

At the workshop meeting of the Town Board of the Town of Elmira, Chemung County, New York held Monday, March 11, 2019 at 5:30 PM at 1255 West Water Street, Elmira, NY, there were present:

Supervisor: David Sullivan
Councilmember: Thomas Milliken
Councilmember: Scott Bush
Councilmember: Ron Allison
Councilmember: Karen Krusen

Others present
Town Clerk- Jo Ann Sherwood
Attorney- Scott Moore
Code Enforcement Officer – Eric Crandall

Discussion:

Generator Project- Brian Dovi, WEVFD Commissioner gave a brief outline of the grant that the Town and Fire Department are applying for jointly for a generator. They have done most of the groundwork for this grant. The cost is estimated to be \$131,200 if the generator is located next to the town garage. If the generator is located next to the town hall the cost is estimated to be \$114,000. This cost will be shared between the town and the fire department. The fire department has arranged for Labella Engineers to draw up the specs for the bid for this and stated they would be the general contractor. Their fee is \$17,000. Brian submitted a memorandum of understanding to the town which will be reviewed by the Atty. Moore.

Electric Charging Station- Eric gave an update on the grant that is being applied for, for the proposed charging station at the town hall. He is currently waiting for NYSERDA to get back to him via an email. Once he has that there will be a link to a portal for him to upload the documents needed for this grant application. The town will be receiving a check for \$8,000 for the station which will have two ports and will be located next to the town garage as that is the only available source of power needed for this station. Resolution will be approved at the March board meeting to authorize the NYSERDA grant application.

Fund Balance Policy- Supervisor Sullivan presented to the board a copy of the fund balance policy that he would like for the town to approve. Resolution will be approved at the March board meeting.

Dog License Changes- The town will be charging an additional fee of \$5 per month for all licenses unpaid after 11 days of expiration. Additionally, a \$25 court fee will be charged for violation of Town Code Court Warrant. Resolution will be approved at the March board meeting.

408 Wall Street Condemnation update- Notices have been sent out regarding the proposed condemnation of this property to the owner. No reply has been received from owner. Board will set Notice of Public Hearing at March board meeting.

On a motion by Mr. Allison and seconded by Mrs. Krusen the board went into an executive session at 6:10 to discuss personnel issue regarding early retirement incentive.

On a motion by Mrs. Krusen and seconded by Mr. Allison the board went out of executive session at 6:43 P.M.

On a motion by Mr. Bush and seconded by Mr. Milliken the meeting was adjourned at 6:44 PM

Jo Ann Sherwood, Town Clerk