

At the regular meeting of the Town Board of the Town of Elmira, Chemung County, New York held Tuesday, December 29, 2015 at 5:00 PM at 1255 West Water Street, Elmira, NY, there were present:

Supervisor: David Sullivan  
Councilmember: Scott Bush  
Councilmember: Thomas Milliken  
Councilmember: Ronald Allison  
Councilmember: Karen Krusen

Others present  
Town Clerk- Jo Ann Sherwood  
Attorney- Scott Moore  
Code Enforcement Officer - Chip LeValley  
Police - Sgt. Robert Richards VI  
Highway Superintendent- Matthew Mustico  
Buildings and Grounds Supervisor- Scott Eschbach  
Recreation Director- Patty Carozza

### **Resolution #131-15**

#### **Minutes**

**By Mr. Milliken**

**Seconded by Mrs. Krusen**

Motion was made to approve the minutes of the regular meeting of November 16, 2015.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

### **Resolution #132-15**

#### **Transfers**

**By Mr. Bush**

**Seconded by Mr. Milliken**

Resolved that the following transfers were herewith authorized:

From Line Item	To Line Item	Amount	Reason
B00.5010.42	B00.5010.44	619.80	Under appropriated
B00.8010.44	B00.8010.40	230.29	Under appropriated
DB0.5130.20	DB0.5130.40	485.00	Under appropriated
SM0.3120.13	SM0.3120.12	2,200.95	Under appropriated
SM0.3120.45	SM0.3120.41	478.62	Under appropriated
SM0.3120.45	SM0.3120.46	75.89	Under appropriated
SM0.3120.45	SM0.3120.43	194.39	Under appropriated
SP0.7180.43	SP0.9030.80	501.61	Under appropriated
SP0.7110.20	SP0.9055.80	332.62	Under appropriated

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

### **Resolution #133-15**

#### **Financial Report**

**By Mr. Allison**

**Seconded by Mrs. Krusen**

Motion was made to accept and approve the Supervisor's report for the month of November 2015.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

### **Resolution #134-15**

#### **Audit of Bills**

**By Mr. Bush**

**Seconded by Mrs. Krusen**

Resolved that claims #7529 through 7622 in the total amount of \$308,858.49 were audited and approved for payment when in funds.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- none

#### **Department Reports:**

Recreation Director Patty Carozza gave a summary of the year for the TCC Center. She stated there were twenty rentals for birthday parties and showers. Three bridge groups meet during the week. The CVSA has used the center after parent/kid games. The Bone Builders group now has 20-25 women attending their classes.

Some of her goals for the next year are health workshops, arts projects and working on getting the kitchen completed. The fee to rent the center for Town residents is \$50 for 3 hours. For non-residents it runs from \$75-\$100. There is a deposit charge that is refundable and to date she has never had any problem with clean up. Patty stated she is looking to get some artwork in the building for the walls and will be using paintings that are in town hall basement.

Buildings and Grounds Custodian Scott Eschbach stated that so far winter has been nice. He had a small snow cleanup this morning. Overall the warmer weather has given him the opportunity to do work on the ball park area/soccer area. Scott stated he is working on the parking area for new ballfield. The Highway crews also helped with this project. There could be room for about 30 cars to park there. Scott stated he performed maintenance on major equipment from the summer and he has been painting at the community center. He reported that after the first of the year he will be working on the kitchen area at the center. Mr. Allison asked whether the parking area should be paved. Scott stated this could put more water on soccer field if that area is paved. He doesn't recommend it as it could hurt the fields.

Highway Superintendent Matt Mustico reported they started work on sewer line from the west end garage to Forrest Hills. His crews took advantage of the warm weather and swept the roads twice. They helped the Village of Elmira Heights with a drainage project. Matt stated that NYSEG is no longer putting covers on their wires. We are not allowed to cut or trim trees now that are in primary wire area. If a resident requests to have a tree trimmed in the town right of way they will have to get in touch with a NYSEG Forester to have them trim the trees. It is a liability for the town. Matt stated he ordered 500 ton of salt for next year. Councilman Bush asked if we could get some signage on Mill Hill Road or the roads where people are dumping garbage and meth garbage stating they will be prosecuted if caught. Matt stated these are county roads and we will have to get permission from the County to put them up.

