</u>	<u>8,150</u>	<u>94,165</u>	<u>105,662</u>
Total Liabilities and Fund Balances	<u>\$ 7,535</u>	<u>\$ 5,508</u>	<u>\$ 15,803</u>	<u>\$ 106,796</u>	<u>\$ 135,642</u>

TOWN OF ELMIRA
Combining Statements of Revenues, Expenditures and Changes in Fund Balances
Other Governmental Funds
For the Year Ended December 31, 2020

	<u>Capital Projects Fund</u>	<u>Drainage District</u>	<u>Lighting Districts</u>	<u>Park District</u>	<u>Total Other Governmental Funds</u>
Revenues					
Real property taxes	\$ -	\$ 277	\$ 85,844	\$ 149,566	\$ 235,687
Department income	-	-	-	1,869	1,869
Miscellaneous local sources	-	-	-	<u>7,922</u>	<u>7,922</u>
Total revenues	-	<u>277</u>	<u>85,844</u>	<u>159,357</u>	<u>245,478</u>
Other Financing Sources					
Proceeds from capital lease obligations	<u>199,944</u>	-	-	-	<u>199,944</u>
Total revenues and other financing sources	<u>199,944</u>	<u>277</u>	<u>85,844</u>	<u>159,357</u>	<u>445,422</u>
Expenditures					
Transportation	199,944	-	76,215	-	276,159
Culture and recreation	-	-	-	68,106	68,106
Employee benefits	-	-	-	22,910	22,910
Debt principal	-	2,000	-	10,000	12,000
Debt interest	-	<u>604</u>	-	<u>2,585</u>	<u>3,189</u>
Total expenditures	<u>199,944</u>	<u>2,604</u>	<u>76,215</u>	<u>103,601</u>	<u>382,364</u>
Net Change in Fund Balances	-	(2,327)	9,629	55,756	63,058
Fund Balances (Deficit) - Beginning	<u>166</u>	<u>5,508</u>	<u>(1,479)</u>	<u>38,409</u>	<u>42,604</u>
Fund Balances - Ending	<u>\$ 166</u>	<u>\$ 3,181</u>	<u>\$ 8,150</u>	<u>\$ 94,165</u>	<u>\$ 105,662</u>