

At the regular meeting of the Town Board of the Town of Elmira, Chemung County, New York held Monday, March 15, 2021 at 7:00 PM at 1255 West Water Street, Elmira, NY, there were present:

Supervisor: David Sullivan  
Councilmember: Thomas Milliken  
Councilmember: Scott Bush  
Councilmember: Albert Lucarelli  
Deputy Supervisor Ron Allison

Others present  
Town Clerk- Tammy Stein  
Attorney- Scott Moore  
Police Chief- Robert Richards  
Code Enforcement Officer- Eric Crandall  
Recreation Coordinator- Patty Carozza  
Highway Superintendent- Matt Mustico

Supervisor Sullivan called the Meeting to order at 7pm and asked others to stand for the Pledge of Allegiants

Supervisor Sullivan invited Police Chief Richards to introduce Thomas Holden, the new Full Time Traffic Officer and administer his Oath of Office

Supervisor Sullivan read the below statement:

Before we begin tonight, I would like to express, for the record, our condolences to the family of Supervisor Neil Milliken.

Neil left us too soon, but his dedication to our community has left a lasting and positive impact. He ran a dental practice here in the Town, served as our county legislator for six years, served as board chairman at Corning Community College, and gave his time to many other organizations.

He was a person of great intellect and gave thoughtful consideration to each issue. Prior to Neil becoming Supervisor we met frequently and I can tell you he was very excited to learn about this job and had great ideas moving forward.

His time here was cut short but his life of service will be remembered.

I'll ask the board for unanimous consent to enter these remarks into the minutes of this meeting.

Thank you.

## **Resolution #68-21**

### **Minutes**

**By Mr. Allison**

**Seconded by Mr. Milliken**

Motion was made to approve the minutes of the regular meeting of February 16, 2021 and a workshop on March 8, 2021.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

**Additions to Agenda**

Resolution to enter into Executive session

Communication from Chemung County regarding the sales tax rates for 2021/2022

Set a meeting with the personnel committee

**Resolution #69-21**

**Transfers**

**By Mr. Bush**

**Seconded by Mr. Lucarelli**

Resolved that the 2020 Year End Transfers were herewith authorized and shall be entered and attached in detail in the minutes of the preceding of the Town Board.

Aye-Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

**Resolution #70-21**

**Audit of Bills**

**By Mr. Allison**

**Seconded by Mr. Milliken**

Resolved that all claims in the total amount of \$98519.51 were audited and approved for payment when in funds.

Aye-Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

**Resolution #71-21**

**Financial Report**

**By Mr. Bush**

**Seconded by Mr. Milliken**

Supervisor Sullivan reviewed the Town's Financial position as of February 28, 2021 and stated we are in a good financial position. The February 2021 bank statements and year to date Fund Balance reports were provided to the board. Motion was made to accept the Supervisor's report for February 2021.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

Supervisor Sullivan presented a Power Point to explain what makes up the Budget as well as discuss the breakdowns on the Town and County tax bills.

**Department Reports:**

Highway Superintendent, Matt Mustico reported that NYSEG is putting gas lines on Demerest which will delay the road work they planned on doing between Church and Water. He also stated they are hoping to get to all the roads that were not done in 2020 because of the cuts. Chips held back 20% of it's funding but says they are supposed to give back 15%. Matt stated he has drainage work that he'd like to get to this year. The street sweeper is ready and waiting for the weather to break. The Compost facility is open. The Security cameras are up and running to keep an eye on the Compost facility and town garage area.

Police Chief, Robert Richards read the activity report regarding the calls, stops, etc. done in his department for the month. He also informed the board that they had a stop and arrested a Fugitive with a Felony wanted in Florida. He also stated they are interviewing other candidate

for open positions. There will be a Civil Service test coming up and they are hoping to March 15, 2021 Town Board

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prospect off that list as well. He stated that the evidence room is complete and in use. Chief Richards said that he and Supervisor Sullivan are looking into cars for the department as well. Code Enforcement Officer, Eric Crandall informed the board he is working on the sidewalk program to help improve them. He will be sending letters to about 30 residents. He also stated that the town was awarded a grant from NYSERDA because of the electric vehicle charging station. He suggested those funds be used to put LED lighting in at the East Hill garage. Eric also said he issued 4 permits for February. These permits are for larger jobs being done. The vehicles that were spoke about previously have been taken care of and they are up to code at this time. Per the compost issue he stated we do have a section pertaining to it in the Town code book. Recreation Coordinator, Patty Carozza informed the board that the Community Center has a few rentals booked for this month and next. She is going to focus on new activities to try to get more use out of the building. She has been working on making sure every rental is following the guidelines set forth by the CDC and Health department.

**Discussions:**

Supervisor Sullivan informed the board that Softball/Baseball signups are happening. He has viewed the Action plan draft submitted to him by Councilmember Allison and will discuss with the department heads and work on finalizing it with the board.

Councilmember Lucarelli asked about the parking on Chapman Place. Supervisor Sullivan stated he is looking into it still and will keep them updated.

Councilmember Allison asked if there was any progress on the Pickleball courts. Supervisor Sullivan said Eric reached out and they are discussing laying the electric pieces and we are waiting on a date for that.

**Public Comments:** Joe Coletta, Hendy Ave. Expressed his condolences to the Board and Councilmember Milliken for the loss of Mr. Neil Milliken stating he was good for the town and will be missed. He also thanked Chief Richards for syncing the flashing lights. Mr. Coletta inquired about Empire Access. Town Clerk Stein stated that last known was they were supposed to come to a meeting in February and they changed it to April. Supervisor Sullivan caught Mr. Coletta up on past experience with them. Mr. Coletta asked if the board will work on keeping the taxes lower for 2022 because of receiving the stimulus check. Supervisor Sullivan said they are hoping so.

Frank Messina, Larchmont Rd. asked the board how long it will take to get the Police department up to full speed. He is concerned that crime will happen and they will not have the proper staffing. Chief Richards explained how they're other agencies that help cover if needed. Also, with Holden's appointment they have 4 full time officers now. Mr. Messina asked the board to focus on the Police Department.

**Resolution #72-21**

**Set a Workshop**

**By Mr. Milliken**

**Seconded by Mr. Allison**

Motion was made to set the date of March 29th at 6pm for a Town Board workshop.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

**Resolution #73-21**

**Appoint Maria Quagliana as Pool Director**

**By Mr. Bush**

**Seconded by Mr. Lucarelli**

Motion was made to appoint Maria Quagliana as Pool Director for the 2021 year.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

**Resolution #74-21**

**Accept Courtney Burnham's resignation**

**By Mr. Allison**

**Seconded by Mr. Milliken**

Motion as made with regret to accept the resignation of Courtney Burnham, Part Time Court Clerk effective March 18, 2021.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

**Resolution #75-21**

**Set a meeting with the Personnel Committee**

**By Mr. Milliken**

**Seconded by Mr. Allison**

Motion was made to set a date of Friday March 19th at 1pm for a meeting with the personnel committee.

Aye- Bush, Milliken, Lucarelli, Allison, Sullivan

No- None

On a motion by Councilmember Bush at 7:49pm and seconded by Councilmember Allison to enter into an executive session to discuss a personnel matter. All in favor, motion carried.

Motion was made by Councilmember Lucarelli at 8:20pm and seconded by Councilmember Bush to exit the executive session, all in favor, motion carried

Motion was made by Councilmember Milliken at 8:21pm and seconded by Councilmember Allison to adjourn the regular Town Board Meeting. All in favor, Motion Carried

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Tammy Stein, Town Clerk