Sgt. Bob Richards reported for the Police Department. He gave a brief report on the monthly written report. He reported that compared to last year, service calls were the same. There was a slight increase in traffic stops and a significant increase in traffic tickets. The busiest hours were 10 PM to midnight.

Code Enforcement Officer Chip LeValley reported it was a normal month for the code office. He issued a certificate of occupancy for the Streeter home. Another home is being started on Upland Drive at the west end. Chip reported the Rental Registration Program is ready to launch. Applications are available online and there was an article about the program in the Star Gazette. He will have applications available at the town hall as well.

#### **Public Comments:**

Kathleen DuPont Frost Cleveland Ave., stated that 89 Cleveland is going up for auction at the end of January. This home has been empty for over a year.

#### **Discussion:**

Five year budget plan- Supervisor Sullivan stated we have received a recommendation from the state comptroller's office that we should have a five year budget plan on file. This plan gives us an outline to more closely monitor budget and project fund balances. This is just a guideline for us to use. The board will review the plan regularly and adjust as needed.

Correction Plan from Office of State Comptroller- Supervisor Sullivan stated the comptroller's office suggested Multi-year financial planning along with better monitoring of fund balances. We are in good shape overall, we just need to make some adjustments moving forward. We need to approve the correction plan.

Request for additional lighting on Rambler Road- Two new homes have been constructed since the last lighting was put in. The Town will request NYSEG to put in the additional lighting.

#### **Resolution #135-15**

**Approve Town Plan of correction and submit to Office of the State Comptroller**

**By Mr. Milliken**

**Seconded by Mr. Allison**

Motion was made to approve the recommended correction plan from the New York State Comptroller's Office and to authorize the supervisor to submit it to their office.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

**Resolution #136-15**

**Amend PBA Agreement**

**By Mr. Bush**

**Seconded by Mrs. Krusen**

Motion was made to amend the PBA agreement to increase the part time rate for Traffic District 1 Officer John Macbeth to \$18.00 effective January 1, 2016.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

**Resolution #137-15**

**Approve recommendation of additional light poles for Light Dist. 1**

**By Mr. Milliken**

**Seconded by Mr. Allison**

Motion was made to approve the recommendation of additional light poles for the south end of Rambler Road for the last two lots for Light District 1.

Aye-Bush, Milliken, Allison, Krusen, Sullivan

No- None

**Resolution #138-15**

**Approve contract for computer support with Cyberlink Computing**

**By Mr. Allison**

**Seconded by Mr. Bush**

Motion was made to approve the contract with Cyberlink Computing for computer consulting for 2016 in the amount of \$5,040.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

**Resolution #139-15**

**Accept resignation of Deborah Peterson from Recreation Commission**

**By Mr. Allison**

**Seconded by Mrs. Krusen**

Motion was made to accept with regrets and appreciation the resignation of Deborah Peterson from the Recreation Commission effective December 31, 2015.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

**Resolution #140-15**

**Accept Inventory of Highway Machinery**

**By Mr. Milliken**

**Seconded by Mrs. Krusen**

Motion was made to accept the Inventory of Highway Machinery, Tools and Equipment from the Highway Superintendent for 2015.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

**Resolution #141-15**

**Set date for January Organizational Meeting**

**By Mr. Bush**

**Seconded by Mrs. Krusen**

Motion was made to set the date of January 4, 2016 at 8:00 A.M. for the 2016 Organizational Meeting.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

**Resolution #142-15**

**Set date for January Town Board Meeting**

**By Mr. Allison**

**Seconded by Mrs. Krusen**

Motion was made to set the date of January 19, 2016 at 7:00 P.M. for the regular Town Board Meeting.

Aye- Bush, Milliken, Allison, Krusen, Sullivan

No- None

On a motion by Mr. Bush and seconded by Mr. Allison the board went into an executive session at 5:30 PM to discuss litigation issues.

On a motion by Mr. Allison and seconded by Mr. Milliken the board went out of executive session at 5:44 PM.

On a motion by Mrs. Krusen and seconded by Mr. Allison the meeting was adjourned at 5:46 PM.

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Jo Ann Sherwood, Town Clerk